



212 3rd Avenue, Sterling, IL 61081

APPLICATION FOR CONTRACTOR CERTIFICATE OF REGISTRATION

I HEREBY MAKE APPLICATION TO THE CITY OF STERLING, ILLINOIS, COUNTY OF WHITESIDE, FOR A CONTRACTOR CERTIFICATE OF REGISTRATION.

THE NAME OF THE PERSON/FIRM/COMPANY APPLYING FOR REGISTRATION SHALL BE KNOWN AS:

--	--

Business Name

Owners Name

--	--

Business Address

Contact Name

--	--

Business/City, State, Zip

E-Mail

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Business Phone

Cell Phone

NOTE: This is a one time fee as long as Insurance and Bonding is submitted yearly. Any lapse in submission will result in termination. All permitted work is required to have a permit before work is started by the Contractor or Owner, preferably by the Contractor.

TYPE OF CONTRACTOR: _____

Check Those That Apply:

1) Electrician ____ # _____

2) Plumber ____ Lic.# _____

3) Roofing ____ Lic.# _____

4) Tri-City Bonding ____

Insurance Expiration Date: _____ **Bond Expiration Date:** _____

SIGNATURE _____

DATE _____

APPLICATION APPROVED BY: _____

BUILDING OFFICIAL

DATE: _____

REGISTRATION #: _____

APPLICANT HAS RECEIVED A COPY OF OUR BOND AND INSURANCE REQUIREMENTS.

CITY OF STERLING
DEPARTMENT OF BUILDING & ZONING
212 3rd Avenue, Sterling, IL 61081
Phone: (815) 632-6624, Fax: (815) 632-6673
Email: Hilda Thielen/Departmental Secretary
hthielen@sterling-il.gov

CONTRACTOR REGISTRATION REQUIREMENTS
CITY OF STERLING

REGISTRATION FEE

(if lapse occurs, termination is possible)

\$50.00 Registration Fee to be paid one time only as long as a **current** Certificate of Insurance and a **current** License Bond Certificate are on file with the City.

CERTIFICATE OF INSURANCE (one copy)

(current certificate must be submitted annually)

Certificate of Insurance showing City of Sterling as certificate holder:

\$100,000/\$300,000 Public Liability or

\$50,000 Property Damage

\$10,000 Per Occurrence for “Home Repair/Remodel not in Conformance with Applicable Codes”

Important Note: the *Certificate Holder* should say “City of Sterling/Building Department” with the above address

LICENSE BOND (one copy)

(must be renewed annually with continuation certificate)

\$15,000 License Bond honoring the City of Sterling (**Plumber’s Are Exempt**)

(available through your insurance agent)

The City of Sterling will honor the \$45,000 License Bond honoring each of the cities (Rock Falls, Dixon, and Sterling) for \$15,000 each (available through your insurance agent)

NOTE - Valid Licenses Required for: Roofing and Plumbing (State of Illinois), and Electrical (Applicant shall have obtained a passing score upon a test administered to electrical registration in any city provided that the test taken was based upon the latest issue of the National Electrical Code in force at that time)
