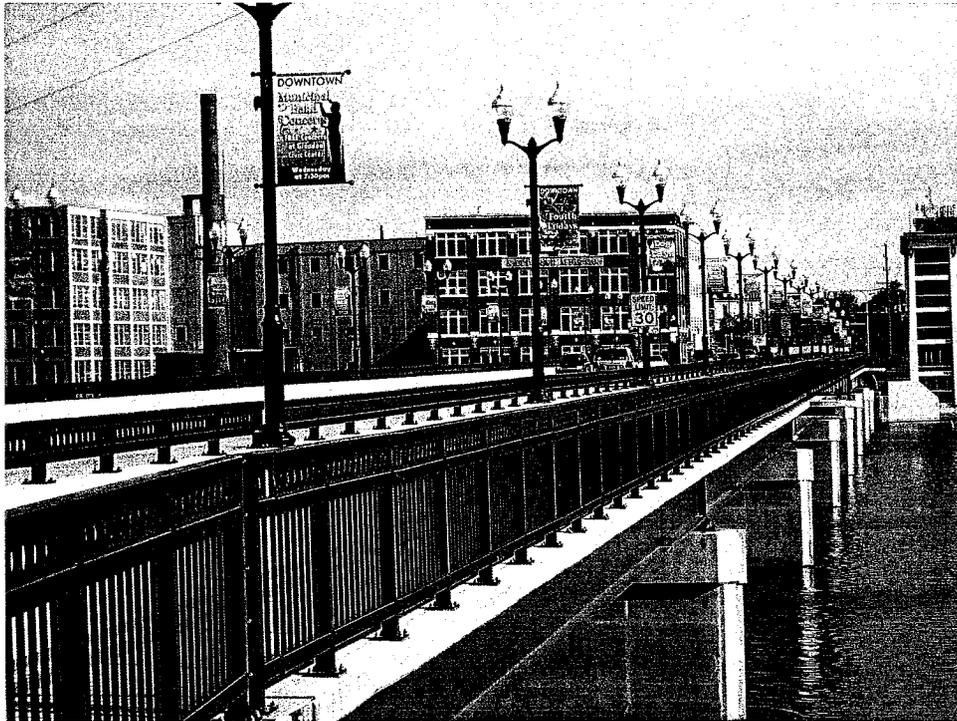


STERLING

Shining brightly ... Leading the way



2013/2014 BUDGET

**CITY OF STERLING
2013-2014
BUDGET**

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ABOUT OUR COMMUNITY

Officially established in 1857, Sterling has been a city of hard-working people, deeply rooted in local industry since that time. Originally home to a few mills powered by the river, the industrial base grew with the country and the small City of Sterling soon became the Hardware Capital of the World. Today, much of that history is still with us, but the City has matured and diversified. The community is now a strong blend of industry, commercial and retail business and residential areas. In fact, Sterling has become a regional retail hub.

The City of Sterling operates under the Council-Manager form of government. The managerial form of government is available to all municipalities under 500,000 in population. The municipality may retain its governmental structures as an aldermanic-city form, trustee-village form, or commission form while adopting the features of the manager form. The City of Sterling has been under this form of government since 1976.

Under this form, the power of the council or board is purely legislative, except that it is empowered to approve all expenses and liabilities to the municipality. The manager is the administrative and executive head of the government for some purposes. The manager appoints and removes all officers not required to be elected. The appointment to most boards, commissions, and other municipal agencies resides in the mayor or president subject to council or board confirmation.

The City of Sterling is led by the Mayor and six Aldermen, four of which are elected by ward, and two which are elected at-large. The Mayor and Aldermen serve four year terms. The City operates under the Council-Manager form of government with the day-to-day operations of the City in the hands of a full-time, professional City Manager who is appointed by the Mayor with the approval of the City Council.

Location

Situated along the Rock River, Sterling (pop. 15,370) is located in Northwestern Illinois on the eastern edge of Whiteside County, one of the largest counties in the State. The City is approximately 100 miles due west of the Chicago loop, 55 miles southwest of Rockford, Illinois, 55 miles east of the Iowa-Illinois Quad Cities and 70 miles north of Peoria. It is 35 miles east of the Mississippi River, which forms the western boundary of Whiteside County.

Interstate 88 and US Highway 30 both run just south of the City limits, providing quick access to the Illinois-Iowa Quad City area and the Chicago area. Illinois Route 40 and Illinois Route 2 both run through the City of Sterling and provide quick access to Rockford and Peoria.

Our location along major US thoroughfares, and central location in relation to Chicago, the Quad Cities, Rockford, and Peoria, contributes to Sterling's excellent business atmosphere. As well, being able to access these larger cities with ease makes the area popular for residents as well. Imagine all the qualities of living in a smaller town without the headaches of living in large metro areas, yet still being able to make the most of the big city attractions within a short drive.

BASIS FOR BUDGETING

This budget is a financial plan relating proposed City services for the year with the estimated means of financing them. The budget is prepared on a basis sufficient to accommodate accounting, legal and management requirements.

Sterling uses modified accrual based budgeting. This method is defined as combining accrual-basis accounting with cash-basis accounting. Modified accrual budgeting recognizes revenues when they become available and measurable and, with a few exceptions, recognizes expenditures when liabilities are incurred. This system divides available funds into separate entities within the City to ensure that the money is being spent where it was intended.

The basis of budgeting is the same used in Sterling's audited financial statements.

The City has twenty-eight funds that are subject to appropriation.

The City of Sterling strives to adopt and maintain a balanced budget in which expenditures will not be allowed to exceed reasonably estimated revenues and other available funds at the same time maintaining recommended fund balances during a single fiscal period. On an annual basis, the City's financial policies and investment policies will be reviewed, updated if necessary, and submitted for approval to the City Council. The City will continue to evaluate its long-term financial policies and make additions and modifications as necessary.

BUDGET PROCESS

The City's fiscal year is May 1 through April 30 and its budget cycle is annual. By Illinois State Statutes, the Council must pass a budget prior to the end of the first quarter of the proposed budget year. During the first quarter of the proposed budget year, if the Council has not yet adopted a new budget, departments operate under the prior year's budget. Typically, the process begins in December and ends in April during the first quarter of the following year (the budget year).

Process Used to Develop, Review and Adopt Budget

In November, the City receives its actuarial reports on the pension funds. Those reports recommend appropriate funding levels for the City's pension funds.

In late December and early January, the Finance Director and City Manager evaluate trends in the City revenues and make projections for the next fiscal year. Once revenues are estimated, then any increase in costs is estimated. This includes union contracts, health insurance, liability insurance, loan payments, etc. Department directors are then informed of how to keep their department budgets within a certain percentage increase or decrease of the prior year's budget.

In January, budget worksheets are distributed to all the department heads. Later in the month, those worksheets are returned to the Finance Department and the first Council Budget Work Session is held. The first budget session revolves around a financial overview, goals, and fund balance policies.

In February, staff reviews departmental budget submittals. There are two other Budget Work Sessions with City Council, which cover the General Fund and Other Funds.

In March, the final revisions are prepared to the working budget. That working copy of the budget is then distributed to the Council, departments, and boards. There are two other Budget Work Sessions with City Council. Revisions are made to the budget as necessary. A notice of public hearing is published in the newspaper and on the City website. A working copy of the budget goes on display.

In April, the first public budget hearing is held. Final revisions are made to the budget and another Budget Work Session is held with the City Council. The final revisions are distributed to staff and City Council and then passage of the budget is made.

Around March and April, staff and Council amend the City Budget. Any amendments readjust spending priorities for any unforeseen budgetary issues. An amended budget is the current year adopted budget adjusted to reflect all budget amendments approved by the City Council through the date indicated.

FY 2013/2014 Budget Calendar

January 7- Budget instructions and materials distributed to departments

January 28- FY2014 and Amended FY2013 budget worksheets turned into Finance Dept.

February 4- Staff review of departmental requests

February 11- Work Session I

February 25- Work Session II

March 11- Work Session III

March 12-15- Prepare final revisions

March 15- Submittal of Budget to City Council, departments and boards for review
March 21- Send notice to newspaper of public hearing
March 21- Working copy of Budget on display
March 25- Final work session; set time and date for public hearing
March 26-29- Prepare revisions from work sessions
April 1- Public hearing on budget and adoption of budget
April 2-5- Prepare final revisions from public hearing
April 12- Final revisions distributed
April 15- Passage of budget

PUBLIC INVOLVEMENT

The City of Sterling offers the public several opportunities to view and comment on the budget before it is accepted by the City Council. The public is welcomed to attend multiple *Draft Budget Presentation* sessions. The budget documents are also presented on the City's website and at the Sterling Public Library.

AMENDING THE BUDGET

The State of Illinois provides two avenues for budget (Appropriation Ordinance) amendment.

The City Council, at any time after the first half of each fiscal year, by a two-thirds vote of all members, may make transfers within any department of funds appropriated for one corporate purpose to another.

During any part of the fiscal year, the Council may adopt a supplemental Appropriation Ordinance in an amount not in excess of the aggregate of any additional revenue available to the City, or estimated to be received, subsequent to the adoption of the Appropriation Ordinance for that fiscal year. Such a supplemental Appropriation Ordinance shall affect only revenue that was not available for appropriation when the annual Appropriation Ordinance was adopted.

FUND BALANCE POLICY GENERAL FUND

The City of Sterling believes that sound financial management principles require that sufficient funds be retained by the City to provide a stable financial base at all times. To retain this stable financial base, the City needs to maintain a General Fund Balance

sufficient to provide financial reserves for unanticipated expenditures and/or revenue shortfalls of an emergency nature.

Purpose

To establish a fund balance policy tailored to the needs of the City to insure against unanticipated events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. This policy will ensure the City maintains adequate fund balance in the General Fund to provide the capacity to: (1) provide sufficient cash flow for daily financial needs, (2) secure and maintain investment grade bond ratings, (3) offset significant economic downturns or revenue shortfalls, and (4) provide funds for unforeseen expenditures related to emergencies.

Fund Balance Reserves

The City shall strive to maintain an unreserved fund balance equal to a minimum of 50% of the ensuing year's budgeted General Fund expenditures.

Utilization of Minimum Reserves

The use of the unreserved fund balance shall be limited to emergencies and unexpected declines in the economy. The use of these funds to cover unexpected declines in the economy will be temporary pending identification of new revenue sources or a reduction of services.

Appropriation from the minimum unreserved fund balance shall require the approval of the City Council and shall not be for ongoing expenditures unless a viable revenue plan designated to sustain the expenditures is simultaneously adopted.

Replenishment of Minimum Reserve Deficits

If it is anticipated at the completion of any fiscal year that the projected or estimated amount of the unreserved fund balance will be less than the minimum requirement, a plan will be submitted to City Council for building the fund balance to the appropriate level. Such a plan would include the time frame needed to replenish the fund balance.

Utilization of Surplus Reserves

In the event that the unreserved fund balance exceeds the minimum requirements at fiscal year end, the excess shall be transferred to a separate fund balance designated for capital planning. The capital planning fund balance shall be held and utilized for future needs of the City, including capital improvements, economic development, long-range planning, or one-time expenditures that do not increase the City's operating expenses.

Annual Review

Compliance with the provisions of this policy shall be reviewed as part of the annual budget adoption process.

FUND BALANCE POLICY OTHER FUNDS

The City of Sterling believes that sound financial management principles require that sufficient funds be retained by the City to provide a stable financial base at all times. To retain this stable financial base, the City needs to maintain fund balances sufficient to provide financial reserves for unanticipated expenditures and/or revenue shortfalls of an emergency nature.

Purpose

To establish a fund balance policy tailored to the needs of the City to insure against unanticipated events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. This policy will ensure the City maintains adequate fund balances in certain funds to provide the capacity to: (1) provide sufficient cash flow for daily financial needs, (2) secure and maintain investment grade bond ratings, (3) offset significant economic downturns or revenue shortfalls, and (4) provide funds for unforeseen expenditures related to emergencies.

Fund Balance Reserves

The City shall strive to maintain the following unreserved fund balances equal to a minimum percentage of the ensuing year's budgeted expenditures:

- Wastewater - 50%
- Solid Waste - 33%
- Civil Defense - 33%
- Health Insurance Fund – 33%

Utilization of Minimum Reserves

The use of the unreserved fund balance shall be limited to emergencies and unexpected declines in the economy. The use of these funds to cover unexpected declines in the economy will be temporary pending identification of new revenue sources or a reduction of services.

Appropriation from the minimum unreserved fund balance shall require the approval of the City Council and shall not be for ongoing expenditures unless a viable revenue plan designated to sustain the expenditures is simultaneously adopted.

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If it is anticipated at the completion of any fiscal year that the projected or estimated amount of the unreserved fund balance will be less than the minimum requirement, a plan will be submitted to City Council for building the fund balance to the appropriate level. Such a plan would include the time frame needed to replenish the fund balance.

Annual Review

Compliance with the provisions of this policy shall be reviewed as part of the annual budget adoption process.

CAPITALIZATION POLICY

RESOLUTION NO. R2008-04-04

A RESOLUTION TO ESTABLISH A CAPITALIZATION POLICY

WHEREAS, the City of Sterling, Illinois believes it to be in the best interest of to establish a capitalization policy for accounting purposes and compliance with the Governmental Accounting Standards Board Statement 34.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STERLING, ILLINOIS, that for the purposes of the Governmental Accounting Standards Board Statement 34, the following capitalization policy is established.

SECTION 1: The minimum capitalization amount for individual equipment is \$5,000, for buildings and improvements is \$20,000, and for infrastructure assets (roads, bridges, culverts, curbs, sidewalks, lighting systems, gutters, and drainage systems) is \$50,000.

SECTION 2: The cost for maintenance will be expensed.

SECTION 3: The following depreciation methods are established:

Computer equipment – 5 years, straight-line
Other equipment – 10 years, straight-line
Vehicles – 7 years, straight-line

Building improvements – 20 years, straight-line
Buildings – 40 years, straight-line
Road improvements (overlays, resurfacing) – 10 years, straight-line
Road infrastructure (restructuring) – 20 years, straight-line
Other infrastructure – 50 years, straight-line

Passed this 21st day of April 2008.

Approved this 21st day of April 2008.

CAPITAL FUND POLICY

Financial policies for The Capital Fund

Purpose

The purpose of this policy is to establish a uniform system and guidelines for financing General Fund capital expenditures and projects; and to minimize the financing expenses and operational impacts that may result from borrowing funds for future capital project requirements.

Responsibility

It is the responsibility of the City Manager's Office and Finance Department to implement this policy.

Policy Language

*IT IS THE POLICY OF THE CITY OF STERLING THAT ALL **GENERAL FUND CAPITAL EXPENDITURES (INCLUDING ALL INFRASTRUCTURE) AND ANY NON-REOCCURRING CAPITAL EXPENSES OVER \$15,000 ARE FINANCED THROUGH THE CAPITAL FUND.***

Capital Expenditures: Any significant expenditure incurred to acquire or improve a capital asset (i.e. land, buildings, engineering structures, machinery and equipment). It normally confers a benefit lasting beyond three (3) years and results in the acquisition or extension of the life of a fixed asset.

Capital Asset: an asset that has a useful life that extends beyond three (3) years.

Common Capital Expenditures:

- Vehicles
- Software programs

- Studies
- Land acquisition
- Improvements to land
- Easements
- Buildings
- Machinery and equipment
- Works of art and historical treasures
- Capital maintenance
- Infrastructure (i.e. buildings, streets, roads, bridges, storm drainage facilities, parks, open space)
- Other tangible and intangible assets

Capital Project: A plan for capital expenditures for work that will be completed within a specific period of time. A group of related capital projects make up a program.

Common items for capital projects eligible as capital expenses:

- Planning (i.e. architectural and engineering design)
- Legal services related to the project
- Acquisition of land or other property for the project
- Preparation of land for construction and landscaping during or after construction
- Easements related to the project
- Construction labor and materials
- Equipment and furnishings that are affixed to the project
- Initial inventory of movable furnishings and equipment
- Interest and other financial charges during construction
- Construction management and contract monitoring costs

Note: The City of Sterling's 50/50 Sidewalk Program is included as a capital expenditure

Organizational Issues

Departments are responsible for identifying, documenting, and justifying capital fund requests. Departments are also responsible for obtaining project cost estimates and identifying appropriate revenue sources for the project (the Finance Department shall assist in identifying costs and appropriate revenue sources).

The City Manager, in conjunction with the Finance Director and budget staff, shall be responsible for coordination and submission of Capital Fund expenditures to the Mayor and City Council.

CITY DEPARTMENTS

City Clerk

This office maintains all of the official records for the City of Sterling, including local birth and death records, and issues the City's business licenses.

Accomplishments

This fiscal year, the City Clerk took on new responsibilities. This department helped citizens adjust to Electrical Aggregation. They took on the collection of sewer bills, as well as helped implement different possibilities for payments. The City Clerk's office also received the Chamber of Commerce's customer service award for the month of December 2012.

Objective

To create an indexing system for meeting minutes and to move into a paperless environment for meeting agendas.

City Manager

The manager is hired to serve the council and the community and brings to the local government the benefits of his/her training and experience in administering municipal or county projects and programs. The manager makes policy recommendations to the council for consideration and final decision. The manager carries out the policies established by the elected governing body with an emphasis on effective, efficient, and equitable service delivery.

Accomplishments

The City of Sterling had several administrative accomplishments in FY12-13. The City received an IHDA Grant in conjunction with several other local communities. A majority of Phase 1 of the Coliseum Remodel was completed and plans and work on Phase 2 and 3 are progressing into FY13-14. Work started on the downtown Sterling Theater renovation project, with completion to be completed in FY13-14. The first year of Movies at Grandon was a community success and will be continued in FY13-14 and beyond. Branding has been a continual project for the City and will see future developments. Transparency continues to be a priority as the City's website is constantly updated and expanded.

Objective

N/A

City Attorney

The City Attorney is appointed by the Mayor and Council to represent the City in a legal capacity. It is the City Attorneys duty to represent the City in legal proceedings, review final drafts of Council resolutions and ordinances, and offer legal opinions to the City. Final drafts of Council resolutions and ordinances, and offer legal opinions to the City.

Police Department

The Sterling Police Department continually strives to accomplish its mission to promote, preserve, and deliver a feeling of security, safety and quality service to the Sterling community. Its focus is twofold; to work with citizens and government to improve the quality of life in Sterling and also to concentrate on the youth of the community.

Accomplishments

The Sterling Police Department was awarded an Illinois Law Enforcement Training and Standards Board Waterguard Camera Grant for \$5,000. They were also awarded an IDOT Sustained Traffic Enforcement Program (STEP) Grant from October 2012 to September 2013 for \$6,690.50. The PD was awarded with a Genesis Hand Held Radar Unit worth \$699 from IDOT. They were also awarded an Illinois Traffic Safety Challenge for 2011-2012, earning them a Custom Pro Laser 4 Radar worth \$3,735.00. IDOT also awarded the Police Department with a LTI 20120 TruSpeed Lidar Unit worth \$1,700. The Police Department held several successful community events such as the Blackhawk Lanes Bowling Blast Off, Halloween Flashlight Giveaway, KMART Safety Days, Fiesta Days, Bicycle Rodeo, National Night Out, and YWCA Juneteenth Celebration. The Police Department brought in \$38,740.75 in revenue for FY12-13 from the Administrative Hearing process.

Objective

The Sterling Police Department's focus is twofold; to work with citizens and government to improve the quality of life in Sterling and also to concentrate on the youth of the community. In 1996, then newly appointed Police Chief Potthoff designated the following priorities, which the department would seek to undertake:

1. Seek out and involve all members of the Community in the process of identifying and solving Community problems.
2. Empower our employees, civilian and sworn, at all levels and ranks to interact with the Community in this problem solving process.
3. Work together with our citizens to promote, preserve and deliver a feeling of security, safety and quality services to our Community.

Patrol: The patrol officer is responsible for the protection of life and property, prevention of crime, apprehension of criminals and general enforcement of laws and ordinances. Duties normally consist of routine patrol, preliminary investigation, traffic regulation and involvement with community members in the process of identifying and

solving community problems. Patrol officers may be assigned special duties as School Resource Officer, DARE, K-9 officer, and others.

Investigation: Detectives are patrol officers assigned to the detective section. Detectives are responsible for in depth and prolonged investigation of criminal offenses, unattended deaths, and major case investigations. They apply their training and expertise to working with and advising the patrol officer. Public presentations and training include bank robbery safety, shoplifting and fraud seminars, identity theft and illicit drug training.

Support Services: Support Services is the civilian component of the police department that is responsible for records retention, E911 dispatch, evidence custody, downtown parking enforcement, collection of fees and fine monies, school crossing duties and many other support duties without which the sworn officers could not effectively function.

Fire Department

The Sterling Fire Department provides emergency services to the City of Sterling and the Sterling Rural Fire Protection District. Additionally, the Department has an automatic aid agreement with the Rock Falls Fire Department. The SFD coverage protects 25,000 people and over 87 square miles, much of which is primarily residential. Operating out of two stations in Sterling, the Department utilizes 24 firefighters and a fleet of 11 vehicles to provide firefighting services, EMS, search and rescue operations and extrication.

Accomplishments

This fiscal year, the Fire Department completed many accomplishments. They continued the Kindergarten Reading program. They received an Emergency Services Grant to purchase two rescue baskets/back boards for Quint 1 and Engine 3. The Fire Department received a Fire Act grant to replace/purchase firefighting protective gear. At Station One, ceiling wile was replaced, a new air compressor was replaced and installed and a new emergency generator was ordered. At the Main Station, the West concrete approach was replaced and new storage racks were installed. The Fire Department is working with the City's dispatch center with a pre-alert tone to improve turn out times for emergencies. Finally, they organized the Fire Code Administrative hearing process.

Objective

It is the mission of the Sterling Fire Department to protect life and property through aggressive fire suppression, fire prevention, education and emergency medical services. The Sterling Fire Department's turnout time will be 2 minutes or less on a daily basis when dispatched for service.

Fire Services: The City of Sterling Fire Department engages in fire suppression, rescue, hazmat and medical assist calls in addition to training, prevention and education.

Objectives

Establish an in-house monthly training schedule for fire fighter development; Rock Falls fire fighters will also participate, thus enhancing the auto-aid services to both communities. Establish an in-house monthly training schedule for fire officer development, Rock Falls fire will also participate.

Fire Prevention: The Sterling Fire Department's concern regarding fire prevention and safety has led to the formation of several public education programs. Each year, the Sterling Fire Department provides programs to both the public and private schools in Sterling. Further, there are a number of programs that have been developed for local businesses and groups.

Objectives

Align fire prevention with the established administrative hearing process being shared by both Cities, thus we will be able to move forward those situations where compliance is required. Inspect commercial properties in the Sterling Rural Fire Protection District, in which we are under contract, following the NFPA 101 Life Safety Code adopted by the Illinois State Fire Marshal. Reduce Engine Company re-inspection visits, saving time/fuel, by having fire prevention following up on non-complaint issues.

Policy and Administration

The Policy and Administration Department provides the background support for the City. Under the direction of the City Manager, the department performs information management and technology, budgeting, purchasing, intergovernmental relations, financial management, accounting and personnel functions.

Accomplishments

Thanks to the Finance Department, City utility customers are now able to pay online and have several other payment options available to them. Due to limited staff during fiscal year 2013, the Finance Department has not been able to do much cross training or start working on a financial policies and procedures manual. With the addition of two new part-time employees, more goals and accomplishments should be completed within the next year.

Objective

It is the objective of the Policy and Administration Department to record and report all financial transactions in compliance with statutory and regulatory requirements; to cross-train department staff to provide assistance, back-up coverage and enhanced customer service in all daily operations; to continue improving departmental efficiency, initiating better processes, and consolidating financial functions; to continue to train all

City departments in the use of the accounting software, which will streamline operations and improve overall efficiency; to continue to expand and improve financial information available to citizens and the public via the City web site; to implement a system for debit and credit payments on all City billings; to provide residents with the option to receive utility bills online; and to create an accounting policies and procedures manual. For the next fiscal year the Finance Department would like to use the new additional staff to focus on collection of utility bills, whether through the State of Illinois Local Debt Recovery Program or other means.

Financial Services: The Finance Division performs accounts receivable and payable functions, utility billing, budgeting, financial reporting, investing and purchasing. The staff of the Finance Division are here to answer any of your utility billing questions, to help resolve any problems with your utility account, or to assist in answering any unresolved or disputed questions regarding your solid waste or sewer services.

Personnel: The Personnel Division is responsible for payroll and sick leave inputting and updating, insurance paperwork, Social Security documentation, and retirement documents for employees and the City.

Community Services

The Community Services Department provides most of the "bricks and mortar" services for citizens. These services include Public Works, Wastewater Treatment, Parks and Public Spaces, Solid Waste Collection, Code Enforcement, Planning and Zoning, and City Shop. The Community Services Department also runs the ever-popular 50/50 Sidewalk Replacement Program. The Community Service office is your contact point for issues regarding building permits and inspections, sewer service problems, planning and zoning questions, and infrastructure maintenance.

Code Enforcement: Code Enforcement provides for permitting and inspections for code compliance in the City. The City monitors code compliance to ensure quality construction of all structures to protect the safety, health, property value and general welfare of its citizens.

Accomplishments

Code Enforcement was able to demolish 1.5 houses in FY12/13. In FY12-13, 766 permits were issued, compared to 873 in FY11-12. The Code Enforcement Department brought in \$545.00 in revenue from the Administrative Hearings in FY12-13, an increase from \$397.00 from FY11-12.

Objective

It is the objective of the Code Enforcement Department to protect the health, safety, and welfare of the citizens of Sterling through education and cooperation in the application of all Property Maintenance Codes, Building Codes, and City Ordinances; to

increase education of citizens to the different Codes and Ordinances; to develop a rating system to classify and prioritize, in level of importance, the problem properties; to increase the number of certifications earned by each staff member; to accomplish a permit processing time of 5 working days for residential properties; to complete updates to the Zoning Ordinance; and to input all inspections into the City's software program.

Public Works: The Public Works Division is comprised of Street maintenance, Sewer Maintenance, Traffic Controls, Parks and Public Spaces, and the City Shop.

Objective

Public Work's goal is to maintain, improve, expand and update the City's road, sewer and park infrastructure for the health, safety and welfare of the citizens and visitors of Sterling. Public Works wants to continue improving our pavement preservation programs to extend the service life of city streets; continue residential sidewalk replacement program to improve pedestrian safety and activity; continue curb and gutter/street reconstruction program with a goal to have curbs and gutters on all residential streets; continue improving the City's Clean and Green spring clean-up program; emphasize electronic waste recycling to the citizens in light of new landfill laws; strive to meet goal to jet, clean and video inspect 1/3 of all city sanitary main lines annually; continue to move forward with plans to replace old inefficient city parking lot, park and residential street lighting with LEDs to dramatically reduce energy consumption; and continue to move forward toward resolving storm water runoff control deficiencies in several areas within the city.

Wastewater Treatment

Description

Three divisions make up the Wastewater Utility. Utility Billing, which is operated under the Finance Division, and Wastewater Maintenance and Wastewater Treatment, which are operated under the Community Services Department. The Wastewater Maintenance division maintains all the City's sewer lines and oversees the replacement of older or broken sewer lines.

Accomplishments

In FY12/13 the wastewater treatment plant treated over 732,000,000 gallons of water without any excursions from the EPA Standards in testing. It was the 11th year in a row without any excursions. It is the department's goal to achieve the highest water quality in discharge.

The Wastewater Department has done various improvements to both the treatment plant and lift stations. The department has replaced two of the Roto-Strainers in the primary treatment process at the Treatment Plant and replaced an old rusted staircase in a lift station wet well with a new fiberglass ladder.

By continuing regular maintenance program the Wastewater Department strives to keep the almost 35 year old treatment plant running smoothly and under budget.

Objective

At the Sterling Wastewater Treatment Plant we strive to protect public health and safety, preserve public trust and protect the natural environment. We accomplish this by meeting present and future community needs, efficiently collecting and treating wastewater, and retaining and developing qualified staff. We maximize the use of the treatment facilities to meet permit conditions at all times. By setting aside \$325,000 annually for replacing the treatment plant we are relieving some of the burden on our taxpayers in the future.

Building Maintenance: Today, the Coliseum serves as the home of City offices and the Sterling Police Department. The building and grounds are maintained by the Coliseum Manager under the Community Services Department. Portions of the facility still remain available to rent for performances, meetings, exhibits, seminars and such.

Planning & Zoning: The planning and zoning processes are done in a comprehensive and continuing process to meet community goals of housing, health, safety, transportation, economic development, beautification, preservations and protection. Through the guidance of professional planners, the City Council develops and adopts a plan for future zoning and land uses. It is then the duty of the Plan Commission to review plans submitted to the City for conformance to the plan.

Solid Waste: In July of 2010, the City changed the method of solid waste collection. The new system of garbage and recycling carts eliminates the need to buy specially labeled "city bags" and allows residents to simply place their kitchen trash bags in the cart. Solid Waste is handled by Allied Waste of Dixon, Illinois.

PERSONNEL SUMMARY

Elected Officials	11/12 Actual		12/13 Actual		13/14 Budget		Position Description
	Positions	FTE	Positions	FTE	Positions	FTE	
Aldermen	6	3	6	3	6	3	Establish policy for the City
Mayor	1	.5	1	.5	1	.5	Establish policy for the City
Boards & Commissions							

No changes in staffing levels for Elected Officials.

Policy & Administration	11/12 Actual		12/13 Actual		13/14 Budget		Position Description
	Positions	FTE	Positions	FTE	Positions	FTE	
City Manager	1	1	1	1	1	1	Oversee day-to-day operations

Introduction

Assistant City Manager	0	0	1	1	1	1	Complete projects as assigned by City Manager
Management Intern	1	1	0	0	0	0	Miscellaneous projects as assigned
Finance Director	1	1	1	1	1	1	Custodian of City funds, investments, various reports, tax levy
Employee Benefit Coordinator	1	1	1	1	1	1	Insurance, benefits, and retirement
Accounts Payable Clerk	1	1	1	1	1	1	Customer service, utility billing
Accounting Clerk	1	1	1	1	1	1	Utility billing, financial management
PT Utility Clerk	0	0	1	.5	2	1	Assists with utility billing
PT Payroll Clerk	0	0	0	0	1	.5	Assists with payroll
Secretary to the City Manager	1	1	1	1	1	1	Receptionist
City Attorney	1	1	1	1	1	1	Handles City's legal issues
TOTAL	8	8	9	8.5	11	9.5	

Explanation of Policy & Administration Changes:

Management Intern was promoted to Assistant to the City Manager in FY12/13.

Two PT Utility Clerks hired to assist in utility billing responsibilities; one in FY12/13 and one in FY13/14.

One PT Payroll Clerk hired to assist in Payroll functions of Finance Department.

City Clerk	11/12 Actual		12/13 Actual		13/14 Budget		Position Description
	Positions	FTE	Positions	FTE	Positions	FTE	
Secretary of City Clerk	1	1	1	1	1	1	Receptionist
City Clerk	1	1	1	1	1	1	Official record keeper, attends all Council meetings
TOTAL	2	2	2	2	2	2	

No changes in staffing levels for the City Clerk Department.

Community Services	11/12 Actual		12/13 Actual		13/14 Budget		Position Description
	Positions	FTE	Positions	FTE	Positions	FTE	
Community Services Consultant	1	.5	1	.5	1	.5	Monitors ongoing construction projects, performs plumbing inspections, directs streetscape project
Code Enforcement Secretary	1	1	1	1	1	1	Mailings, abatements, various permits
Building/Zoning Services Coordinator	1	1	1	1	1	1	Manage day-to-day operations of Code Enforcement Department

Introduction

Code Enforcement Officer	2	2	2	2	2	2	Inspections, abatements, building permits
Code Enforcement Officer/Electrical Inspector	1	1	1	1	1	1	Abatements, building permits, electrical inspections
Public Works Superintendent	1	1	1	1	1	1	Manage day-to-day operations of Public Works department
Street Maintenance Worker	10	10	10	10	10	10	Responsible for maintaining streets/alleys
Office Operations Clerk (PW)	0	0	1	.5	1	.5	Mailings, clerical work, general office duties
Street Crew Leader	2	2	2	2	2	2	Manage day- to-day assignments of Street crews
City Mechanic	1	1	1	1	1	1	Maintains City's fleet and equipment at City Shop
Superintendent of Waste Water	1	1	1	1	1	1	Operates water plant, monitors intake and outflow
Wastewater Lab/Tech Operator I	1	1	1	1	1	1	Tests waste water to ensure compliance
Wastewater Operator I	2	2	2	2	2	2	Operates and maintains wastewater treatment plant equipment
Wastewater Crew Leader	1	1	1	1	1	1	Manage day- to-day assignments of wastewater workers
TOTAL	25	24.5	26	25	26	25	

Explanation of Community Services Changes:

PT Office Operations Clerk added to Public Works in FY12/13 to help with office duties and phones

Police Department	11/12 Actual		12/13 Actual		13/14 Budget		Position Description
	Positions	FTE	Positions	FTE	Positions	FTE	
Chief of Police	1	1	1	1	1	1	Manage day-to-day operations of Police Department
Patrol Sergeant	4	4	4	4	4	4	First line spvsr, field training officer, tactical team member
Operations Lieutenant	1	1	1	1	1	1	Oversees operations of Patrol and Detective divisions
K9 Officer	1	1	1	1	1	1	Investigations

Introduction

Parking Enforcement Officer	1	.5	1	.5	1	.5	Enforce parking regulations
Patrol Officer	12	12	12	12	14	14	Field training officer, tactical team member
Computer Systems Technician	1	1	1	1	1	1	Maintains City's technology systems
Telecommunicator	7	6.5	7	6.5	8	7	911 PSAP Telecommunicator
Detective	2	2	2	2	2	2	Detective, tactical team member, range officer
Detective Sergeant	1	1	1	1	1	1	Oversees Detective division
Public Service Officer	2	2	2	2	1	1	Manage City evidence and public safety event coordination
Computer Systems Administrator	1	1	1	1	1	1	Oversees City's technology systems
Youth Officer	1	1	1	1	1	1	Specializes in youth crime
D.A.R.E. Officer	1	1	1	1	1	1	Carries out DARE program in local schools
Task Force Officer	1	1	1	1	1	1	
School Resource Officer	1	1	1	1	1	1	Acts as school police liaison
Support Services Lieutenant	1	1	1	1	1	1	Oversees operations of Support Services staff
Support Services Supervisor	1	1	1	1	1	1	Oversees Records and Dispatch divisions
Violation's Clerk	1	1	1	1	1	1	Administrative hearings and ticketing
Administrative Secretary	1	1	1	1	1	1	Assist Chief of Police and Police Department
Police Records Clerk	3	2	3	2	3	2	Handles day-to-day tasks of the Records division
TOTAL	44	43	45	43	47	44.5	

Explanation of Police Department Changes:

Two new Patrol Officers in FY13/14

One more Telecommunicator in FY13/14

Retirement of one Public Service Officer in FY12/13

Fire Department	11/12 Actual		12/13 Budget		13/14 Budget		Position Description
	Positions	FTE	Positions	FTE	Positions	FTE	
Fire Chief	1	.5	1	.5	1	.5	Manage day-to-day operation of Fire Department
Fire Fighter	12	12	13	13	12	12	Fire & emergency response, rescue, EMS, haz-mat
Fire Captain	3	3	4	4	4	4	Manage day-to-day operation

Introduction

							of Fire Department
Fire Lieutenant	3	3	3	3	3	3	Station command, fire & emergency response, prevention
Fire Clerk	1	1	1	1	1	1	Assistant to Fire Chief and Fire Department
Paid On Call Fire Fighter	5	2.5**	5	2.5**	7	3.5**	
TOTAL	25	22	27	24	28	24	

Explanation of Fire Department Changes:

Rock Falls and Sterling share the costs of a Fire Chief

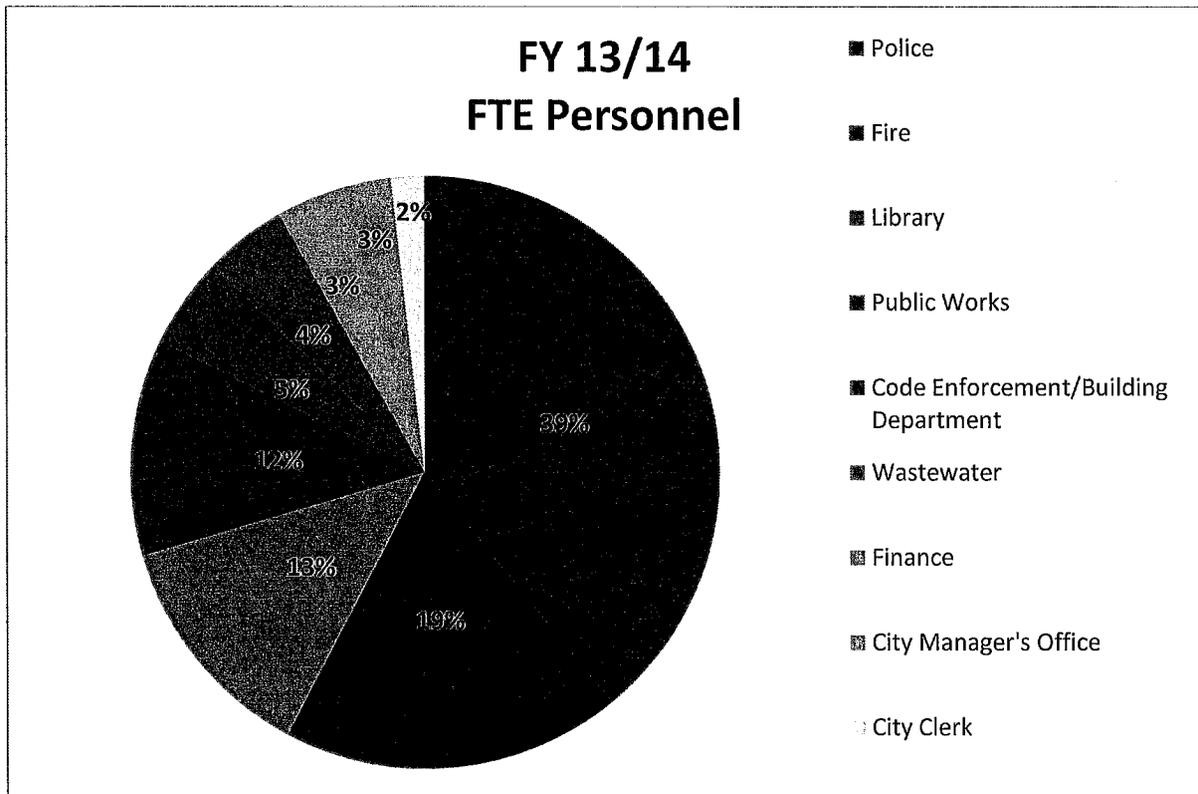
Administrative Captain retired FY11/12 and replaced in FY12/13

Retirements in FY11/12 led to promotions of fire fighters, leaving one fire fighter position unfilled in FY13/14

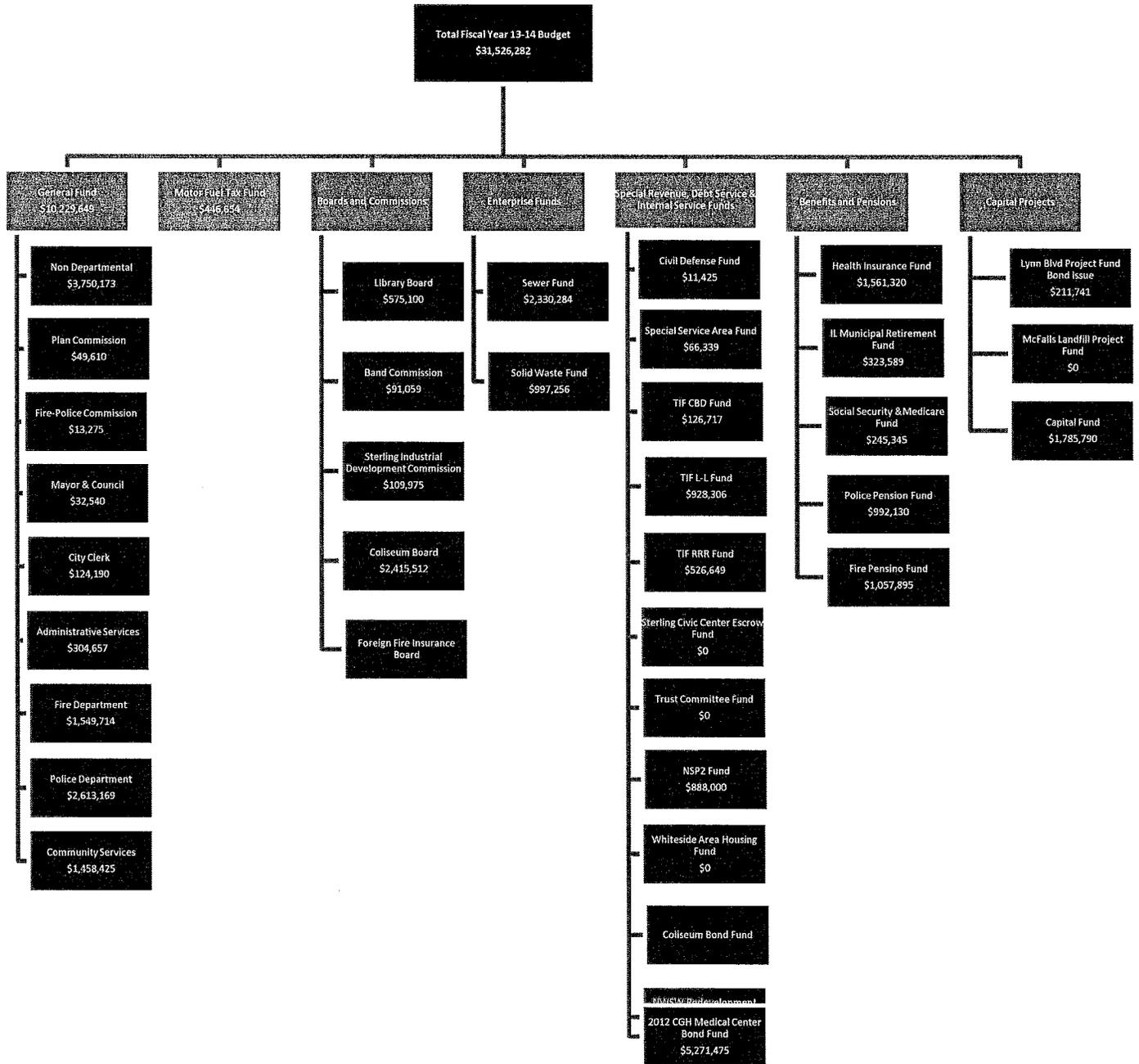
Increase in two Paid On Call Fire Fighters for FY13/14

**Paid On Call Fire Fighters are only paid when they are needed, not on a FT or PT basis

City of Sterling	11/12 Actual		12/13 Budget		13/14 Budget	
	Positions	FTE	Positions	FTE	Positions	FTE
TOTAL EMPLOYEES	104	99.5	109	102.5	114	105



FUND CHART



FUND BALANCE

Definition of fund balance: Fund balance is the difference between fund assets and fund liabilities of governmental and fiduciary funds. Changes in fund balance are the result of the difference of revenues to expenditures. Fund balances increase when revenues exceed expenditures and decrease when expenditures exceed revenues.

The City of Sterling has a fund balance policy for the General Fund and Other Funds. These two fund balance policies can be found in the Introduction.

Fund	Major Fund?	Actual 11/12	Actual 12/13	Request 13/14	% change 12/13 to 13/14
General Fund	Yes	\$4,718,237	\$4,753,643	\$4,753,954	0%
Sewer Fund	Yes	\$10,813,973	\$11,020,205	\$11,045,334	0.2%
Solid Waste Fund	Yes	\$94,255	\$103,309	\$119,343	15.5%
Internal Service Fund	No	\$528,685	\$524,768	\$657,229	25.2%
Municipal Coliseum Fund	Yes	\$4,209,281	\$520,793	-\$1,307,471	-351.1%
NSP2 Grant Fund	Yes	\$0	\$0	\$0	0%
Benefit & Pension Funds					
1. Police Pension	No	76.31%	71.46%	70.31%	-0.01%
2. Fire Pension	No	76.13%	74.70%	70.94%	-0.05%
Special Revenue Funds					
Motor Fuel Tax Fund	No	\$429,164	\$421,361	\$369,307	-12.4%
Library Fund	No	\$810,503	\$786,942	\$803,918	2.2%
Band Fund	No	\$115,517	\$114,752	\$114,176	-0.5%
IMRF Fund	No	\$546,550	\$530,288	\$492,681	-7.1%
Social Security	No	\$116,650	\$122,615	\$121,214	-1.1%
Civil Defense	No	\$77,615	\$78,114	\$80,032	2.5%
Whiteside Area Housing	No	\$0	\$0	\$0	0%
CBD TIF	Yes	-\$494,525	-\$650,860	-\$330,990	49.1%
Lincolnway-Lynn TIF	Yes	-\$125,879	-\$88,315	-\$50,465	42.9%
Rock River Redevelop. TIF	Yes	-\$815,468	-\$941,376	-\$921,423	2.1%
Trust Committee Fund	No	\$1,186	\$1,187	\$1,188	.1%
Industrial Development	No	\$678,782	\$715,272	\$737,099	3.1%
Capital Project Funds					
Capital Projects Fund	Yes	4,262,546	\$3,828,684	\$3,526,333	-7.9%
NWSW Fund	No	-\$583,354	-\$464,900	-\$402,419	-13.4%
McFalls Landfill Project	No	\$0	\$0	\$0	0%
Lynn Blvd. Project	No	\$52,379	\$36,724	\$25,057	-31.8%
Debt Service Funds					
Special Service Area	No	\$92,647	\$51,433	\$35,127	-31.7%
2012 CGH Medical Center Bond Fund	No	\$0	\$68	\$102	500%
TOTAL		\$24,885,813	\$20,821,707	\$19,226,261	

There are some projected fund balance changes of more than 10%.

- In the Solid Waste Fund, this is due to an increase in garbage rates, effective May 1, 2013.
- In the Municipal Coliseum Fund, the decrease in the fund balance is due to the spending down of reserves for the Coliseum remodel. Bonds were issued a few years before to pay for the project.
- In the Internal Service Fund, there is an increase in net assets due to a 5% increase in premiums and an assumed decrease in claims paid.
- In the Motor Fuel Tax Fund, the decrease in fund balance is mainly due to an expected 11% decrease in MFT revenue.
- The CBD TIF shows an increase in fund balance since the bonds were paid off in FY13. There are no longer principal and interest payments on the bonds, which significantly lowers expenditures.
- In the NWSW Fund, fund balance is down due to a significant decrease in revenues. No grant money is expected to be received in FY14.
- The Lincolnway-Lynn TIF shows an increase in fund balance due to revenues being higher than expenses. Revenues are higher for the second year in a row due to this being the second year to receive property taxes.
- The Lynn Boulevard Project Fund shows a decrease in fund balance as the City continues to spend down the balance in reserves.
- In the Special Service Area Fund, fund balance is down due to the City using reserves to finish paying off the Tori Pines bonds.
- The increase in the 2012 CGH Medical Center Bond Fund is due to increases in interest.

FUND MATRIX

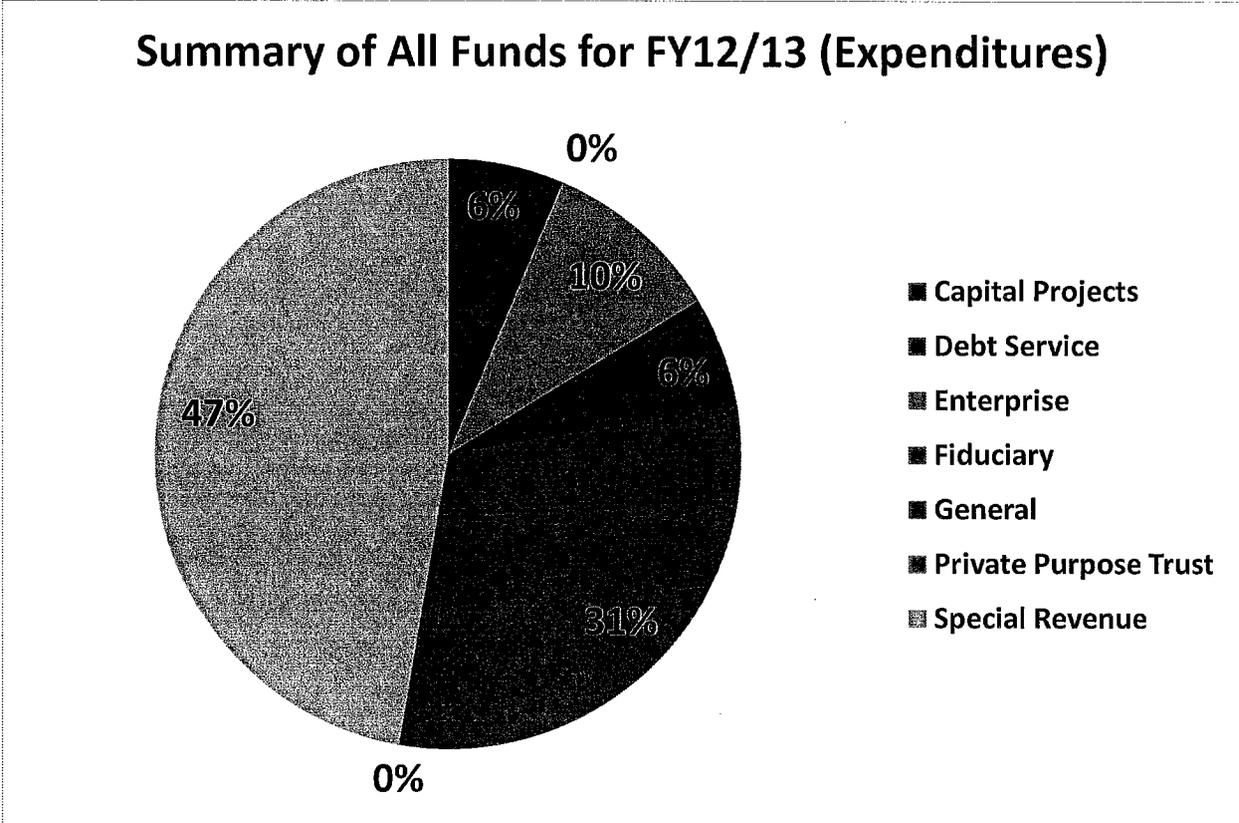
The following illustration lists each fund name along with its type, revenues and expenditures or assets and liabilities, and also whether or not it is appropriated. The City uses GASB 34 major fund determination. The general fund is always reported as a major fund. Other funds are classified as major if the following two conditions are met:

1. Total assets, liabilities, revenues or expenditures of the individual governmental or enterprise fund are at least 10% of the corresponding total of all funds of that category;
AND
2. Total assets, liabilities, revenues or expenditures of the individual governmental or enterprise fund are at least 5% of the total for all governmental and enterprise funds combined.

Introduction

Fund	Type	Appropriated?	Major Fund?	FY13-14 Budgeted Revenues	FY13-14 Budgeted Expenditures
General Fund	General	Yes	Yes	\$10,229,960	\$10,229,649
Sewer Fund	Enterprise	Yes	Yes	\$2,355,413	\$2,330,284
Solid Waste Fund	Enterprise	Yes	Yes	\$1,013,290	\$997,256
Trust Committee	Private Purpose Trust	Yes	No	\$1	\$0
Coliseum Fund	Special Revenue	Yes	Yes	\$587,248	\$2,415,512
NSP2 Fund	Special Revenue	Yes	Yes	\$365,000	\$888,000
Health Insurance	Special Revenue	Yes	No	\$1,693,781	\$1,561,320
CGH Medical Center Bond	Special Revenue	Yes	No	\$5,271,509	\$5,271,475
BENEFIT & PENSION FUNDS					
Police Pension	Fiduciary	Yes	No	\$1,071,631	\$992,130
Fire Pension	Fiduciary	Yes	No	\$938,585	\$1,057,895
Debt Service Funds					
Special Service Area	Debt Service	Yes	No	\$50,033	\$66,339
SPECIAL REVENUE FUNDS					
Municipal Coliseum Fund	Special Revenue	Yes	Yes	\$587,245	\$2,415,512
Motor Fuel Tax Fund	Special Revenue	Yes	No	\$394,600	\$446,654
Library Fund	Special Revenue	Yes	No	\$592,076	\$575,100
Band Fund	Special Revenue	Yes	No	\$90,483	\$91,059
Industrial Dev.	Special Revenue	Yes	No	\$131,802	\$109,975
IMRF Fund	Special Revenue	Yes	No	\$285,982	\$323,589
Social Security	Special Revenue	Yes	No	\$243,944	\$245,345
Civil Defense	Special Revenue	Yes	No	\$13,343	\$11,425
Whiteside Area Housing	Special Revenue	Yes	No	\$0	\$0
CBD TIF	Special Revenue	Yes	Yes	\$446,587	\$126,717
Lincolnway-Lynn TIF	Special Revenue	Yes	Yes	\$966,156	\$928,306
Rock River Rdvp. TIF	Special Revenue	Yes	Yes	\$546,602	\$526,649
CAPITAL PROJECTS					
Capital Fund	Capital Projects	Yes	Yes	\$1,733,542	\$1,785,790
NWSW Project	Capital Projects	Yes	No	\$146,450	\$83,969

Lynn Blvd. Project	Capital Projects	Yes	No	\$200,074	\$211,741
McFalls Landfill Project	Capital Projects	Yes	No	\$0	\$0
TOTAL				\$29,955,337	\$33,691,691



Section A

Budget Overview

Budget Transmittal

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May 1, 2013

Honorable Mayor Charles “Skip” Lee and Members of the City Council:

It is my privilege to present the City of Sterling Annual Budget for the 2013-14 fiscal year, adopted on April 15, 2013. Each year, the City’s budget team continues to identify improvements to the budget document to make the document more readable and understandable instrument in which to convey the City’s spending priorities. This budget document provides the “blueprint” for the City’s expenditures and program development for the fiscal year that begins on May 1, 2013 and ends on April 30, 2014. As outlined in the criteria established by the Government Finance Officers Association (GFOA) for excellence in budgeting, the budget document adopted by the City Council should serve as a policy document, financial plan, an operations guide, and a communications device. The City of Sterling strives to achieve the GFOA’s *Distinguished Budget Presentation Award*.

The budget totals \$31,526,282 which represents a 47% spending drop from the prior year. Within this, the General Fund budget totals \$10,229,649, an increase of 3%. The City’s Capital Fund will increase slightly to \$2,035,893. The City strives to continue its significant investment in public facilities and infrastructure.

Since the national economic downturn of 2008, the City’s fiscal affairs have been challenging. In April 2013, Sterling’s unemployment rate was 8%, compared to a state level of 9.3% and national rate of 7.5%. As always, the City of Sterling strives to continue and improve services while keeping costs low for Sterling residents and businesses. From the scandal that shocked Dixon and the rest of the world, transparency and accountability have been emphasized in local government recently.

About the Budget Document:

The budget document is organized into several sections with the intent of presenting information in an easily understandable format. Readers are encouraged to refer to the Budget Presentation slides for a quick highlight of key budget issues by fund. The budget document determines the level of service, size of programs, and scope of capital projects for the community. The budget provides the spending authority for all City departments for the given fiscal year, and becomes the basis for virtually every City activity. The budget process is also a gauge for measuring the success of City services and/or programs and the methods used in their delivery. The final budget document is posted on the City of Sterling’s website and can be found at the Sterling Public Library.

Priorities:

During a number of budget study sessions involving the City Council, Mayor, City Manager, Finance Director, and other staff, the following goals and priorities were identified for the 2013-14 fiscal year. The goals for each department are outlined later in this budget document and reflect overall City goals. The key priorities that have guided the staff’s efforts in developing the budget include the following:

- Priority 1- Proactive street repair and replacement

City of Sterling, Illinois

212 Third Avenue
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- Priority 2- Fight neighborhood blight
- Priority 3- Maintain healthy fund balances
- Priority 4- Create an environment for development and redevelopment
- Priority 5- Provide efficient and effective City services

The City is in the process of strategic development, from which long range plans (financial and nonfinancial) will be created. Once those plans have been determined, Council can link them to long range goals.

Principal Issues & Challenges:

The FY13-14 budget addresses a number of issues and challenges, including the following:

Issues

1. Instability of the National and State Economies
2. Rising Pension Costs
3. Rising Employee Benefit Costs
4. Rising Fuel Costs
5. Unstable Revenue Sources
6. Storm Water Management and Utility Formation
7. EAB Management Strategy

Actions Taken to Address Issues

1. Instability of the National and State Economies: The national and state economies are again at center stage while developing the annual budget. The weakened economy and declines in the market results in lower investment returns and restricting access to capital. It is still a debate whether the recession is over, recovering, or corrected. Unemployment, consumer spending, and housing are considered in analyzing the state of the economy.
2. Rising Pension Costs: The City has adjusted the pension levies significantly upward for several years to meet the pension fund contribution level recommendations developed by an independent actuary. The State of Illinois sets the pension benefits, employee contributions and the collective bargaining system, which leaves the City with only staffing levels to control the cost to the pension fund.
3. Rising Employee Benefit Costs: The City annually bids out for its health care reinsurance and is subject to the market rates. Each year, the City comes up with new wellness programs to try to curb future spending.
4. Rising Fuel Costs: The City switched to a 4 day workweek in the summers at public works to minimize startup, setup and travel time to and from job sites in 2011 and continues that this year.
5. Unstable Revenue Sources: The shared State revenues are beyond local control, though through the Illinois Municipal League, cities in Illinois have fought to try and maintain the shared revenues they get. The City has also worked hard to bring in new sales tax generating businesses in the community to shore up the sales tax base.

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6. Storm Water Utility Fee: Council and staff have been working with Strand Associates to develop a development plan for a Storm Water Utility Fee, with a project list, rate structure and rebates.
7. EAB Management Strategy: City Council approved the Tree Board's Emerald Ash Borer Management Plan. This plan calls for a ten (10) year removal of ash trees in City ROW. Twenty (20) trees per year will be removed and replaced at the City's expense.

Short Term Factors Guiding Budget:

Short Term Changes/Budget Implications

- The redevelopment of the downtown Sterling Theater is a short-term expense from the Capital Fund to the Greater Sterling Development Corporation. This loan is projected to be repaid over eleven (11) years.
- The Coliseum remodel has taken longer than projected and costs are greater than originally budgeted, primarily due to previously unknown quantities of asbestos that have been uncovered through the remodeling process.
- The Solid Waste rate was increased to accommodate additional part-time personnel and equipment costs of utility billing and to meet the contractual increase with Allied Waste.
- The threat of Emerald Ash Borer has increased the City budget to accommodate removing and replacing twenty (20) ash trees a year for ten years on City ROW. The City has also dedicated itself to replacing two trees for every one taken down.

Service Levels Changes

- With the City taking on utility billing, part-time staff has been hired to manage the extra work load. The City believes that customer service is at its best. With new staff, roles and responsibilities have changed within the Finance and Clerk's departments. Service levels in the Finance department are expected to increase next fiscal year as the Finance Department participates in the Local Debt Recovery Program.
- The Police and Fire Department saw a few turnovers in personnel the past fiscal year. Attraction and retention of Police officers and telecommunicators will continue to be a Police Department priority. The Fire Department will continue to replace retiring firefighters.

Budgetary Trends:

As has been our practice, we attempt to budget revenues conservatively using estimates provided by our experience and projections. Expenses are budgeted in a manner using previous years' history as a guideline and factoring in projects, programs, and purchases for the current year as discussed with Department Heads and consistent with our anticipated revenues.

Revenues

Overall

Revenues are budgeted at \$29,368,091, down 46.5% from FY12/13 Amended revenues of \$54,913,100. Revenues are lower due to lower MFT funds and lower revenue in the Library, NWSW, NSP2, Coliseum, and CGH Medical Center Bond funds.

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Sales tax continues to be the highest revenue source in Sterling, followed by property tax and then income tax. Sales tax, property tax, and income tax revenues all increased slightly from last fiscal year.

General Fund

Revenues are budgeted at \$10,229,960, up 2.7% from FY12/13 Amended revenues of \$9,964,427. This increase is mainly attributable to an increase in license collections, intergovernmental revenues such as fire protection revenue, and increased fine collections.

Special Restricted Funds

MFT	\$ 394,600
Library	\$ 592,075
Band Commission	\$ 90,483
SIDC	\$ 131,802
Coliseum	\$ 587,248
Lynn Boulevard	\$ 200,074
McFalls Landfill Project	\$ 0
Trust Committee	\$ 1
Civil Defense	\$ 13,343
Special Services Areas	\$ 50,033
CBD TIF	\$ 446,587
Rock River TIF	\$ 546,602
Health Insurance	\$ 1,693,781
IMRF	\$ 285,982
Social Security	\$ 243,944
Police Pension	\$ 1,071,631
Fire Pension	\$ 938,585

Expenditures

Overall

Overall expenses are budgeted at \$31,526,282, down 46.6% from \$59,026,063 in FY12/13. This is mainly attributable to the Coliseum remodeling project and the 2012 CGH Medical Center Bond.

General Fund

General Fund expenses are budgeted at \$10,229,649, down 3% from FY12/13 Amended Expenses of \$9,929,031.

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Enterprise Funds

Sewer 13/14 Budgeted Expenses are slightly higher at \$2,330,284 from Amended Expenses of \$2,146,733. There was no increase in the basic sewer charge for Sterling residents.

Solid Waste 13/14 Budgeted Expenses are slightly higher at \$997,256 from Amended Expenses of \$993,027. The base rate for collection service increased from \$7.50 in FY 10-11 to \$14.80 in FY 12-13 and will increase to \$15.05 in FY 13-14. This increase is due to the City switching to garbage/recycling carts with an elimination of the need to purchase bags in FY 10-11 and the need to cover costs of utility billing software.

Sewer Fund	\$ 2,330,284
Solid Waste Fund	\$ 997,256

Capital Projects:

The City of Sterling now has a Capital Fund Policy to establish a uniform system and guidelines for financing General Fund capital expenditures and projects; and to minimize the financing expenses and operational impacts that may result from borrowing funds for future capital project requirements.

Capital expenditures are any significant expenditure incurred to acquire or improve a capital asset (i.e. land, buildings, engineering structures, machinery and equipment). It normally confers a benefit lasting beyond three (3) years and results in the acquisition or extension of the life of a fixed asset.

2013/2014 Capital Projects:

ACCOUNT TITLE	ACCT	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Bank Expense	66800	\$0	\$0	\$0	\$100	\$103
Capital Expense	99910	\$0	\$4,353	\$2,047,150	\$1,712,398	\$1,785,790
Cap Adv to GSDC - Theater Reno	99913	\$0	\$0	\$0	\$300,000	\$250,000
TOTAL CAPITAL EXPENSE FUND		\$0	\$4,353	\$2,047,150	\$2,012,498	\$2,035,893
Projects						
Streetscape				150,000	159,981	150,000
Payroll Software				16,250	0	16,250
Police Corona Software					19,600	
Demolition 102 Avenue A				10,000	15,205	
Demolition 13 E. 4th St						0
Demo of 204 W 5th St					19,960	
Demo of 902 4th Avenue						20,260
Demo of 1820 16th Avenue						20,260
Demo of 1604 Griswold Avenue						20,260

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STERLING

Shining brightly ... Leading the way

Remove trailer at 1102 Dillon Ave						10,260
Stormwater Detention			85,000	92,702		
Asbestos Remediation			250,000	210,000		
Fire Main Station Generator						38,000
Police Video Recording System						44,000
PW Building Expansion			125,000	141,406		12,500
PW Sidewalk, Curb & Gutter			100,000	86,127		100,000
PW Snowblower			125,000			
PW Backhoe			45,000	40,955		
PW Slipform Paver						124,000
PW Pickup and plow						36,000
PW street Reconstruction			1,113,400	906,895		1,134,000
PW sprinkler						60,000
SW Detention Dredging - Thomas						
CE Hybrid Vehicle			27,500	19,567		
TOTAL CAPITAL EXPENSE PROJECTS		\$0	\$4,353	\$2,047,150	\$1,712,398	\$1,785,790

Partnerships:

The City continues to reach out to the community to educate, build awareness, and explore opportunities for partnerships with citizens, volunteers, and other local agencies such as the school district, CGH Medical Center, Sterling Today Inc., Sterling Main Street, Sauk Valley Chamber of Commerce, Sauk Valley Community College, the Greater Sterling Development Corporation, Rock Island Economic Growth Corporation, and our neighboring communities of Rock Falls and Dixon in order to broaden community support for public services. The City will continue to build on the efforts and foundation established in prior years by cultivating such relationships.

Accomplishments over the Last Year:

The past year has been a busy and challenging year for the City Council and City employees. There were a number of significant events and accomplishments that City Council and City staff should take pride in. Some examples include:

- City Street Reconstruction Program
- 1st Avenue Bridge Reconstruction
- City Finance Dept. utility billing takeover
- NSP2
- City Hall remodel project
- Movies at Grandon
- WeCAN initiative
- Recipient of an \$660,000 IHDA grant with neighboring communities
- Downtown Sterling Theater redevelopment project
- Recipient of a \$2.5 million HUD grant with neighboring communities

City of Sterling, Illinois

212 Third Avenue
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Strategic Planning/Long Term Factors:

The City will engage in Strategic Planning this year with the 2013 City Council. Long range financial plans (beyond 2 fiscal years) will be addressed during the Strategic Planning process.

As the City works to create a Strategic Plan, it will also link its long range goals to the Strategic Plan. Since the Strategic Plan has not been completed yet, these links cannot be articulated here at this time.

Future Outlook:

Sterling has worked hard to keep taxes and fees low for City residents and businesses through conservative fiscal management, economic development, and identifying alternative sources of revenue.

Special thanks are due to the Mayor and each of the City aldermen for their guidance in developing this budget. I would like to thank Cindy VonHolten, Susan Hand, and Hadley Skeffington-Vos for their hard work in preparing the budget. In addition, a special thanks to department heads and other administrative staff.

Respectfully Submitted,

Scott A. Shumard
City Manager

City of Sterling, Illinois

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Section B

Financial Summaries

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**CITY OF STERLING
CURRENT TAX LEVIES
2013-2014**

Fund	Extended Levy in 2011 for 2012-13	Levied in 2012 for 2013-14	Increase (Decrease)	% Change
Corporate	\$414,207	\$409,636	-\$4,571	-1.10%
Fire Protection	\$248,524	\$245,781	-\$2,743	-1.10%
Police Protection	\$248,524	\$245,781	-\$2,743	-1.10%
Liability Insurance	\$306,022	\$321,429	\$15,407	5.03%
Worker's Compensation	\$101,063	\$106,116	\$5,053	5.00%
Library	\$364,502	\$360,479	-\$4,023	-1.10%
Library - Building Maintenance	\$33,137	\$32,771	-\$366	-1.10%
Library - General Insurance	\$22,800	\$23,940	\$1,140	5.00%
Band	\$55,000	\$55,000	\$0	0.00%
Coliseum	\$82,841	\$81,927	-\$914	-1.10%
IMRF	\$180,000	\$189,000	\$9,000	5.00%
Social Security	\$194,887	\$198,900	\$4,013	2.06%
Civil Defense	\$10,000	\$10,000	\$0	0.00%
Police Pension	\$475,884	\$583,834	\$107,950	22.68%
Fire Pension	\$387,260	\$474,889	\$87,629	22.63%
Total	\$3,124,651	\$3,339,483	\$214,832	6.88%

Figuring Residential Property Taxes Owed to the City of Sterling



Fair Market Value of your home (\$90,000)
x The Whiteside Co. Assessment Rate of 33.3%
= Assessed Value (\$30,000)

Deduct Qualified Exemptions on File w/ County
(Senior - \$4,000; Homestead - \$6,000)
Homestead Exemption Used for this Example:
Assessed Value (\$30,000) – Exemption (\$6,000)
= \$24,000

\$24,000 x Sterling's Mill Levy of 1.8893 mills
= Your Property Tax in Mills (45,343.20 mills)

45,343.20 mills / 100
= City Property Tax (\$453.43)

**CITY OF STERLING
REVENUE COMPARISON REPORT
BUDGET 2012-13 COMPARED TO REQUEST 2013-14**

FUND	ACCT NO.	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14	CHANGE (Decrease)	% Change
General Fund	110000	\$9,633,299	\$9,964,427	\$10,229,960	\$596,661	6.19%
Motor Fuel Tax Fund	210000	\$369,342	\$443,541	\$394,600	\$25,258	6.84%
Library Board						
General Account	224100	\$530,664	\$531,462	\$541,898	\$11,234	2.12%
Per Capita Grant	224300	15,761	15,762	15,761	0	0.00%
Literacy Grant	224400	0	0	0	0	#DIV/0!
OWL Grant	224600	2,200	0	0	(2,200)	-100.00%
Gray Trust	224700	16,000	17,085	17,256	1,256	7.85%
LSTA/Other State Grants	224800	0	29,602	0	0	#DIV/0!
Building Project Consortium	224900	0	69,000	0	0	#DIV/0!
		28,450	24,243	17,160	(11,290)	-39.68%
Total Library Board		\$593,075	\$687,154	\$592,075	(\$1,000)	-0.17%
Band Commission	230000	\$91,415	\$91,237	\$90,483	(\$932)	-1.02%
Industrial Development						
SBTC - Incubator	245100	\$130,586	\$124,942	\$125,633	(\$4,953)	-3.79%
RLF - Loan Program	245200	13,735	7,457	6,114	(7,621)	-55.49%
CDAP Housing Grant	245300	21	39	39	18	85.71%
RLF II - Loan Program	245500	9	16	16	7	77.78%
Total Industrial Development		\$144,351	\$132,454	\$131,802	(\$12,549)	-8.69%
Coliseum Board						
Coliseum Board	250000	578,008	606,402	439,347	(\$138,661)	-23.99%
Coliseum Bond	350000	147,901	147,901	147,901	0	0.00%
Total Coliseum Board	250000	725,909	754,303	587,248	(\$138,661)	-19.10%
Sewer Fund						
Operations & Maintenance	516000	\$1,843,113	\$1,860,664	\$1,862,239	\$19,126	1.04%
Replacement Account	517500	445,100	492,301	493,174	48,074	0.00%
Total Sewer Fund		\$2,288,213	\$2,352,965	\$2,355,413	\$67,200	2.94%
Solid Waste Fund	520000	\$1,005,682	\$1,002,081	\$1,013,290	\$7,608	0.76%
Civil Defense Fund	280000	\$13,787	\$13,529	\$13,343	(\$444)	-3.22%

**CITY OF STERLING
REVENUE COMPARISON REPORT
BUDGET 2012-13 COMPARED TO REQUEST 2013-14**

FUND	ACCT NO.	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14	CHANGE (Decrease)	% Change
Special Service Area						
Tori Pines	368100	37,159	38,698	11,940	(25,219)	-67.87%
Greenridge	368400	38,101	38,093	38,093	(8)	-0.02%
Total Special Service Area		\$75,260	\$76,791	\$50,033	(\$25,227)	-33.52%
TIF (Central Business District) Fund						
General Account	338000	\$11,753	\$11,384	\$5,693	(\$6,060)	-51.56%
Principal & Interest	338100	448,215	437,876	440,894	(7,321)	-1.63%
Total TIF (CBD) Fund		\$459,968	\$449,260	\$446,587	(\$13,381)	-2.91%
TIF Lincolnway-Lynn Fund						
General Account	337000	456,288	498,701	504,493	48,205	0.00%
Bond Account	337100	456,288	456,288	461,663	5,375	0.00%
Total TIF Lincolnway-Lynn Fund		\$912,576	\$954,989	\$966,156	\$53,580	5.87%
Rock River Redevelopment TIF Fund						
	338500	\$599,154	\$545,167	\$546,602	(\$52,552)	-9%
Sterling Civic Center Escrow F						
	290000	\$0	\$0	\$0	\$0	#DIV/0!
Trust Committee						
	780000	\$2	\$1	\$1	(\$1)	-50.00%
NSP2 Grant Fund						
	800000	\$1,843,859	\$762,119	\$365,000	(\$1,478,859)	0.00%
Whiteside Area Housing Fund						
	790000	\$0	\$0	\$0	\$0	#DIV/0!
Stormwater Utility Fund						
	530000	\$4,021,000	\$0	\$0	(\$4,021,000)	-100.00%
NWSW Redevelopment Fund						
	190000	\$246,732	\$301,376	\$146,450	(\$100,282)	-40.64%
CGH Medical Center Bond						
	340000	\$0	\$30,712,205	\$5,271,509	\$5,271,509	#DIV/0!
Health Insurance Fund						
	720000	\$1,605,564	\$1,609,273	\$1,693,781	\$88,217	5.49%
IMRF Fund						
	260000	\$263,465	\$256,590	\$285,982	\$22,517	8.55%
Social Security Fund						
	270000	\$236,843	\$239,266	\$243,944	\$7,101	3.00%
Police Pension Fund						
	760000	\$976,783	\$946,444	\$1,071,631	\$94,848	9.71%
Fire Pension Fund						
	770000	\$801,554	\$839,219	\$938,585	\$137,031	17.10%

**CITY OF STERLING
REVENUE COMPARISON REPORT
BUDGET 2012-13 COMPARED TO REQUEST 2013-14**

FUND	ACCT NO.	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14	CHANGE (Decrease)	% Change
Lynn Boulevard Project Fund	150000	\$200,050	\$200,073	\$200,074	\$24	0.01%
McFalls Landfill Project Fund	170000	\$0	\$0	\$0	\$0	#DIV/0!
Capital Projects Fund	180000	\$1,556,678	\$1,578,636	\$1,733,542	\$176,864	11.36%
TOTAL OPERATING REVENUES:		\$28,664,561	\$54,913,100	\$29,368,091	\$703,530	2.45%

**CITY OF STERLING
EXPENSE COMPARISON REPORT
BUDGET 2012-13 COMPARED TO REQUEST 2013-14**

FUND	ACCT NO.	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14	CHANGE	% CHANGE
General Fund						
Non-Departmental	110001	\$3,316,382	\$3,453,874	\$3,750,173	\$433,791	13.08%
Plan Commission	110002	49,100	48,528	49,610	510	1.04%
Police-Fire Commission	110003	13,025	18,775	13,275	250	1.92%
Mayor & Council	110004	31,061	32,418	32,540	1,479	4.76%
City Clerk	110005	113,304	115,412	124,190	10,886	9.61%
Administrative Services	110006	294,076	296,236	304,657	10,581	3.60%
Fire Department						
Administration	110010-11	\$128,708	\$131,037	\$124,290	(\$4,418)	-3.43%
Fire Services	110010-12	1,380,665	1,553,964	1,381,470	805	0.06%
Prevention	110010-13	43,816	43,854	43,954	138	0.31%
Total Fire Department		\$1,553,189	\$1,728,855	\$1,549,714	(\$3,475)	-0.22%
Police Department						
Administration	110020-21	\$324,776	\$324,302	\$333,896	\$9,120	2.81%
Police Services	110020-22	1,529,545	1,488,511	1,613,541	83,996	5.49%
Investigative	110020-23	307,438	305,189	327,738	20,300	6.60%
Support Services	110020-24	587,409	574,114	602,311	14,902	2.54%
Miscellaneous Police Grants	1100-20-25	0	0	0	0	0.00%
Blackhawk Area Task Force Gr	110020-27	67,220	69,579	69,579	2,359	3.51%
IMAGE Grant	110020-28	0	0	0	0	0.00%
Total Police Department		\$2,816,388	\$2,761,695	\$2,947,065	\$130,677	4.64%
Community Services						
PW Administration	110030-31	\$103,589	\$98,787	\$99,628	(\$3,961)	-3.82%
PW Street Maintenance	110030-32	881,257	893,049	882,999	1,742	0.20%
PW Traffic Maintenance	110030-33	48,190	47,868	58,160	9,970	20.69%
PW Park Maintenance	110030-34	80,625	102,954	73,975	(6,650)	-8.25%
Code Enforcement	110030-35	285,083	283,808	296,787	11,704	4.11%
City Shop	110030-36	47,207	46,762	46,876	(331)	-0.70%
PW Stormwater	110030-37	0	0	0	0	#DIV/0!
Total Community Services		\$1,445,951	\$1,473,228	\$1,458,425	\$12,474	0.86%
Total General Fund		\$9,632,476	\$9,929,021	\$10,229,649	\$597,173	6.20%
Motor Fuel Tax Fund	210021	\$451,592	\$451,344	\$446,654	(\$4,938)	-1.09%

**CITY OF STERLING
EXPENSE COMPARISON REPORT
BUDGET 2012-13 COMPARED TO REQUEST 2013-14**

FUND	ACCT NO.	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14	CHANGE	% CHANGE
Library Board						
General Account	224141	\$526,129	\$594,633	\$521,696	(\$4,433)	-0.84%
Per Capita Grant	224343	15,761	15,762	15,761	0	0.00%
Literacy Grant	224444	0	0	0	0	#DIV/0!
Hoot Owl Grant	224646	2,200	4,200	0	(2,200)	-100.00%
Gray Trust	224747	16,000	19,469	16,483	483	3.02%
LSTA/Other State Grants	224848	0	29,602	0	0	#DIV/0!
Building Project Consortium	224949	3,962	21,884	4,000	38	0.96%
		28,450	25,166	17,160	(11,290)	0.00%
Total Library Board		\$592,502	\$710,716	\$575,100	(\$17,402)	-2.94%
Band Commission	230023	\$91,139	\$92,002	\$91,059	(\$80)	-0.09%
Industrial Development						
SBTC - Incubator	245151	\$112,688	\$95,964	\$109,975	(\$2,713)	-2.41%
RLF - Loan Program	245252	0	0	0	0	0.00%
CDAP Housing Grant	245353	0	0	0	0	0.00%
RLF II - Loan Program	245555	0	0	0	0	0.00%
Total Industrial Development		\$112,688	\$95,964	\$109,975	(\$2,713)	-2.41%
Coliseum Board						
Coliseum Board	2500-25	\$4,447,660	\$4,294,890	\$2,257,083	(2,190,577)	0.00%
Coliseum Bond	3500-33	147,901	147,901	158,429	10,528	0.00%
Total Coliseum Board		\$4,595,561	\$4,442,791	\$2,415,512	(\$2,180,049)	-47.44%
Sewer Fund						
Wastewater Treatment	516061	\$1,229,338	\$1,124,391	\$1,248,450	\$19,112	1.55%
Sewer Maintenance	516062	21,255	21,385	24,060	2,805	13.20%
Billing & Collection	516063	193,586	222,024	236,442	42,856	22.14%
Non-Departmental	516064	795,015	741,476	788,342	(6,673)	-0.84%
EPA Loans	516065	37,116	37,116	32,649	(4,467)	-12.04%
Replacement Account	517567	50	341	341	291	0.00%
Total Sewer Fund		\$2,276,360	\$2,146,733	\$2,330,284	\$53,924	2.37%
Solid Waste Fund	520091	\$988,267	\$993,027	\$997,256	\$8,989	0.91%
Civil Defense Fund	280028	\$12,965	\$13,030	\$11,425	(\$1,540)	-11.88%

**CITY OF STERLING
EXPENSE COMPARISON REPORT
BUDGET 2012-13 COMPARED TO REQUEST 2013-14**

FUND	ACCT NO.	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14	CHANGE	% CHANGE
Special Service Area						
Tori Pines	368135	\$31,010	\$79,925	\$28,259	(\$2,751)	-8.87%
Greenridge	368436	38,080	38,080	38,080	0	0.00%
Total Special Service Area		\$69,090	\$118,005	\$66,339	(\$2,751)	-3.98%
TIF Fund (Central Business District)						
General Account	338080	\$25,854	\$151,141	\$126,150	\$100,296	387.93%
Principal & Interest	338181	454,550	454,454	567	(453,983)	-99.88%
Total TIF (CBD) Fund		\$480,404	\$605,595	\$126,717	(\$353,687)	-73.62%
TIF Lincolnway-Lynn Fund						
General Account	337070	\$460,195	\$461,137	\$466,643	\$6,448	1.40%
Bond Account	337171	\$456,288	\$456,288	\$461,663	5,375	1.18%
Total TIF Lincolnway-Lynn Fund		\$916,483	\$917,425	\$928,306	\$121,960	13.31%
Rock River Redevelopment TIF Fund	338585	\$404,689	\$671,075	\$526,649	\$121,960	30.14%
Sterling Civic Center Escro Fund	290029	\$0	\$0	\$0	\$0	0.00%
Trust Committee	780078	\$1,188	\$0	\$0	(\$1,188)	0.00%
NSP2 Grant Fund	800080	\$732,010	\$642,544	\$888,000	\$155,990	0.00%
Whiteside Area Housing Fund	790079	\$0	\$0	\$0	\$0	0.00%
Stormwater Utility Fund	530092	\$3,821,500	\$0	\$0	(\$3,821,500)	0.00%
NWSW Redevelopment Fund	190019	\$53,416	\$182,922	\$83,969	\$30,553	57.20%
CGH Medical Center Bond Fund	340037	\$0	\$30,712,137	\$5,271,475	\$5,271,475	#DIV/0!
Health Insurance Fund	720072	\$1,549,700	\$1,613,190	\$1,561,320	\$11,620	0.75%
IMRF Fund	260026	\$257,482	\$272,852	\$323,589	\$66,107	25.67%
Social Security Fund	270027	\$233,101	\$233,301	\$245,345	\$12,244	5.25%
Police Pension Fund	760076	\$957,867	\$949,023	\$992,130	\$34,263	3.58%
Fire Pension Fund	770077	\$919,473	\$1,005,140	\$1,057,895	\$138,422	15.05%
Lynn Boulevard Project Fund	150015	\$215,899	\$215,728	\$211,741	(\$4,158)	-1.93%

**CITY OF STERLING
EXPENSE COMPARISON REPORT
BUDGET 2012-13 COMPARED TO REQUEST 2013-14**

FUND	ACCT NO.	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14	CHANGE	% CHANGE
McFalls Landfill Project Fund	170017	\$0	\$0	\$0	\$0	#DIV/0!
Capital Fund	180018	\$2,047,150	\$2,012,498	\$2,035,893	(\$11,257)	-0.55%
TOTAL OPERATING EXPENDITURES:		#REF!	#REF!	#REF!	#REF!	#REF!

CITY OF STERLING
2013-2014 BUDGET

Section C

General Fund

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Budget Summary

Fund: General Fund
Account: Revenues (1100-00)

Revenues

The General Fund is the City's largest and most diverse fund. Revenues are broken into:

- Taxes (Property, Sales)
- Licenses (Franchise, Liquor, Contractor, etc.)
- Permits & Fees (Building, Alarm, & Parking)
- Intergovernmental (State Income Tax, State Replacement Tax, Fire Protection District, Grants, etc.)
- Fines & Forfeits (Court, DUI etc.)
- Charges for Service (Copies, Accounting Services)
- Miscellaneous (Investments, Donations & Reimbursements)
- Other (Property Sales, Interfund Transfers, Bond and Lease Proceeds)

Amended Budget Summary of Changes

Amended revenues are 8.0% over the original FY 11-12 Budget. This increase is due to increases in sales tax, state income tax, and personal property replacement tax compared to what was originally expected.

Requested Budget Changes

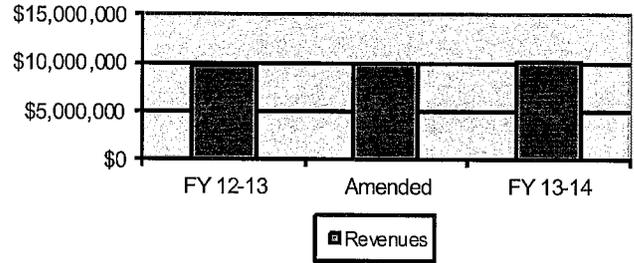
The requested budget is 2.7% higher than the FY 12-13 Amended Budget. This increase is mainly attributable to an increase in license collections, intergovernmental revenues such as fire protection revenue, and increased fine collections.

Future Planning

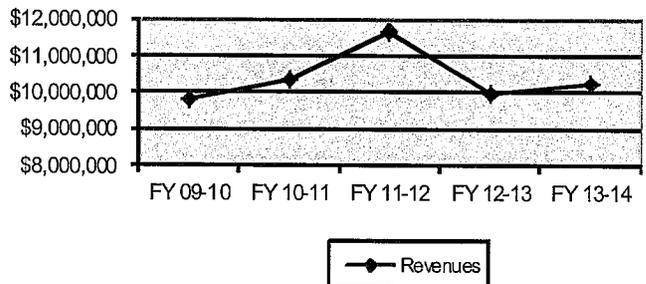
Aside from the FY 09-10 fiscal year, the General Fund Revenues have grown steadily, but so have the spending pressures as streets, equipment and facilities age, and the demand for services such as policing and code enforcement rises. The General Fund can be affected by declines in the State economy, as that lessens transfers to cities; by donations, which can vary greatly by projects; and by sales trends, which are susceptible to the health of the regional economy.

The Fund Balance remains healthy and stable as the City has done an excellent job of keeping the General Fund Revenues at or near the General Fund Expenses.

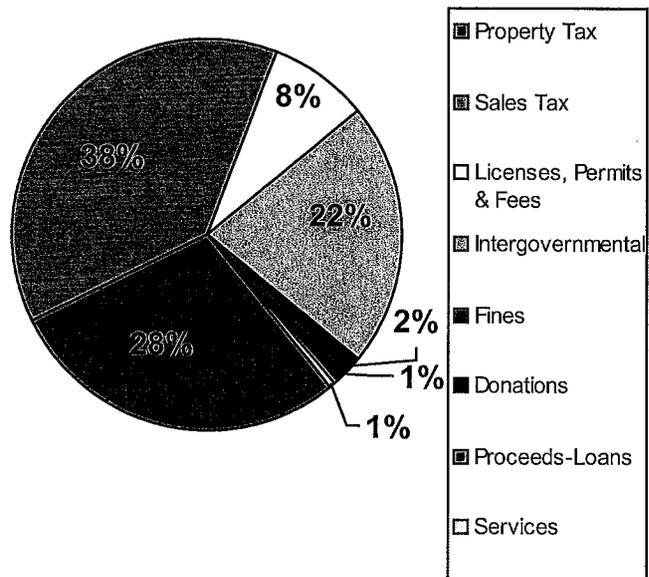
General Fund (Revenues) Budget



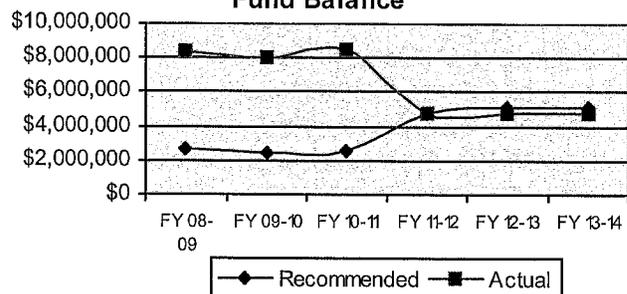
5 Year Revenue Pattern



FY 13-14 General Fund Revenue Sources



Fund Balance



1100-00

REVENUE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Taxes						
Corporate Tax	31110	398,540	406,071	414,207	410,977	405,539
Fire Protection Tax	31120	239,222	243,774	248,524	246,583	243,315
Police Protection Tax	31130	239,222	243,774	248,524	246,583	243,315
Liability Insurance Tax	31140	257,122	282,311	306,022	302,917	318,215
Worker's Compensation Tax	31150	87,395	95,604	101,063	100,607	105,055
Police Pension Tax	31160	405,403	451,738	475,884	453,655	577,996
Fire Pension Tax	31170	383,234	427,097	387,260	369,255	470,140
Road & Bridge Tax	31200	124,286	133,912	135,251	135,517	134,162
Sales Tax	31300	3,373,296	3,544,603	3,589,174	3,660,178	3,715,081
Local Option Sales Tax	31305	939,184	1,019,690	0	0	0
Other Sales Taxes	31310	225,092	227,450	242,846	244,821	252,514 ¹
Taxes Subtotal:		6,671,996	7,076,024	6,148,755	6,171,093	6,465,332
Licenses						
Liquor Licenses	32100	69,554	60,743	69,554	60,743	60,743
Business Licenses	32200	14,400	17,318	14,400	17,319	17,319
Amusement Licenses	32300	10,066	3,850	10,066	3,850	3,850
Contractor Licenses	32400	4,750	4,125	4,750	4,806	4,806
Franchise Licenses	32500	576,037	612,430	604,129	637,173	643,319 ²
Licenses Subtotal:		674,807	698,466	702,899	723,891	730,037
Permits & Fees						
Building Permits	33100	69,590	57,778	69,590	69,590	45,593
Alarm User Permits	33200	8,200	9,175	8,200	8,200	8,200
Parking Stall Rental	33310	16,145	13,025	16,145	13,025	13,025
Permits & Fees Subtotal:		93,935	79,978	93,935	90,815	66,818
Intergovernmental Revenues						
State Income Tax	34100	1,206,928	1,302,239	1,232,674	1,395,310	1,409,263
State Replacement Tax	34200	336,364	289,977	265,204	276,253	273,490
Township Replacement Tax	34210	21,006	17,881	15,488	16,303	16,140
State Grants	34400	0	0	0	0	0
Fire Department Grant	34410	0	0	0	0	0
Fire Department Wal-Mart Grant	34415	0	2,000	0	0	0
Grants-Other Donations	34417	1,500	3,500	0	4,058	0
Grant Writer	34425	0	0	0	0	0
Tobacco Grant	34430	1,702	2,079	2,000	2,090	2,000
Blackhawk Area Task Force	34435	67,220	83,370	67,220	69,579	69,579
Misc Police Grants	34440	56,642	24,603	27,672	25,000	25,000
Township Grant/Great Times	34450	0	0	0	0	0
Bulletproof Vest Grant	34460	2,885	1,910	2,500	1,800	2,500
Occupant Protection Grant	34470	0	0	0	0	0
Child Safety Grants	34480	500	0	0	500	500
Livescan Grant	34485	0	0	0	0	0
Image Grant	34490	0	0	0	0	0
Alcohol Mini Grant	34495	7,660	0	0	0	0
Fire Protection Revenue	34500	201,504	207,586	210,579	287,244	290,116
Intergov't Revenues Subtotal:		1,903,911	1,935,145	1,823,337	2,078,137	2,088,588

1100-00

REVENUE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Fines & Forfeits						
Circuit Court Fines	35100	145,641	131,630	130,587	106,655	107,732
Controlled Substance Fines	35110	6,278	14,310	17,761	4,372	4,416
DUI Fines	35120	4,501	5,867	5,276	8,902	8,991
Cafeteria Court Fines	35200	45,670	48,859	48,798	35,427	35,781
Vehicle Fund Fees	35400	4,349	4,160	3,856	2,673	2,700
Sex Offender Registration	35600	225	412	1,030	827	835
FTA Warrant Fees	35700	0	30	0	177	179
Municipal Bond Fees	35800	0	300	0	4,053	4,094
Other Fines	35900	1,380	1,975	1,970	5,887	5,946
Fines/Forfeits Subtotal:		208,044	207,543	209,278	168,973	170,674
Charges for Services						
Accounting Services	36500	17,500	18,750	19,250	19,250	19,250 ³
Certified Copies	36800	36,694	40,551	39,473	32,693	32,693
Charges for Services Subtotal:		54,194	59,301	58,723	51,943	51,943
Miscellaneous Revenues						
Interest Income	38110	4,440	2,485	850	2,485	2,485
Int. Inc. Blackhawk Task Force	38113	50	12	6	12	12
Investment Interest	38120	125,661	184,657	105,765	139,140	140,531
Interest on Library Loan	38135	0	2,075	3,962	3,922	1,960
Realized Gain/Loss on Inv.	38140	-379	1,875	0	0	0
Unrealized Gain/Loss On Inv	38190	60,137	207,563	0	0	0
Rental Income	38200	10,375	10,695	10,300	9,595	9,595
Donations	38300	126,150	118,016	70,000	84,004	84,000 ⁴
Donations-Other	38301	1,430	0	0	0	0
Donations-Park	38310	0	0	0	0	0
Comm Policing Donations	38330	3,296	3,057	900	2,650	2,000
Dare Donations	38340	6,624	6,624	6,000	6,320	6,000
Nat'l Night Out Donations	38350	0	0	0	0	0
Reimbursements & Misc Income	38700	351,057	713,135	368,207	384,027	381,985 ⁵
Fire Dept Incident Reimb.	38730	840	20	30	2,920	0
Miscellaneous Subtotal:		689,681	1,250,214	566,020	635,075	628,568
Other Financing Sources						
Proceeds-Bond Sales/Loans	39100	0	301,231	0	0	0
Sale of Property	39200	3,814	29,847	3,852	18,000	1,500
Interfund Operating Transfer	39900	25,000	25,000	26,500	26,500	26,500 ⁶
Other Sources Subtotal:		28,814	356,078	30,352	44,500	28,000
TOTAL GENERAL FUND REVENUES		10,325,382	11,662,749	9,633,299	9,964,427	10,229,960

1100-00

REVENUE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14	
¹ Other Sales Tax	FY 12/13		\$ 239,952	Local Use Tax			
				2,133	Pull Tabs & Jar Games Tax		
				761	Auto Rental Tax		
				<u>\$ 242,846</u>			
	Amended			\$ 239,241	Local Use Tax		
				2,133	Pull Tabs & Jar Games Tax		
				761	Auto Rental Tax		
				2,686	Video Gaming Tax		
				<u>\$ 244,821</u>			
FY 13/14			\$ 241,633	Local Use Tax			
			2,112	Pull Tabs & Jar Games Tax			
			769	Auto Rental Tax			
			7,900	Video Gaming Tax			
			<u>\$ 252,414</u>				
² Franchise Licenses	FY 12/13		\$ 428,974	Simplified Telecommunication (5%)			
				175,155	Cable franchise fee (5%)		
				<u>\$ 604,129</u>			
	Amended			\$ 461,794	Simplified Telecommunication (5%)		
				175,379	Cable franchise fee (5%)		
				<u>\$ 637,173</u>			
	FY 13/14			\$ 466,412	Simplified Telecommunication (5%)		
				176,907	Cable franchise fee (5%)		
				<u>\$ 643,319</u>			
³ Accounting Services	FY 12/13		\$ 1,850	Coliseum			
				4,250	Fire Pension		
				4,250	Police Pension		
				2,750	Sewer Fund		
				500	SIDC		
				500	TIF CBD		
				500	TIF RR		
				500	TIF Lincolnway/Lynn		
				1,850	Band		
				2,300	Library		
				<u>\$ 19,250</u>			

1100-00

REVENUE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
	FY 13/14		\$ 1,850	Coliseum		
			4,250	Fire Pension		
			4,250	Police Pension		
			2,750	Sewer Fund		
			500	SIDC		
			500	TIF CBD		
			500	TIF RR		
			500	TIF Lincolnway/Lynn		
			1,850	Band		
			2,300	Library		
			<u>\$ 19,250</u>			
⁴ Donations	FY 12/13		\$ 20,000	CBD Beautification		
			50,000	Fall Planting in CBD/Landscaping		
			<u>\$ 70,000</u>			
	Amended		\$ 30,000	CBD Beautification		
			3,400	Outdoor Movie		
			50,000	Fall Planting in CBD/Landscaping		
			604	Other		
			<u>\$ 84,004</u>			
	FY 13/14		\$ 30,000	CBD Beautification		
			3,400	Outdoor Movie		
			50,000	Fall Planting in CBD/Landscaping		
			600	Other		
			<u>\$ 84,000</u>			
⁵ Reimbursements & Misc Income	FY 12/13		\$ 56,627	IDOT - street maintenance		
			25,677	IDOT - traffic maintenance		
			65,344	MFT - labor, curb/gutter, sidewalk, bump & blowout		
			107,994	Fuel/Oil Reimbursements		
			13,271	CGH		
			99,294	Other Miscellaneous Reimbursements		
			<u>\$ 368,207</u>			
	Amended		\$ 56,197	IDOT - street maintenance		
			11,995	IDOT - traffic maintenance		
			74,782	MFT - labor, curb/gutter, sidewalk, bump & blowout		
			126,297	Fuel/Oil Reimbursements		
			16,260	CGH		
			34,292	MICA rebate		
			64,204	Other Miscellaneous Reimbursements		
			<u>\$ 384,027</u>			

1100-00

REVENUE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
	FY 13/14		\$ 57,883	DOT - street maintenance		
			12,115	DOT - traffic maintenance		
			65,997	MFT - labor, curb/gutter, sidewalk, bump & blowout		
			130,086	Fuel/Oil Reimbursements		
			16,423	CGH		
			99,481	Other Miscellaneous Reimbursements		
			<u>\$ 381,985</u>			
⁶ Interfund Operating Transfer	FY 12/13		\$ 26,500	Sewer Fund Non-Departmental		
	FY 13/14		\$ 26,500	Sewer Fund Non-Departmental		

EXPENSE ESTIMATES SUMMARY

	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	AMENDED 2012-2013	REQUESTED 2013-2014
Non-Departmental	\$2,888,185	\$7,688,001	\$3,316,382	\$3,453,874	\$3,750,173
Plan Commission	\$45,966	\$45,038	\$49,100	\$48,528	\$49,610
Fire-Police Commission	\$13,146	\$3,072	\$13,025	\$18,775	\$13,275
Mayor & Council	\$30,377	\$28,203	\$31,061	\$32,418	\$32,540
City Clerk	\$113,536	\$119,786	\$113,304	\$115,412	\$124,190
Administrative Services	\$258,627	\$284,513	\$294,076	\$296,236	\$304,657
<u>Fire Department</u>					
Fire Administration	\$164,797	\$115,712	\$128,708	\$131,037	\$124,290
Fire Services	1,303,874	1,484,168	1,380,665	1,553,964	1,381,470
Fire Prevention	45,438	34,043	43,816	43,854	43,954
Total Fire Department	\$1,514,109	\$1,633,923	\$1,553,189	\$1,728,855	\$1,549,714
<u>Police Department</u>					
Police Administration	\$325,729	\$316,563	\$324,776	\$324,302	\$333,896
Police Services	1,431,969	1,511,543	1,529,545	1,488,511	1,613,541
Police Investigation	263,818	291,913	307,438	305,189	327,738
Police Support Services	588,049	594,748	587,409	574,114	602,311
Miscellaneous Police Grants	38,841	0	0	0	0
Police Image Grant	0	0	0	0	0
Blackhawk Area Task Force Grant	67,220	83,370	67,220	69,579	69,579
Total Police Department	\$2,715,626	\$2,798,137	\$2,816,388	\$2,761,695	\$2,947,065
<u>Community Services</u>					
Public Works Administration	\$106,482	\$87,768	\$103,589	\$98,787	\$99,628
Public Works Street Maintenance	1,764,658	2,220,773	881,257	893,049	882,999
Public Works Traffic Maintenance	52,862	47,461	48,190	47,868	58,160
Public Works Park Maintenance	59,087	108,229	80,625	102,954	73,975
Code Enforcement	289,552	284,565	285,083	283,808	296,787
City Shop	41,869	46,744	47,207	46,762	46,876
Public Works Stormwater	2,820	178	0	0	0
Total Community Services	\$2,317,330	\$2,795,718	\$1,445,951	\$1,473,228	\$1,458,425
General Fund Total	\$9,896,902	\$15,396,391	\$9,632,476	\$9,929,021	\$10,229,649

Budget Summary

Fund: General Fund
Account: Non-Departmental (1100-01)

Expenses

The General Fund's Non-Departmental Account acts as both a repository for line items that don't fit within a department (such as fuel costs for the school district which are reimbursed to us) and line items that transcend all the departments within the General Fund (such as liability or health insurance).

Amended Budget Summary of Changes

The Amended Budget was 10.5% over the FY 12-13 original budget. This increase was mainly attributable to a increase in fuel costs, real estate taxes, information technology, and the interfund operating transfer.

Requested Budget Changes

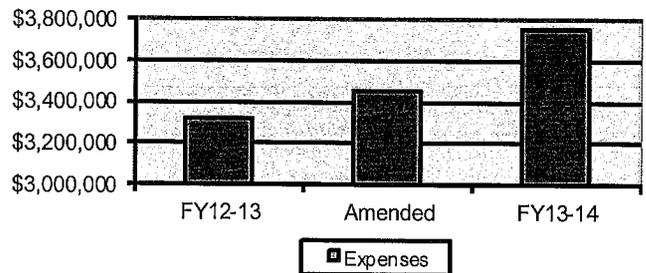
The Requested FY 13-14 Budget reflects a 7.9% increase as compared to the amended FY 12-13 budget. This decrease is related to several items, including health insurance, legal services, general insurance, and contributions to police and fire pensions and the capital fund.

Future Planning

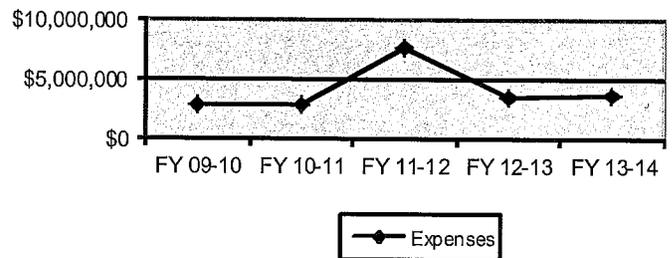
The Riverfront Development will become a larger part of the City's budget moving forward and keeping with the Council's goals, and the goals laid forth in the Strategic Plan.

The Coliseum remodel project will began in FY 12-13 and will hopefully be closed out in FY13-14.

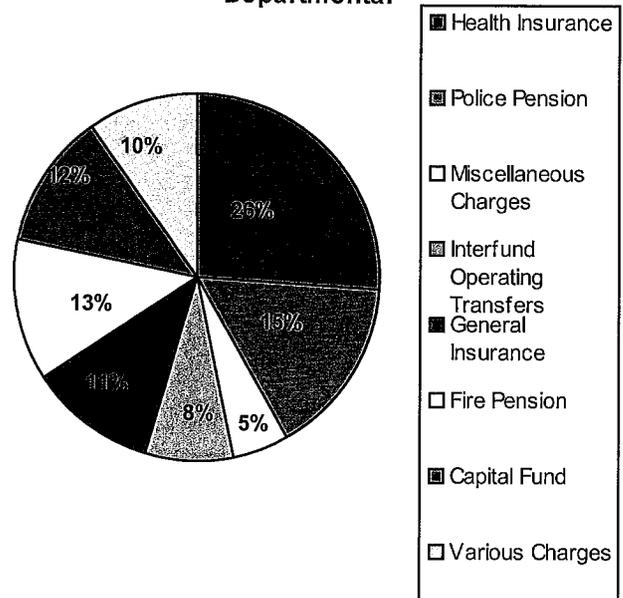
General Fund (Non-Departmental) Budget



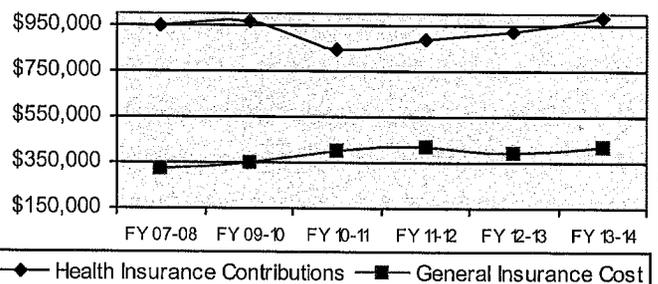
5 Year Expense Tracking



FY 13-14 General Fund Non-Departmental



Notable Increases



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-01 NON-DEPARTMENTAL EXPENSES						
Personnel						
Health Insurance	45100	\$841,600	\$883,680	\$919,027	\$919,027	\$983,359
Unemployment Compensation	45500	27,754	21,333	39,380	5,717	5,717
Employee Benefits	45900	5,102	908	5,000	3,427	3,427
Personnel Subtotal:		\$874,456	\$905,921	\$963,407	\$928,171	\$992,503
Materials & Services						
Maintenance Services - Equipment	51200	1,166	0	0	0	0
Legal Service	53200	\$67,310	\$74,355	\$70,000	\$38,370	\$67,993
Administrative Service	53500	47,000	48,000	48,000	49,627	48,000
Administrative Hearing Expense	53600	8,697	17,596	16,914	12,278	12,646
General Insurance	58200	405,859	423,041	393,546	394,998	414,748
Insurance Deductibles	58210	2,790	6,359	5,000	5,000	5,000
Rentals-Building/Land	59100	16,650	16,650	16,650	16,650	16,650
Office Supplies	65100	0	0	0	0	1,500
Safety Supplies	65300	365	0	394	0	0
Fuel - Senior Center	65501	11,767	0	0	0	0
Fuel - CGH	65502	64,365	80,075	74,561	89,522	92,208
Fuel - Unit 5 School Dist.	65503	34,813	35,911	32,181	32,487	33,462
Fuel - Self-Help	65504	17,173	0	0	0	0
Fuel - Sterling Rock Falls Day Care	65505	1,641	0	0	0	0
Fuel - Sterling Rock Falls YMCA	65506	144	0	0	0	0
Fuel - N IL Home Medical Supply	65507	159	0	0	0	0
Bank Fees	66800	193	260	700	349	359
Principal Expense	71000	0	23,376	22,585	22,175	22,796 ¹
Interest Expense	72000	0	709	1,922	1,910	1,289 ²
Real Estate Taxes	81010	5,657	239	246	6,828	0
Miscellaneous Charges	94900	60,960	211,579	224,726	193,349	190,383 ³
Grant Writer Expense	94925	0	0	0	0	0
WAHO contribution	94935	0	0	14,000	14,000	0
Information Technology	94970	82,180	18,789	28,096	50,000	50,000
Bad Debt Expense	94950	11,000	11,000	2,060	2,000	2,000
Materials & Services Subtotal:		\$839,889	\$967,939	\$951,581	\$929,543	\$959,034
Interfund Operating Transfers						
Interfund Operating Transfer	99900	\$341,000	\$491,000	\$196,000	\$451,000	\$291,000 ⁴
Contribution to Police Pension	99920	405,403	451,737	475,884	453,655	577,996
Contribution to Fire Pension	99930	383,234	427,097	387,260	369,255	470,140
Contribution to Capital Fund	99950	0	4,266,899	342,250	322,250	459,500
Interfund Operating Transfers		\$1,129,637	\$5,636,733	\$1,401,394	\$1,596,160	\$1,798,636
Operational Total:		\$2,843,982	\$7,510,593	\$3,316,382	\$3,453,874	\$3,750,173
Capital Project Expense						
Capital Project Expense	99910	\$44,203	\$177,408	\$0	\$0	\$0
Capital Total:		\$44,203	\$177,408	\$0	\$0	\$0
NON-DEPARTMENTAL TOTAL:		\$2,888,185	\$7,688,001	\$3,316,382	\$3,453,874	\$3,750,173

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1 Principal Expense		FY 12/13	\$ 22,585	Roofing loan (pmt 2 of 4)		
		Amended	\$ 22,175	Roofing loan (pmt 2 of 4)		
		FY 13/14	\$ 22,796	Roofing loan (pmt 3 of 4)		
2 Interest Expense		FY 12/13	\$ 1,922	Roofing loan (pmt 2 of 4)		
		Amended	\$ 1,910	Roofing loan (pmt 2 of 4)		
		FY 13/14	\$ 1,289	Roofing loan (pmt 3 of 4)		
3 Miscellaneous Charges		FY 12/13	\$ 27,063	CBD Redevelopment Agreement-Knie		
			14,000	Main Street, Misc.		
			40,000	1st Rockford Development Agreement		
			61,062	Continental Development Agreement		
			50,000	Riverfront project development		
			15,101	Harkness sales tax recapture		
			17,500	Emergency Project Development		
			<u>\$ 224,726</u>			
		Amended	\$ 23,318	CBD Redevelopment Agreement-Knie		
			36,299	Main Street, Misc.		
		40,000	1st Rockford Development Agreement			
		56,298	Continental Development Agreement			
		15,524	Harkness sales tax recapture			
		21,910	Fire EMS study			
		<u>\$ 193,349</u>				
		FY 13/14	\$ 24,018	CBD Redevelopment Agreement-Knie		
			37,388	Main Street, Misc.		
			40,000	1st Rockford Development Agreement		
			57,987	Continental Development Agreement		
			15,990	Harkness sales tax recapture		
			15,000	Emergency Project Development		
			<u>\$ 190,383</u>			
4 Interfund Operating Transfer		FY 12/13	\$ 16,000	TIF District Reimbursement (Knie)		
			<u>180,000</u>	Coliseum Board (bond/operating)		
			<u>\$ 196,000</u>			
		Amended	\$ 16,000	TIF District Reimbursement (Knie)		
			255,000	Coliseum remodel		
			<u>180,000</u>	Coliseum Board (bond/operating)		
			<u>\$ 451,000</u>			

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
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FY 13/14	\$	16,000	TIF District Reimbursement (Knie)
		125,000	Coliseum remodel
		<u>150,000</u>	Coliseum Board (bond/operating)
	\$	<u>291,000</u>	

Budget Summary

Fund: General Fund
Account: Plan Commission (1100-02)

Expenses

The Plan Commission Budget is responsible for planning projects, planning services and related expenditures. Annual expenses vary greatly depending on ongoing projects. Such projects include, or have included: Comprehensive Plan, GIS implementation, Stormwater Studies, and Cross Connection/Separation Studies.

Amended Budget Summary of Changes

The Amended Budget is 1.2% lower than the original FY 12-13 Budget. This decrease is due to lower costs of Zoning Code revisions.

Requested Budget Changes

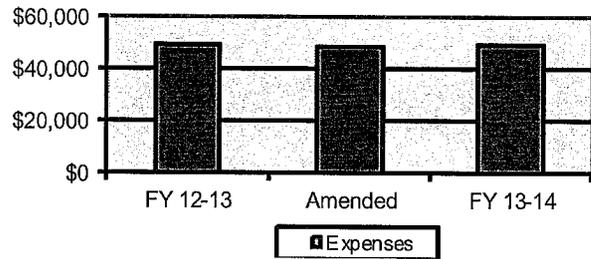
The Requested FY 13-14 budget is 2.2% higher than the FY 12-13 Amended Budget due to Zoning Code updates and travel and training.

Future Planning

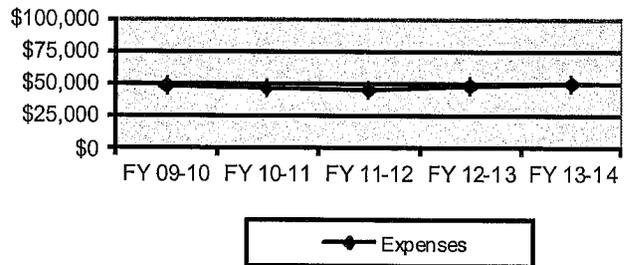
Stormwater management has been an ongoing concern of the City for several years. The City has completed a Stormwater Management Plan, enacted stormwater ordinances, eliminated cross connections, repaired lines and planned for regional detention facilities. The geography and topography of Sterling will make stormwater management a challenge into the future, and will likely be complicated by stricter stormwater discharge regulations from the EPA.

The GIS is an incredibly powerful tool, but requires training, personnel time and continual updating to maximize its benefits. The City does not have the personnel nor the funding for a full time GIS technician at this time. Sterling stands to benefit most through continued cooperation with Whiteside County until the City's needs grow enough to justify a part-time or full-time technician.

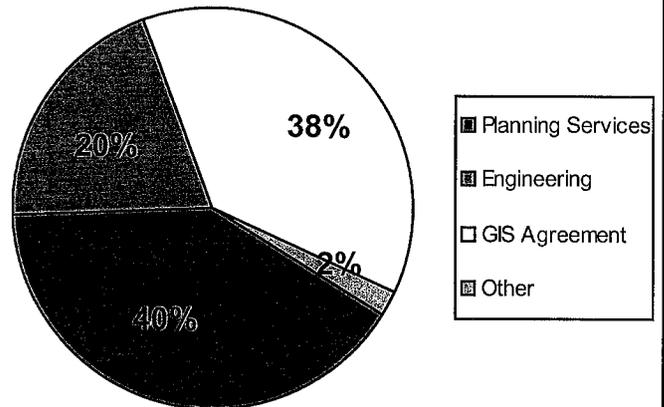
General Fund (Plan Commission) Budget



5 Year Expense Tracking



FY 13-14 General Fund Plan Commission Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-02 PLAN COMMISSION						
Materials & Services						
Other Professional Services	54900	\$36,029	\$29,409	\$14,500	\$20,000	\$20,000 ¹
Special Project Development	54910	0	0	15,000	9,500	10,000 ²
GIS Support Services	54940	9,700	15,050	18,700	18,700	18,700 ³
Postage and Freight	55100	68	47	100	40	100
Publishing	55300	63	127	100	0	100
Dues	56100	0	200	200	188	200
Travel & Training	56200	0	0	300	0	300 ⁴
Publications	56400	0	90	50	0	60 ⁵
Office Supplies	65100	106	115	100	100	100
Operating Supplies	65200	0	0	50	0	50
Equipment	83000	0	0	0	0	0
Materials & Services Subtotal:		\$45,966	\$45,038	\$49,100	\$48,528	\$49,610
Operational Total:		\$45,966	\$45,038	\$49,100	\$48,528	\$49,610
Capital Project Expense						
Capital Project Expense	99910	\$0	\$0	\$0	\$0	\$0
Capital Total		\$0	\$0	\$0	\$0	\$0
PLAN COMMISSION TOTAL:		\$45,966	\$45,038	\$49,100	\$48,528	\$49,610

¹ Other Professional Services

FY 12/13	\$	14,500	Mead & Hunt for general planning services
Amended	\$	20,000	Mead & Hunt for general planning services
FY 13/14	\$	20,000	Mead & Hunt for general planning services

² Special Project Development

FY 12/13	\$	15,000	Zoning Code revision
Amended	\$	9,500	Zoning Code revision
FY 13/14	\$	10,000	Zoning Code updates

³ GIS Support Services

FY 12/13	Contract agreement with Whiteside County:		
	\$	12,000	Annual Intergovernmental agreement
		6,000	Annual engagement
		400	ARCVIEW primary maintenance
		300	Website (Beacon) subscription, 6 ports
	\$	18,700	

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
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FY 13/14 Contract agreement with Whiteside County:
 \$ 12,000 Annual Intergovernmental agreement
 6,000 Annual engagement
 400 ARCVIEW primary maintenance
300 Website (Beacon) subscription, 6 ports
\$ 18,700

⁴ Travel Expense FY 12/13 \$ 300 Seminar attendance for Code Enf. Supervisor

Amended \$ - Seminar attendance for Code Enf. Supervisor

FY 13/14 \$ 300 Seminar attendance for Code Enf. Supervisor

⁵ Publications FY 12/13 \$ 90 Books for 2 replacement members

Amended \$ - Books for 2 replacement members

FY 13/14 \$ 60 Books for 2 replacement members

Budget Summary

Fund: General Fund
Account: Fire-Police Commission (1100-03)

Expenses

The Fire-Police Commission is responsible for recruiting, testing and hiring firefighters and police officers. The primary expenses are for medical, mental and psychological testing of applicants. Other costs include those to advertise, commissioner training and a small monthly stipend for commissioners and the secretary to the Commission.

Amended Budget Summary of Changes

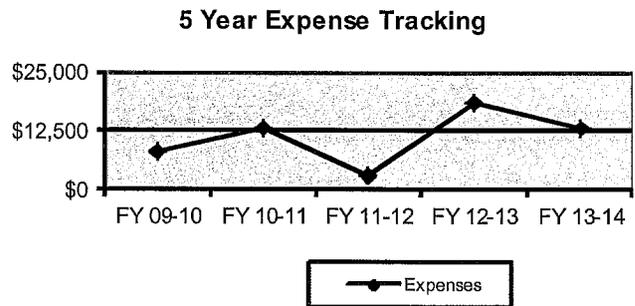
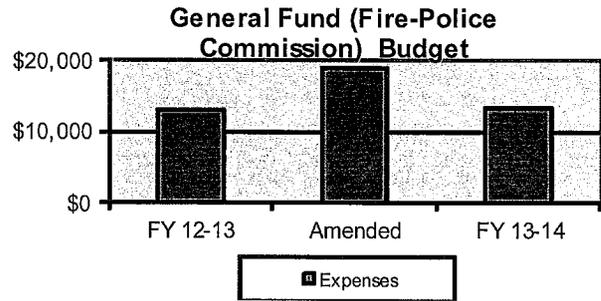
The Amended Budget is 30.6% over the original FY 12-13 Budget due to an increase in other professional services.

Requested Budget Changes

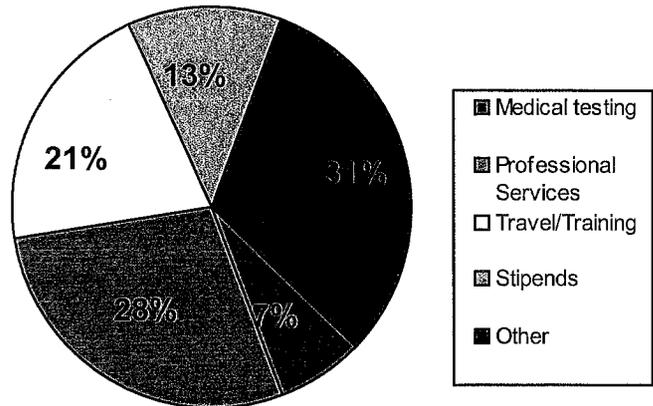
The Requested FY 13-14 Budget has a 29.3% decrease attributable to a decrease in other professional services and travel and training.

Future Planning

The Fire-Police Commission Budget is small, and fairly stable. Occasional increases in the budget arise when there are multiple retirements or other reasons that bring about separation of employment amongst firefighters and police officers.



FY 13-14 General Fund Fire-Police Commission Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
---------------	----------	----------------	----------------	----------------	-----------------	-----------------

1100-03 FIRE-POLICE COMMISSION

Personnel						
Salaries-Regular	41100	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800
Personnel Subtotal:		\$1,800	\$1,800	\$1,800	\$1,800	\$1,800
Materials & Services						
Medical Service	53300	\$4,001	\$0	\$3,000	\$3,000	\$3,000
Other Professional Services	54900	4,823	0	3,750	12,000	4,000
Postage & Freight	55100	77	17	100	100	100
Telephone	55200	0	0	0	0	0
Publishing	55300	976	0	1,000	600	1,000
Printing	55400	0	0	0	0	0
Dues	56100	375	375	375	375	375
Travel & Training	56200	1,094	880	3,000	900	3,000
Publications	56400	0	0	0	0	0
Office Supplies	65100	0	0	0	0	0
Materials & Services Subtotal:		\$11,346	\$1,272	\$11,225	\$16,975	\$11,475
Operational Total:		\$13,146	\$3,072	\$13,025	\$18,775	\$13,275
FIRE-POLICE COMMISSION TOTAL:		\$13,146	\$3,072	\$13,025	\$18,775	\$13,275

Budget Summary

Fund: General Fund
Account: Mayor & Council (1100-04)

Expenses

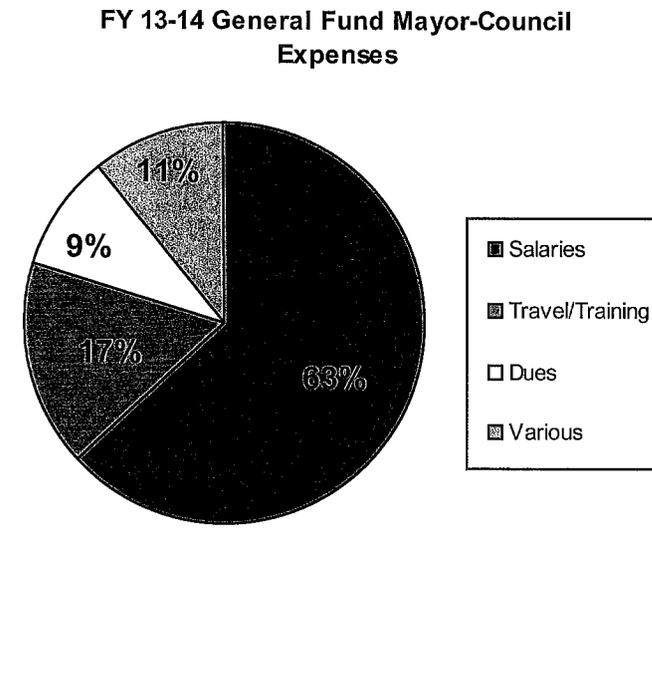
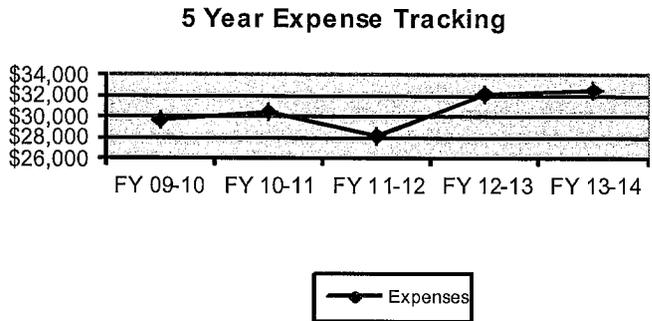
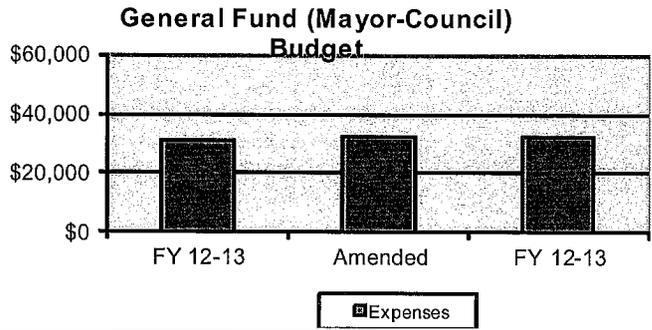
The Mayor and City Council Budget contains the salaries for the Mayor and City Council, dues for the City and Council members, travel and conference costs for mayoral and council conferences such as the Illinois Municipal League, office supplies and items such as memorial donations on behalf of the City.

Amended Budget Summary of Changes

The Amended Budget is a 4.2% more than the original FY 12-13 Budget. Most of those increases were from dues and miscellaneous charges.

Requested Budget Changes

The Requested FY 13-14 is slightly over the amended FY 12-13 budget. This increase is small and includes travel and training and dues expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-04 MAYOR AND CITY COUNCIL						
Personnel						
Salaries-Regular	41100	\$20,400	\$20,000	\$20,400	\$20,400	\$20,400
Personnel Subtotal:		\$20,400	\$20,000	\$20,400	\$20,400	\$20,400
Materials & Services						
Maint Services-Equipment	51200	\$0	\$0	\$100	\$0	\$0
Postage & Freight	55100	50	73	77	14	14
Telephone	55200	539	511	550	651	671
Printing	55400	198	348	232	232	239
Dues	56100	1,759	2,381	2,192	2,994	3,084
Travel & Training	56200	5,461	4,176	5,400	5,400	5,562
Publications	56400	113	238	245	161	166
Office Supplies	65100	266	117	515	268	200
Operating Supplies	65200	217	297	350	198	204
Miscellaneous Charges	94900	1,374	62	1,000	2,100	2,000
Materials & Services Subtotal:		\$9,977	\$8,203	\$10,661	\$12,018	\$12,140
Operational Total:		\$30,377	\$28,203	\$31,061	\$32,418	\$32,540
MAYOR & CITY COUNCIL TOTAL:		\$30,377	\$28,203	\$31,061	\$32,418	\$32,540

Budget Summary

Fund: General Fund
Account: City Clerk (1100-05)

Expenses

The City Clerk's Budget is comprised mostly of salaries for 1 full time City Clerk, and half the full-time salary of additional office support (shared with finance/administration). The remaining costs are associated with the Clerk's office duties of maintaining records, issuing licenses, issuing birth and death certificates, publishing for public record and continuing education.

Amended Budget Summary of Changes

The amended FY 12-13 budget is 13.5% higher than the original budget. This increase is mainly attributable to salaries and publishing.

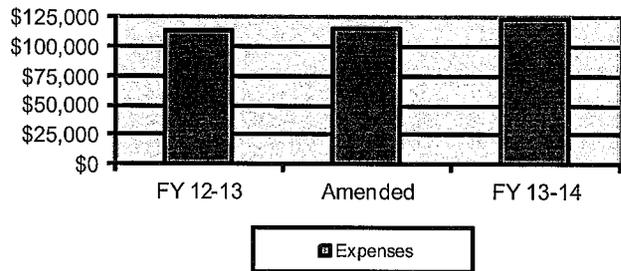
Requested Budget Changes

The Requested FY 13-14 budget increased 7.1% over the prior amended budget. A majority of this increase is due to salaries and equipment such as new computers and cordless phones.

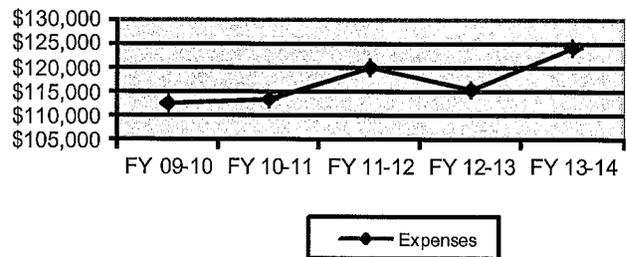
Future Planning

The City Clerk's record storage areas of the file room and archive room have limited space. This issue has been corrected with the remodel of the Coliseum in FY 12-13, but the City Clerk's office is still continuing to get most of the office records in digital format.

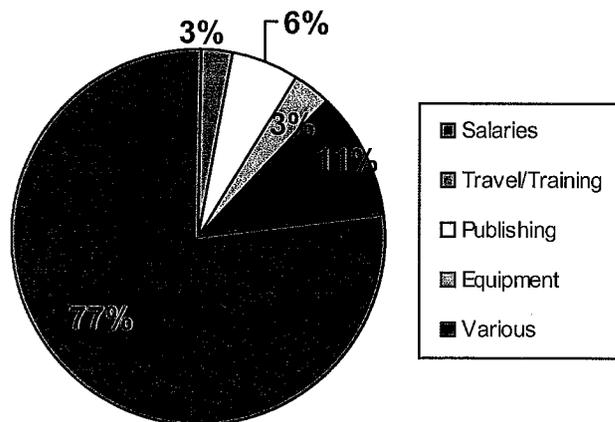
General Fund (City Clerk) Budget



5 Year Expense Tracking



FY 13-14 General Fund City Clerk Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-05 CITY CLERK						
Personnel						
Salaries-Regular	41100	\$97,111	\$97,384	\$91,030	\$94,500	\$96,000 ¹
Personnel Subtotal:		\$97,111	\$97,384	\$91,030	\$94,500	\$96,000
Materials & Services						
Maint Services-Equipment	51200	\$1,179	\$1,252	\$1,324	\$212	\$1,000
Postage & Freight	55100	500	632	550	550	600
Telephone	55200	707	790	725	725	750
Publishing	55300	4,726	4,406	4,200	7,200	7,500
Printing	55400	1,408	2,415	2,500	2,000	2,000
Dues	56100	483	453	625	500	625
Travel & Training	56200	2,226	3,219	3,200	2,700	3,200
Publications	56400	182	182	200	205	215
Rentals-Equipment	59200	2,592	936	1,900	1,900	2,200
Other Contractual Service	59900	400	6,292	5,000	2,500	3,800
Office Supplies	65100	301	146	400	400	350
Operating Supplies	65200	289	303	250	600	400
Election Expense	66500	0	0	0	0	0
License & Title Transfers	66600	1,351	1,127	1,200	1,300	1,350
Recording Fees	66700	81	118	200	120	200
Equipment	83000	0	0	0	0	4,000 ²
Miscellaneous Charges	94900	0	131	0	0	0
Materials & Services Subtotal:		\$16,425	\$22,402	\$22,274	\$20,912	\$28,190
Operational Total:		\$113,536	\$119,786	\$113,304	\$115,412	\$124,190
CITY CLERK TOTAL:		\$113,536	\$119,786	\$113,304	\$115,412	\$124,190

¹ Salaries - Regular FY 13/14 Reflects 1% increase, 2%=\$96,500, 3%=\$97500

² Equipment FY 13/14 New computers and cordless phone

Budget Summary

Fund: General Fund
Account: Administrative Services (1100-06)

Expenses

The Administrative Services Budget encompasses city administration and financial services, including annual outside audit services. The audit is the largest expenditure aside from personnel in this account. Other costs are typical office supplies and equipment and travel and training.

Amended Budget Summary of Changes

The Amended Budget is .7% above the original FY 12-13 Budget. Most expenses are attributable to equipment and maintenance services costs.

Requested Budget Changes

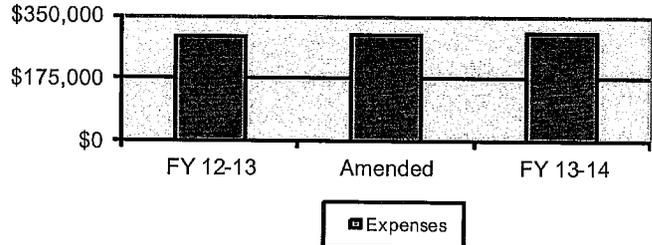
The Requested FY 13-14 budget increased 2.8%. This increase is due to the payment of a new part time payroll employee in the Finance Department.

Future Planning

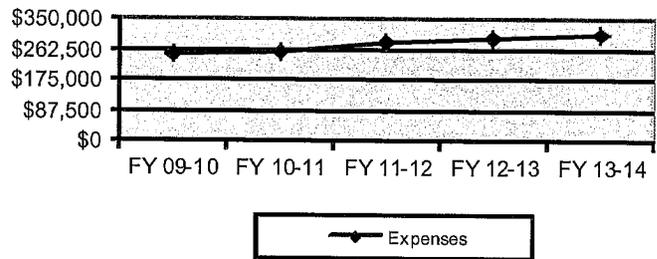
The Administrative Services Account is fairly stable over time.

Previous issues of office configuration, financial record location and customer service have been corrected with the remodeling of the Coliseum during FY 12-13.

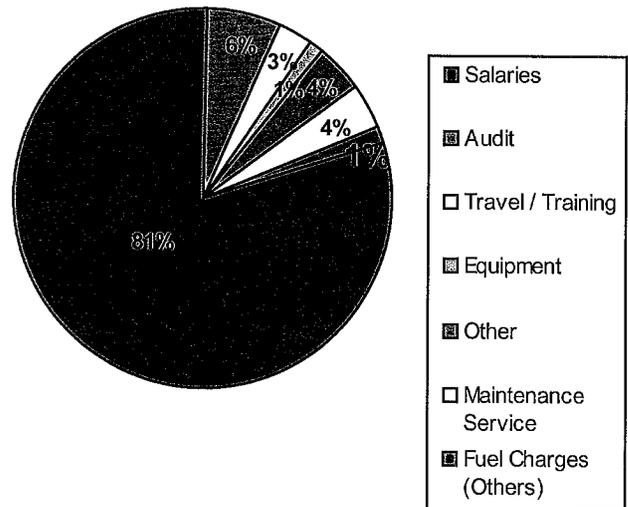
General Fund (Administrative Services) Budget



5 Year Expense Tracking



FY 13-14 General Fund Administrative Services Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-06 ADMINISTRATIVE SERVICES						
Personnel						
Salaries-Regular	41100	\$202,595	\$234,315	\$236,040	\$234,424	\$231,025
Salaries - Part-Time	41200	-	-	-	-	12,826
Personnel Subtotal:		\$202,595	\$234,315	\$236,040	\$234,424	\$243,851
Materials & Services						
Maint Services-Equipment	51200	\$8,031	\$8,899	\$9,770	\$10,925	\$12,018
Accounting Service	53100	22,790	19,179	19,179	19,179	19,179
Medical Service	53300	0	95	0	0	0
Other Professional Services	54900	6,500	3,300	3,399	2,900	2,987
Postage & Freight	55100	945	912	906	1,044	1,075
Telephone	55200	1,882	2,144	1,800	2,008	2,068
Printing	55400	96	119	245	0	252
Dues	56100	2,167	2,152	2,253	2,653	2,733
Travel & Training	56200	4,368	5,454	8,650	9,000	9,270
Vehicle Allowance	56300	4,097	4,061	4,200	4,200	4,200
Publications	56400	0	0	100	0	0
Other Contractual Services	59900	0	0	3,000	3,000	1,000
Office Supplies	65100	2,882	2,561	2,779	2,997	2,000
Operating Supplies	65200	160	207	155	155	160
Automotive Fuel/Oil	65500	0	0	0	0	0
Equipment	83000	2,114	1,115	1,600	3,751	3,864 ¹
Materials & Services Subtotal:		\$56,032	\$50,198	\$58,036	\$61,812	\$60,806
Operational Total:		\$258,627	\$284,513	\$294,076	\$296,236	\$304,657
ADMINISTRATIVE SERVICES TOTAL:		\$258,627	\$284,513	\$294,076	\$296,236	\$304,657

¹ Equipment

FY 12/13	\$	1,600	Computer Replacements
Amended	\$	3,751	Computer replacements
FY 13/14	\$	3,864	Computer Replacements

Budget Summary

Fund: General Fund
Account: Fire Admin. (1100-10-11)

Expenses

The Fire Administration Budget is primarily the account for the salaries of the Chief, half of the Administrative Captain (shared with Fire Prevention) and that of the office support staff person.

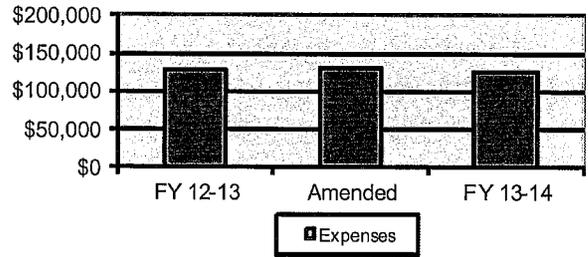
Amended Budget Summary of Changes

The Amended Budget was approximately 1.8% over the original FY 12-13 Budget request. This increase was partly due to an increase in vehicle maintenance services and telephone costs.

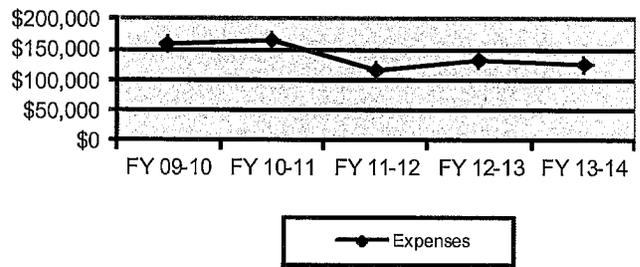
Requested Budget Changes

The Requested FY 13-14 Budget is down 5.1% due to changes in salaries and administrative staff.

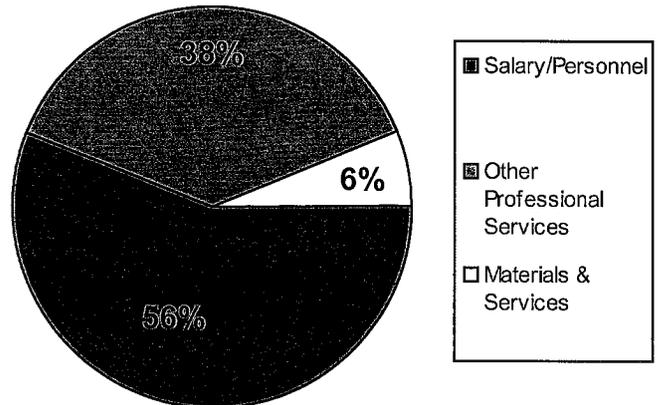
General Fund (Fire Administration) Budget



5 Year Expense Tracking



FY 13-14 General Fund Fire Administration Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-10-11 FIRE ADMINISTRATION						
Personnel						
Salaries-Regular	41100	\$141,567	\$63,608	\$74,900	\$74,900	\$67,021
Salaries-Overtime	41300	0	0	0	0	0
5% Holiday/Training Pay	41400	6,118	1,638	1,802	1,802	1,856
Uniform Allowance	45700	107	0	400	400	400
Personnel Subtotal:		\$147,792	\$65,246	\$77,102	\$77,102	\$69,277
Contractual Services						
Maint Services-Vehicle	51300	\$0	\$0	\$200	\$1,116	\$200
Other Professional Services	54900	13,365	44,603	46,000	46,000	47,380
Postage & Freight	55100	426	503	670	670	670
Telephone	55200	154	2,445	1,080	2,493	2,445
Dues	56100	620	724	700	700	700
Travel & Training	56200	0	450	600	600	700
Publications	56400	0	30	100	100	100
Office Supplies	65100	606	654	618	618	618
Automotive Fuel/Oil	65500	1,015	844	1,138	1,138	1,200
Equipment	83000	819	213	500	500	1,000 ¹
Materials & Services		\$17,005	\$50,466	\$51,606	\$53,935	\$55,013
Operational Total:		\$164,797	\$115,712	\$128,708	\$131,037	\$124,290
Capital Project Expense						
Capital Project Expense	99910	\$0	\$0	\$0	\$0	\$0
Capital Total:		\$0	\$0	\$0	\$0	\$0
FIRE ADMINISTRATION TOTAL:		\$164,797	\$115,712	\$128,708	\$131,037	\$124,290

¹ Equipment

FY 12/13 \$ 500 Office equipment

FY 13/14 \$ 1,000 Dispatch computer replacement

Budget Summary

Fund: General Fund
Account: Fire Services (1100-10-12)

Expenses

The Fire Services Account contains most firefighters and officers, the expenses associated with both firehouses and the purchase and maintenance of various firefighting apparatus.

Amended Budget Summary of Changes

The Amended Budget was 11.2% over the FY 12-13 original budget. This increase was mainly attributable to increases in overtime (as a result of layoffs), Duty Officer in Charge, and capital expenses (narrowbanding, concrete replacement, generator, sewage lift pump).

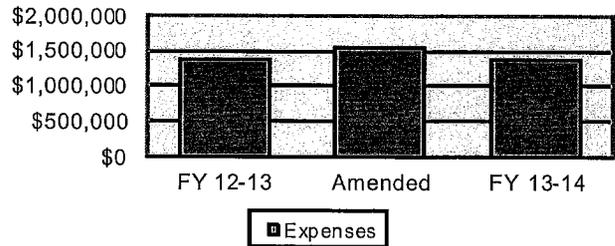
Requested Budget Changes

The Requested FY 13-14 Budget has a decrease of 11.1% over last fiscal year. This decrease is mainly attributable to decreases in capital project expenses and a decrease in overtime salaries.

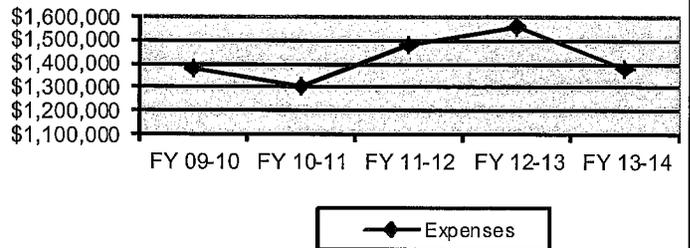
Future Planning

Engine 5 is over 30 years old and is due next for replacement.

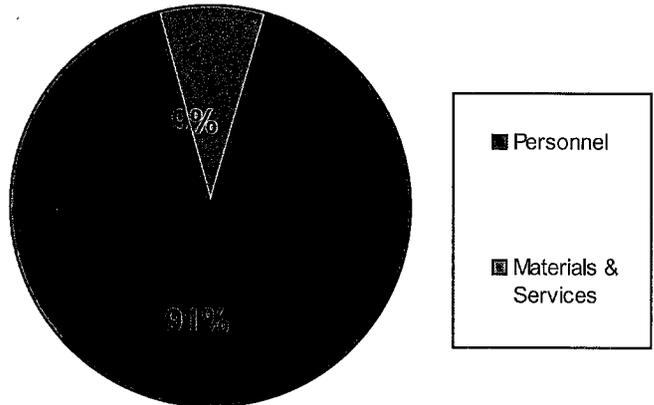
General Fund (Fire Services) Budget



5 Year Expense Tracking



FY 13-14 General Fund Fire Services Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-10-12 FIRE SERVICES						
Personnel						
Salaries-Regular	41100	\$969,911	\$1,015,799	\$1,021,050	\$1,021,050	\$1,018,288
Salaries-Temp/Part-time	41200	2,628	2,635	2,600	2,600	4,600
Salaries-Overtime	41300	133,455	155,132	140,000	275,455	150,000
5% Holiday/Training Pay	41400	52,437	50,282	56,695	57,162	56,006
Duty Officer In Charge	41500	12,053	10,250	11,730	20,624	12,000
Specialty Pay	41800	7,599	7,020	7,560	7,560	8,560
Uniform Allowance	45700	6,434	6,692	7,909	7,909	8,146
Personnel Subtotal:		\$1,184,517	\$1,247,810	\$1,247,544	\$1,392,360	\$1,257,600
Materials & Services						
Maint Services-Building	51100	\$8,244	\$5,622	\$6,200	\$6,200	\$6,400
Maint Services-Equipment	51200	23,142	9,964	10,000	10,000	10,300
Maint Services-Vehicle	51300	6,199	7,081	6,500	6,500	6,700
Medical Service	53300	2,660	254	2,300	2,300	2,400
Other Professional Services	54900	1,275	235	870	870	900
Telephone	55200	5,220	3,389	3,700	3,700	3,800
Travel & Training	56200	7,040	1,067	7,725	7,725	8,000
General Utilities	57100	4,789	4,534	4,488	4,488	4,600
Rentals-Building/Land	59100	840	840	840	840	840
Rentals-Equipment	59200	421	537	501	501	520
Maint Supplies-Building	61100	1,189	1,393	1,000	1,000	1,100
Maint Supplies-Equipment	61200	2,194	3,292	3,100	3,100	3,300
Maint Supplies-Vehicle	61300	241	173	129	129	135
Operating Supplies	65200	730	913	900	900	1,000
Janitorial Supplies	65400	3,381	3,194	3,200	3,200	3,400
Automotive Fuel/Oil	65500	10,081	12,175	11,954	15,954	12,600
Principal Expense	71000	0	64,451	45,188	45,188	0 ¹
Interest Expense	72000	0	549	1,231	1,214	0 ²
Equipment	83000	5,341	7,056	19,295	19,295	49,875 ³
Other Improvements	89000	0	0	4,000	4,000	8,000
Materials & Services Subtotal:		\$82,987	\$126,719	\$133,121	\$137,104	\$123,870
Operational Total:		\$1,267,504	\$1,374,529	\$1,380,665	\$1,529,464	\$1,381,470
Capital Project Expense						
Capital Project Expense	99910	\$36,370	\$109,639	\$0	\$24,500	\$0 ⁴
Lease Payment Expense	99915	0	0	0	0	0
Capital Total:		\$36,370	\$109,639	\$0	\$24,500	\$0
FIRE SERVICES TOTAL:		\$1,303,874	\$1,484,168	\$1,380,665	\$1,553,964	\$1,381,470

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1 Principal Expense		FY 12/13	\$ 45,188	SCBA loan (payment 2 of 2)		
		FY 13/14	\$ -			
1 Interest Expense		FY 12/13	\$ 1,231	SCBA loan (payment 2 of 2)		
		Amended	\$ 1,214	SCBA loan (payment 2 of 2)		
		FY 13/14	\$ -			
3 Equipment		FY 12/13	\$ 19,295	Station improvements		
		FY 13/14	\$ 6,000	Class A Uniforms		
			\$ 1,500	Intake valve E-3		
			\$ 2,000	Sta 1 bay heater replacement		
			\$ 2,500	Vent fan E-3		
			\$ 10,000	Thermal camera		
			\$ 1,200	1 3/4" hose 400'		
			\$ 3,800	5" hose 500' Quint 1		
			\$ 12,000	Bunker gear 6 sets		
			\$ 1,000	Replacement ceiling tiles		
			\$ 1,875	Replacement pagers		
			\$ 4,000	Sta 1 improvements paint/carpet		
			\$ 4,000	Main Sta improvements paint/carpet		
			\$ 49,875			
	4 Capital Project Expense		FY 12/13	\$ -		
		Amended	\$ 3,500	Radio base station narrowbanding		
			4,000	Concrete replacement - east maintenance bay approach		
			1,600	Rescue saw		
			1,000	Soft suction - 2 Q-1 & E-2		
			1,500	E-3 rescue compartments		
			7,900	Substation generator		
			5,000	Replace sewage lift pump - main station		
		\$ 24,500				
		FY 13/14	\$ -			

Budget Summary

Fund: General Fund
Account: Fire Prevention (1100-10-13)

Expenses

The Fire Prevention Budget funds half of a captain's position as well as prevention and outreach programs. The Fire Prevention Budget makes up just 2.9% of all Fire Department expenditures.

Amended Budget Summary of Changes

The Amended Budget was slightly over budget due to vehicle maintenance.

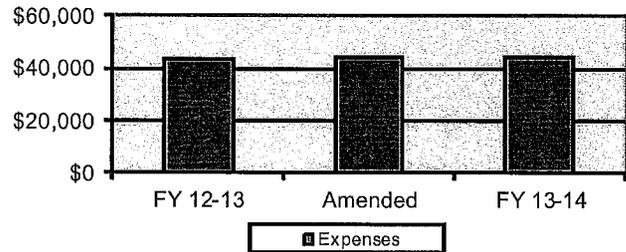
Requested Budget Changes

The Requested FY 12-13 Budget is very similar to the prior year budget. The slight increase is due mainly to holiday/training pay, vehicle maintenance, and fuel.

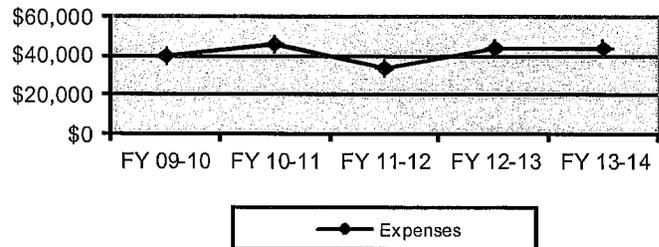
Future Planning

Ongoing efforts to devise new programs that encourage fire safety and awareness.

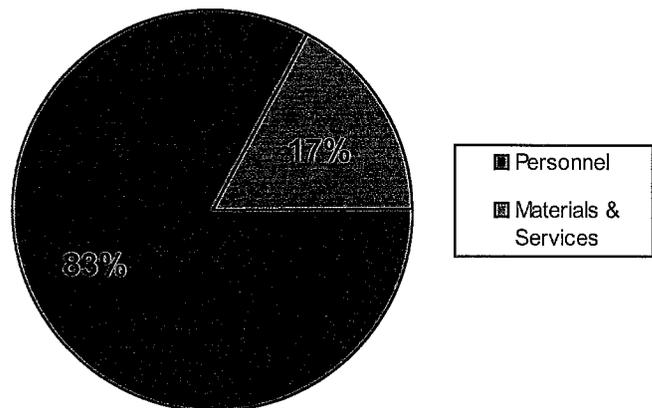
General Fund (Fire Prevention) Budget



5 Year Expense Tracking



FY 13-14 General Fund Fire Prevention Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-10-13 FIRE PREVENTION						
Personnel						
Salaries-Regular	41100	\$35,081	\$28,352	\$35,018	\$35,018	\$34,594
5% Holiday/Training Pay	41400	1,762	1,638	1,802	1,802	1,856
Personnel Subtotal:		\$36,843	\$29,990	\$36,820	\$36,820	\$36,450
Materials & Services						
Maint Services - Vehicle	51300	\$615	\$1,682	\$800	\$838	\$1,100
Printing	55400	178	256	300	300	300
Fema Grant - Printing/City	55410	0	0	0	0	0
Dues	56100	195	95	385	385	385
Travel & Training	56200	498	0	1,556	1,556	1,634
Publications	56400	0	117	375	375	375
Maint Supplies-Vehicle	61300	50	0	200	200	210
Operating Supplies	65200	0	0	200	200	200
Fema Grant Supplies	65210	0	0	0	0	0
Wal-Mart grant supplies	65215	799	775	0	0	0
Automotive Fuel/Oil	65500	1,388	1,128	1,680	1,680	1,800
Equipment	83000	4,872	0	1,500	1,500	1,500 ¹
Fema Grant - Equipment	83010	0	0	0	0	0
Materials & Services Subtotal:		\$8,595	\$4,053	\$6,996	\$7,034	\$7,504
Operational Total:		\$45,438	\$34,043	\$43,816	\$43,854	\$43,954
Capital Project Expense						
Capital Project Expense	99910	\$0	\$0	\$0	\$0	\$0
Capital Total:		\$0	\$0	\$0	\$0	\$0
FIRE PREVENTION TOTAL:		\$45,438	\$34,043	\$43,816	\$43,854	\$43,954

¹ Equipment

FY 11/12	\$	500	2 Truck tires
FY 12/13	\$	1,000	Office computer
		500	Command equip car - 2
	\$	1,500	
FY 13/14	\$	800	Computer mount Car 2
		500	Command box Car 2
		200	Command equip Car 2
	\$	1,500	

Budget Summary

Fund: General Fund
Account: Police Admin. (1100-20-21)

Expenses

The Police Administration includes the Chief, two Lieutenants and an office staff member. The Administration is responsible for overseeing the operations of the police services, which include traditional police officers and detectives, but also the support services and other operations including dispatch, neighborhood officers, a DARE officer and a school liaison officer. Expenses are primarily personnel and office related.

Amended Budget Summary of Changes

The Amended Budget less than 1% under budget. A majority of the increase was for telephones and salaries.

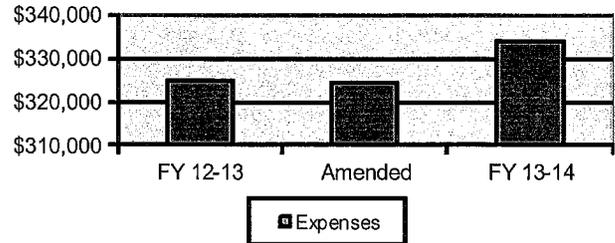
Requested Budget Changes

The Requested Budget is over 2.9% from the FY 12-13 Amended Budget due to salaries, vehicle maintenance and operating supplies.

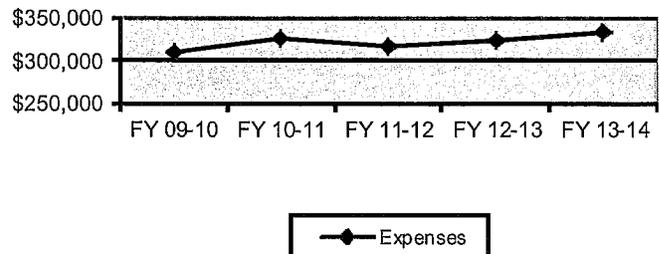
Future Planning

There are no long-term budget concerns for the Police Administration Budget.

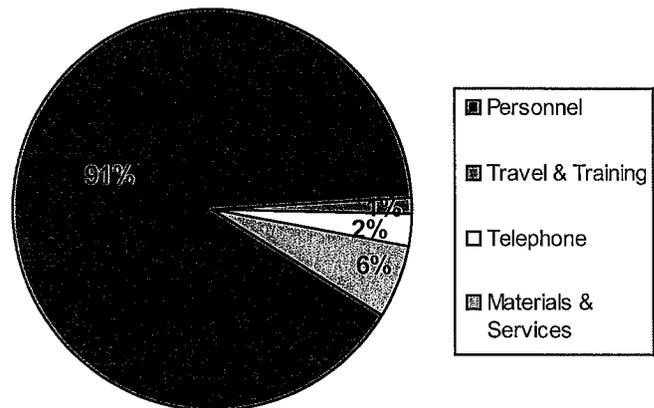
General Fund (Police Administration) Budget



5 Year Expense Tracking



FY 13-14 General Fund Police Administration Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-20-21 POLICE ADMINISTRATION						
Personnel						
Salaries-Regular	41100	\$266,762	\$270,106	\$278,027	\$278,721	\$286,066
5% Holiday/Training Pay	41400	12,787	13,020	13,399	13,431	13,730
College Degree Pay	41700	850	850	850	850	850
Uniform Allowance	45700	473	475	475	475	475
Personnel Subtotal:		\$280,872	\$284,451	\$292,751	\$293,477	\$301,121
Materials & Services						
Maint Services-Equipment	51200	\$1,644	\$1,534	\$1,300	\$1,300	\$1,600
Maint Services-Vehicle	51300	4,242	4,725	2,500	1,500	2,500
Postage & Freight	55100	1,969	2,200	3,000	2,500	2,500
Telephone	55200	6,877	7,966	7,000	8,000	8,000
Dues	56100	345	515	515	515	515
Travel & Training	56200	2,388	3,714	5,000	5,000	5,000
Vehicle Allowance	56300	0	0	0	0	0
Publications	56400	241	148	300	250	250
Equipment Rental	59200	2,838	2,529	1,910	1,760	1,910 ¹
Maint Supplies-Equipment	61200	0	0	0	0	0
Office Supplies	65100	4,028	3,457	4,000	4,000	4,000
Operating Supplies	65200	2,586	2,882	4,000	3,500	4,000
Automotive Fuel/Oil	65500	1,699	2,442	2,500	2,500	2,500
Equipment	83000	16,000	0	0	0	0
Materials & Services Subtotal:		\$44,857	\$32,112	\$32,025	\$30,825	\$32,775
Operational Total		\$325,729	\$316,563	\$324,776	\$324,302	\$333,896
POLICE ADMINISTRATION TOTAL:		\$325,729	\$316,563	\$324,776	\$324,302	\$333,896

¹ Equipment Rental

FY 12/13	\$	1,910	Annual Rental for color copier
Amended	\$	1,760	Annual Rental for color copier
FY 12/13	\$	1,910	Annual Rental for color copier

Budget Summary

Fund: General Fund
Account: Police Services (1100-20-22)

Expenses

The Police Services Budget provides the funding for all uniformed officers and sergeants. Additionally, funding for community oriented programs is provided in the Police Services Budget. Aside from the largest expenditure, which is personnel, the majority of expenditures are related to vehicle replacements and repair, fuel, training and grant-funded purchases.

Amended Budget Summary of Changes

The Amended Budget is approximately 2.7% under the original FY 12-13 Budget. This decrease is mainly attributable to a decline in salary expenses such as holiday/training pay and Duty Officer in Charge.

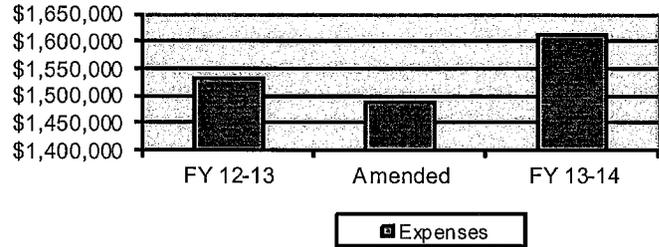
Requested Budget Changes

The Requested FY 13-14 Budget is 7.7% higher than the FY 12-13 Amended Budget. The increase is mainly due to increases in salaries and equipment (Tahoes, tasers, riot helmets, rifles, and restraint chair).

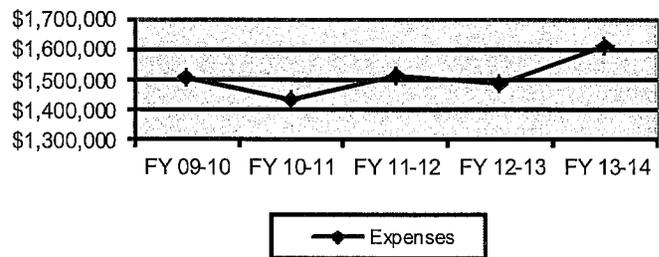
Future Planning

As the City grows geographically and annexes properties into the City, it will become necessary to reevaluate staffing levels.

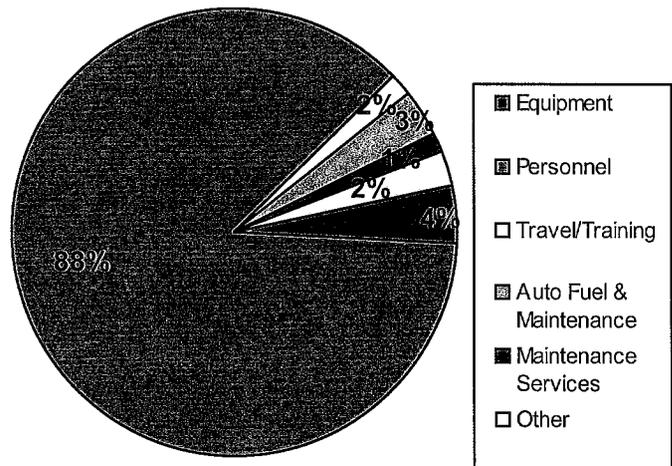
General Fund (Police Services) Budget



5 Year Expense Tracking



FY 13-14 General Fund Police Services Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-20-22 POLICE SERVICES						
Personnel						
Salaries-Regular	41100	\$1,060,315	\$1,095,182	\$1,146,426	\$1,089,756	\$1,191,042
Salaries-Overtime	41300	94,882	112,828	115,000	115,000	115,000
5% Holiday/Training Pay	41400	57,253	59,359	66,639	59,641	66,717
Duty Officer In Charge	41500	15,948	8,455	13,000	9,500	10,000
Salaries-Call Out Pay	41600	2,867	2,764	3,500	3,300	3,300
College Degree Pay	41700	4,200	4,500	4,850	3,982	5,600
Specialty Pay	41800	1,200	1,200	1,200	1,200	1,200
Uniform Allowance	45700	15,370	8,981	10,000	10,000	10,000
Personnel Subtotal:		\$1,252,035	\$1,293,269	\$1,360,615	\$1,292,379	\$1,402,859
Materials & Services						
Maint Services-Equipment	51200	\$9,231	\$7,887	\$9,000	\$9,000	\$9,000
Maint Services-Vehicle	51300	16,856	25,019	15,000	18,500	15,000
Medical Service	53300	1,051	777	1,800	1,300	1,500
Other Professional Services	54900	400	350	400	400	400
Postage and Freight	55100	0	0	0	0	0
Dues	56100	714	535	540	650	780
Travel & Training	56200	15,631	13,356	12,000	25,860	25,000
Publications	56400	700	1,094	1,000	1,000	1,000
Other Contractual Services	59900	3,808	3,120	4,000	4,000	4,000
Maint Supplies-Equipment	61200	368	725	800	800	800
Maint Supplies-Vehicles	61300	0	0	0	0	0
Office Supplies	65100	0	0	0	0	0
Operating Supplies	65200	4,369	5,348	5,000	5,500	5,000
Roadside Safety Check	65240	0	0	0	0	0
Alcohol Program Grant	65250	0	0	0	0	0
Automotive Fuel/Oil	65500	45,090	61,014	50,000	56,600	55,000
Community Policing	65800	5,987	8,054	8,000	8,000	8,000
Summer Youth Program/Great Times	65810	0	0	0	0	0
Team Time Program	65820	0	0	0	0	0
Comm Policing-US Bank	65830	961	2,489	2,200	1,805	2,000
Dare-Sterling Federal	65840	5,907	3,658	6,000	6,000	6,000
Nat'l Night Out-CSB	65850	0	0	0	0	0
Care of Prisoners	66100	75	59	150	150	100
Shooting Range Expense	66400	2,834	2,990	3,000	3,000	3,000
Vehicle Fund Expense	67000	1,582	1,638	1,500	1,500	1,500
Equipment	83000	54,249	75,642	45,040	48,367	68,102 ¹
DUI Equipment	83020	1,123	474	1,200	1,200	1,200
Child Safety Seat Grant	83060	50	225	500	500	500
Bulletproof Vest Grant	83065	0	3,820	1,800	2,000	2,800
Technology Grants	83070	8,948	0	0	0	0
Materials & Services Subtotal:		\$179,934	\$218,274	\$168,930	\$196,132	\$210,682
Operational Total:		\$1,431,969	\$1,511,543	\$1,529,545	\$1,488,511	\$1,613,541

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Capital Project Expense						
Capital Project Expense	99910	\$0	\$0	\$0	\$0	\$0
Capital Total:		\$0	\$0	\$0	\$0	\$0
POLICE SERVICES TOTAL:						
		\$1,431,969	\$1,511,543	\$1,529,545	\$1,488,511	\$1,613,541

Salaries-Overtime

Of the amended \$115,000 budgeted - \$9,598 has been reimbursed by various grants with more reimbursement forthcoming.

¹ Equipment

FY 12/13	\$	45,040	Replacement of 2 marked squads to include equipment & switch over costs
Amended	\$	48,367	Replacement of 2 marked squads to include equipment & switch over costs
FY 13/14		\$68,102	2 Tahoes & equipment, 2 tasers, 5 riot helmets, 5 rifles, prisoner restraint chair

Budget Summary

Fund: General Fund
Account: Police Investigation
(1100-20-23)

Expenses

The Police Investigative Budget maintains the funding for the police detectives, investigations and the Explorers post. Other significant expenses are for vehicle repairs, replacement and fuel.

Amended Budget Summary of Changes

The Amended Budget is only slightly under the FY 12-13 Budget, mostly attributable to lower salary expenses and controlled substances investigations.

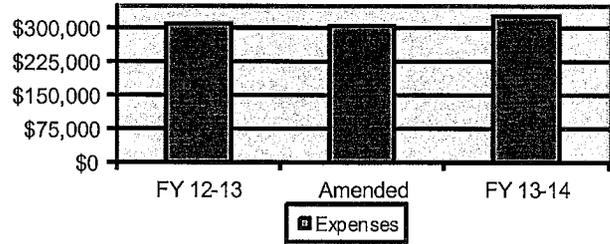
Requested Budget Changes

The Requested FY 13-14 Budget is 6.9% higher than the Amended FY 12-13 Budget. This increase is mainly due to increases in equipment (2 detective squad cars and a detective computer).

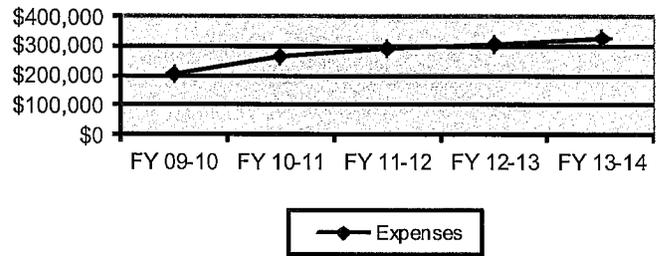
Future Planning

The Police Investigative Unit will continue its stepped up efforts to bring additional pressure on the criminal element. Vehicles need to be replaced out of this account every two to three years.

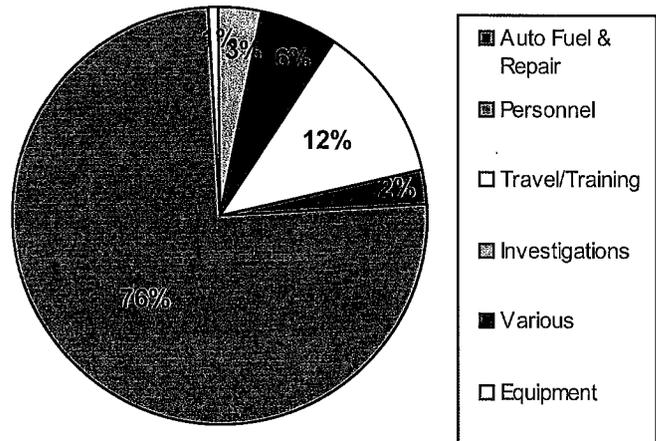
General Fund (Police Investigative) Budget



5 Year Expense Tracking



FY 13-14 General Fund Police Investigative Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-20-23 POLICE INVESTIGATION						
Personnel						
Salaries-Regular	41100	\$196,150	\$214,997	\$215,488	\$209,247	\$210,155
Salaries-Overtime	41300	20,095	19,984	20,000	24,000	20,000
Tobacco Grant Overtime	41310	0	0	0	0	0
5% Holiday/Training Pay	41400	10,836	13,017	9,905	12,358	11,883
Salaries-Call Out Pay	41600	5,613	5,660	5,700	5,600	5,600
College Degree Pay	41700	1,400	1,100	1,100	1,333	1,100
Uniform Allowance	45700	2,347	2,344	2,400	2,400	2,400
Personnel Subtotal:		\$236,441	\$257,102	\$254,593	\$254,938	\$251,138
Materials & Services						
Maint Services-Equipment	51200	\$0	\$0	\$300	\$300	\$300
Maint Services-Vehicle	51300	3,039	5,068	4,000	4,000	4,000
Dues	56100	140	100	145	145	100
Travel Expense	56200	3,006	3,151	2,700	3,700	3,200
Publications	56400	63	100	100	100	100
Other Contractual Services	59900	3,075	2,916	2,500	2,880	3,200
Operating Supplies	65200	1,016	1,748	2,500	2,500	2,500
Tobacco Grant	65230	2,992	2,079	2,000	2,000	2,000
Automotive Fuel/Oil	65500	5,856	8,446	8,000	8,000	8,000
Explorer Post	65700	713	801	800	800	1,000
Investigation	66200	900	800	800	800	800
Investigation-Controlled Substances	66210	3,413	9,602	13,000	10,000	10,000
Equipment	83000	3,164	0	16,000	15,026	41,400 ¹
Equipment-Pen Link Software	83090	0	0	0	0	0
Materials & Services Subtotal:		\$27,377	\$34,811	\$52,845	\$50,251	\$76,600
Operational Total:		\$263,818	\$291,913	\$307,438	\$305,189	\$327,738
Capital Project Expense						
Capital Project Expense	99910	\$0	\$0	\$0	\$0	\$0
Capital Total:		\$0	\$0	\$0	\$0	\$0
POLICE INVESTIGATION TOTAL:		\$263,818	\$291,913	\$307,438	\$305,189	\$327,738

¹ Equipment

FY 12/13	\$	16,000	Replacement of detective squad
Amended	\$	15,026	Replacement of detective squad
FY 13/14	\$	41,400	Replacement of 2 detective squads and 1 detective computer

Budget Summary

Fund: General Fund
Account: Police Support (1100-20-24)

Expenses

The Police Support Services Budget funds the dispatch, records personnel, public services officers and other supporting personnel. Additionally, a large portion of the information technology equipment and support that links the police department to state and federal databases is expended from the account. Finally, the contract with Whiteside County for animal control services is funded through Police Support Services.

Amended Budget Summary of Changes

The Amended Budget is 2.3% under the FY 12-13 Budget. This decrease is mainly due to a decrease in part time salaries and printing.

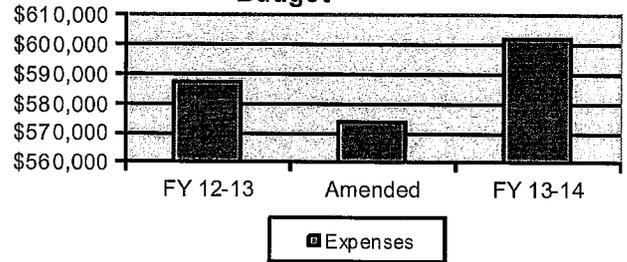
Requested Budget Changes

The Requested FY 13-14 Budget is 4.7% over the FY 12-13 Budget. This increase is mainly due to increases in salaries, equipment maintenance and printing.

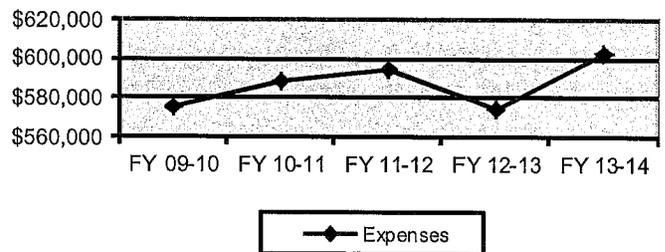
Future Planning

There are a number of issues facing Police Support Services. Currently a Public Service Officer (PSO) dedicates part of her time to code enforcement, but that doesn't appear to be enough time for Code Enforcement. The recent remodel of City Hall is working to alleviate storage issues for records and evidence departments and technology equipment.

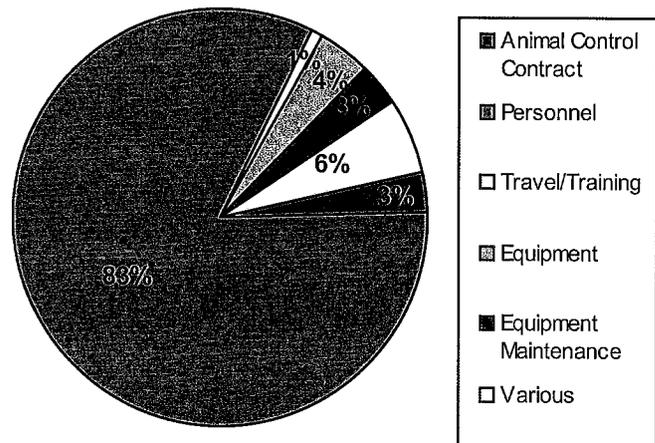
General Fund (Police Support) Budget



5 Year Expense Tracking



FY 13-14 General Fund Police Support Services Expenses



Budget Summary

Fund: General Fund
Account: Police Grants: Blackhawk Area Taskforce (1100-20-27)

Expenses

The Blackhawk Area Task Force uses funds to track down and combat narcotics and gangs in the region.

Amended Budget Summary of Changes

As the grant is spread out over multiple years, the Amended Budget is up this year.

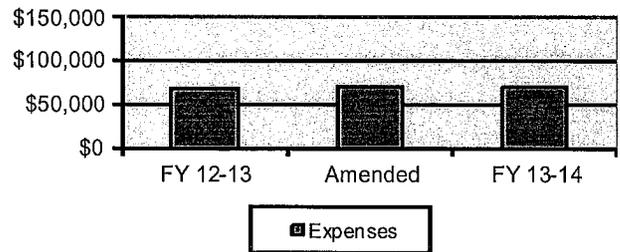
Requested Budget Changes

The Requested FY 13-14 Budget plans for \$69,579 in expenses.

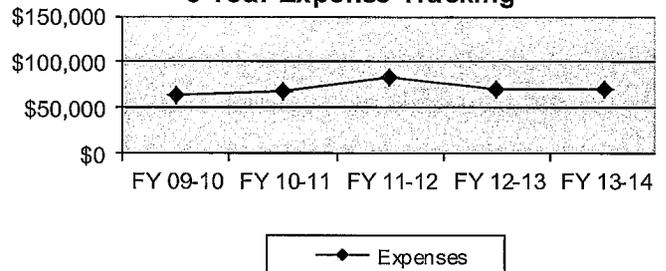
Future Planning

Future funding is highly dependent on the State's willingness to continue with the grant program.

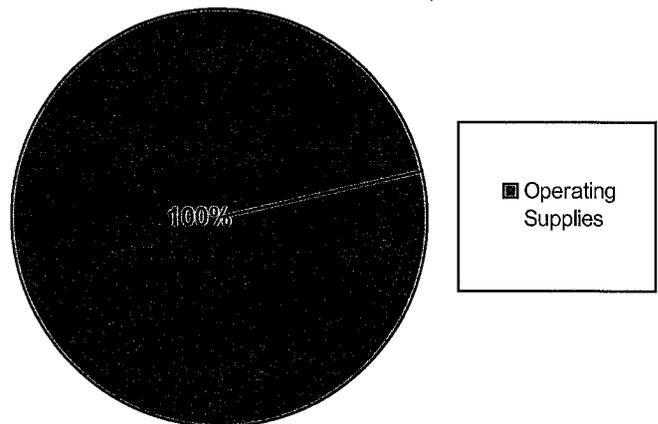
General Fund (Police Grants) Budget



5 Year Expense Tracking



FY 13-14 General Fund Blackhawk Area Task Force Grant Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
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1100-20-25 MISCELLANEOUS POLICE GRANTS

Equipment	83000	\$38,552	\$0	\$0	\$0	\$0
Miscellaneous Charges	94900	289	0	0	0	0
Equipment Total		\$38,841	\$0	\$0	\$0	\$0
MISCELLANEOUS POLICE GRANTS TOTAL:						
		\$38,841	\$0	\$0	\$0	\$0

1100-20-27 BLACKHAWK AREA TASK FORCE GRANT

Materials and Services						
Operating Supplies	65200	\$67,220	\$83,370	\$67,220	\$69,579	\$69,579
Materials and Services Total		\$67,220	\$83,370	\$67,220	\$69,579	\$69,579
BLACKHAWK AREA TASK GRANT TOTAL:						
		\$67,220	\$83,370	\$67,220	\$69,579	\$69,579

1100-20-28 IMAGE GRANT

Personnel						
Salaries - Overtime	41300	\$0	\$0	\$0	\$0	\$0
Operating Supplies	65200	0	0	0	0	0
Personnel Total		\$0	\$0	\$0	\$0	\$0
POLICE IMAGE GRANT TOTAL:						
		\$0	\$0	\$0	\$0	\$0

Budget Summary

Fund: General Fund
Account: Public Works Admin.
(1100-30-31)

Expenses

The Public Works Administration Budget earmarks spending for the oversight of park, street and traffic maintenance. The majority of the account is personnel costs for the Public Works Director, the office staff member and a portion of the Community Services Director. The remainder of the budget is for office operations and supplies.

Amended Budget Summary of Changes

The Amended Budget is 4.6% under the original FY 12-13 Budget. The decrease is mainly due to a decline in part time salaries.

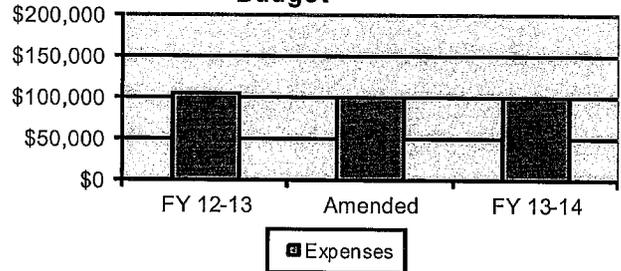
Requested Budget Changes

The Requested FY 13-14 Budget is less than 1% higher than the FY 12-13 Budget. The increase is mainly attributable to an increase in regular salaries and travel expenses.

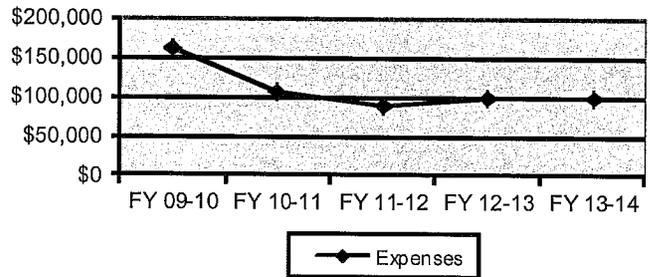
Future Planning

The Public Works Administration Budget is fairly constant over time.

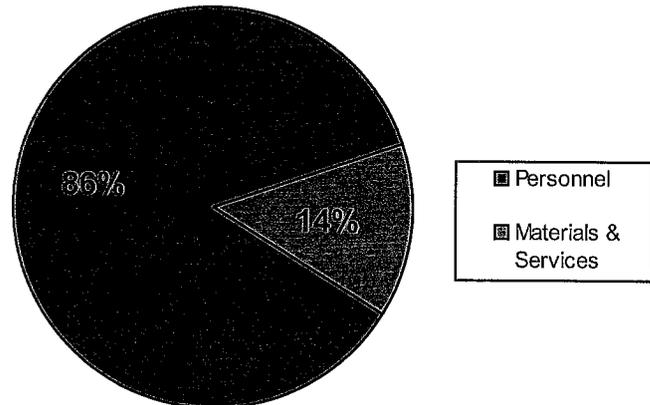
General Fund (P.W. Administration) Budget



5 Year Expense Tracking



FY 13-14 General Fund Public Works Administration Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-30-31 PUBLIC WORKS ADMINISTRATION						
Personnel						
Salaries-Regular	41100	\$85,895	\$66,394	\$67,860	\$67,860	\$68,878
Salaries-Temp/Part-time	41200	\$5,893	\$7,398	\$21,804	\$18,000	\$17,000
Salaries-Overtime	41300	0	0	0	0	0
Personnel Subtotal:		\$91,788	\$73,792	\$89,664	\$85,860	\$85,878
Materials & Services						
Maint Services-Equipment	51200	\$0	\$220	\$250	\$50	\$100
Other Professional Services	54900	2,147	411	0	0	0
Other Professional Services - Storm	54950	0	0	0	0	0
Postage & Freight	55100	306	333	400	400	400
Telephone	55200	5,611	6,294	5,600	5,600	5,600
Publishing	55300	64	334	125	125	250
Printing	55400	134	111	100	2	100
Dues	56100	141	145	150	150	150
Travel Expense	56200	339	316	750	250	750
Vehicle Allowance	56300	212	0	0	0	0
Publications	56400	0	346	0	0	0
Rentals-Equipment	59200	2,258	1,820	2,000	2,000	2,000
Maint Supplies-Building	61100	218	0	0	0	0
Maint Supplies-Equipment	61200	0	29	200	0	50
Office Supplies	65100	576	121	250	250	250
Operating Supplies	65200	97	0	100	100	100
Janitorial Supplies	65400	2,591	3,407	4,000	4,000	4,000
Equipment	83000	0	89	0	0	0
Materials & Services Subtotal:		\$14,694	\$13,976	\$13,925	\$12,927	\$13,750
Operational Total:		\$106,482	\$87,768	\$103,589	\$98,787	\$99,628
Capital Project Expense						
Capital Project Expense	99910	\$0	\$0	\$0	\$0	\$0
Capital Total:		\$0	\$0	\$0	\$0	\$0
PW ADMINISTRATION TOTAL:		\$106,482	\$87,768	\$103,589	\$98,787	\$99,628

Budget Summary

Fund: General Fund
Account: Public Works Street Maint.
 (1100-30-32)

Expenses

The Public Works Street Maintenance Budget is where most public works employees are based. The Street Maintenance fund also contains several large, important functions:

- Street lighting costs
- Fuel and oil for equipment
- Heavy equipment, including: street sweepers, dump trucks, skid steers, end-loaders, snow removal gear

With last year's creation of the Capital Fund budget, projects such as the Sidewalk 50/50 Program, Curb & gutter program, and Street reconstruction were moved there.

Amended Budget Summary of Changes

The Amended Budget is 1.3% over budget. Most of this is attributable to an increase in capital project principal payments (for a new dump truck/plow).

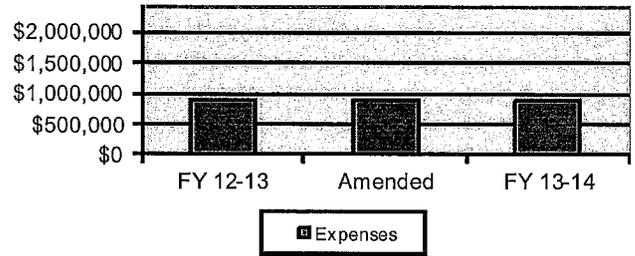
Requested Budget Changes

The Requested FY 13-14 Budget is 1.1% less than FY 12-13. The decrease is due to several items: ending the payment on the new dump truck and plow, vehicle maintenance, and equipment.

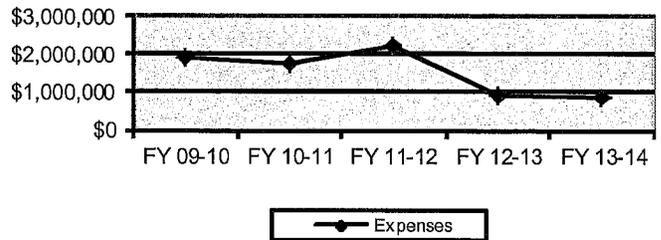
Future Planning

It's important for the City to maintain its commitment to fixing and reconstructing streets and sidewalks as areas are annexed in and the existing infrastructure ages. The addition of the Local Option Sales Tax has tripled the amount of road projects the City would otherwise be capable of performing.

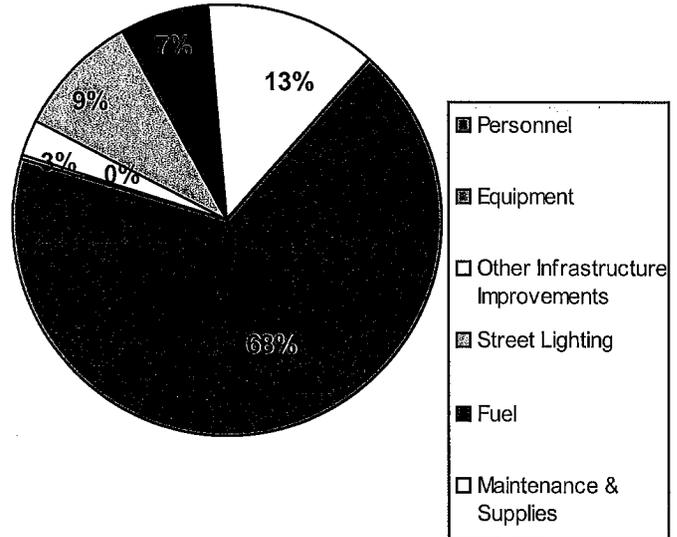
General Fund (P.W. Streets) Budget



5 Year Expense Tracking



FY 13-14 General Fund Public Works Street Maintenance Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-30-32 PUBLIC WORKS STREET MAINTENANCE						
Personnel						
Salaries-Regular	41100	\$514,607	\$490,991	\$528,500	\$528,500	\$538,579
Salaries-Temp/Part-time	41200	9,093	10,527	10,000	5,748	7,500
Salaries-Overtime	41300	38,598	20,263	40,250	25,000	40,000
Salaries-Call Out Pay	41600	5,650	5,150	5,650	5,650	5,650
Personnel Subtotal:		\$567,948	\$526,931	\$584,400	\$564,898	\$591,729
Contractual Services						
Maint Services-Building	51100	\$662	\$2,215	\$1,000	\$1,000	\$1,000
Maint Services-Equipment	51200	3,613	1,143	1,000	1,000	1,000
Maint Services-Vehicle	51300	25,299	23,770	25,000	35,000	30,000
Maint Services-Street	51400	0	0	0	0	0
Maint Services-Utility System	51500	0	0	0	0	0
Maint Services-Lighting	51700	12,938	17,948	17,500	17,500	17,500
Maint Services-Snow Removal	51800	20,121	5,347	15,000	15,000	15,000
Maint Services-Tree/Stump	51900	10,195	12,995	10,200	10,200	34,000
Maint Services-Stormwater	52500	0	0	0	0	0
Maint Services-Other	52900	420	420	450	420	420
Medical Services	53300	1,156	1,735	1,500	1,300	1,500
General Utilities	57100	7,423	6,347	8,000	7,000	8,000
Street/Traffic Lighting	57200	93,487	64,020	80,000	80,000	80,000
Rentals-Equipment	59200	11,700	11,700	6,825	5,850	0
Maint Supplies-Building	61100	634	714	625	2,265	1,000
Maint Supplies-Equipment	61200	8,990	4,360	6,000	5,000	5,000
Maint Supplies-Street	61400	4,169	3,838	5,000	5,000	5,000
Maint Supplies-Stormwater System	61500	52	0	0	0	0
Operating Supplies	65200	508	2,271	500	500	500
Safety Supplies	65300	2,344	2,835	3,000	3,000	3,100
Janitorial Supplies	65400	57	316	500	500	500
Automotive Fuel/Oil	65500	45,872	43,045	60,000	55,000	60,000
Chemicals	65600	169	16	250	250	250
Recording Fees	66700	276	225	0	434	500
Principal Payment/Debt	71000	0	0	0	0	0
Interest Expense	72000	0	2,077	1,922	1,373	0 ¹
Building	82000	513	59,469	0	0	0 ²
Equipment	83000	35,176	100,811	5,000	5,221	2,000 ³
Other Improvements	89000	122,272	60,064	25,000	25,000	25,000 ⁴
Materials & Services Subtotal:		\$408,046	\$427,681	\$274,272	\$277,813	\$291,270
Operational Total:		975,994	954,612	858,672	842,711	882,999

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Capital Project Expense						
Capital Project Expense	99910	\$788,664	\$1,216,527	\$0	\$0	\$0
Lease Payment Expense	99915	0	0	0	0	0
Principal Payment Expense	99916	0	49,634	22,585	50,338	0 ⁵
Capital Total:		\$788,664	\$1,266,161	\$22,585	\$50,338	\$0
PW STREET MAINTENANCE TOTAL:						
		\$1,764,658	\$2,220,773	\$881,257	\$893,049	\$882,999

¹ Interest Expense

FY 12/13	\$ 1,922	Dump truck loan (payment 2 of 2)
Amended	\$ 1,373	Dump truck loan (payment 2 of 2)
FY 13/14	\$ -	

² Building

FY 12/13	\$ -	
Amended	\$ 4,374	Engineering/floor sealer for bldg addition
FY 13/14	\$ 7,500	Boiler
	5,000	Gas/water/electric for building addition
	<u>\$ 12,500</u>	

³ Equipment

FY 12/13	\$ 5,000	plate compactor, concrete forms
Amended	\$ 5,221	2-way radios/concrete forms, saw
FY 13/14	\$ 2,000	Skid loader material bucket

⁴ Other Improvements

FY 12/13	\$ 25,000	Streetscape, Boulevard Light Repairs
FY 13/14	\$ 25,000	Streetscape, Boulevard Light Repairs

⁵ Principal Payment Expense

FY 12/13	\$ 22,585	Dump truck loan (payment 2 of 2)
Amended	\$ 50,338	Dump truck loan (payment 2 of 2)
FY 13/14	\$ -	

Budget Summary

Fund: General Fund
Account: Public Works Traffic
(1100-30-33)

Expenses

The Public Works Traffic Maintenance Budget is just a "Materials & Services" Budget. It has no capital or personnel costs. Expenditures go toward items such as signage, lane striping, traffic signal repairs and pavement markings.

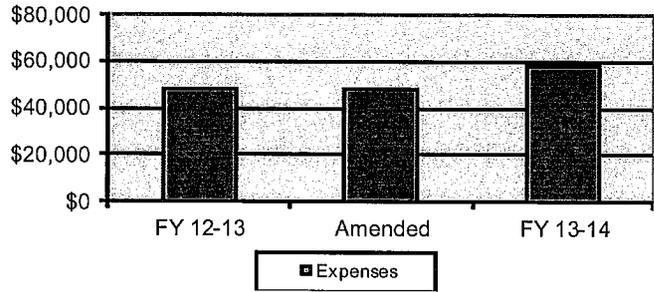
Amended Budget Summary of Changes

The Amended Budget is less than 1.0% under budget. The decrease is mainly attributable to other improvements.

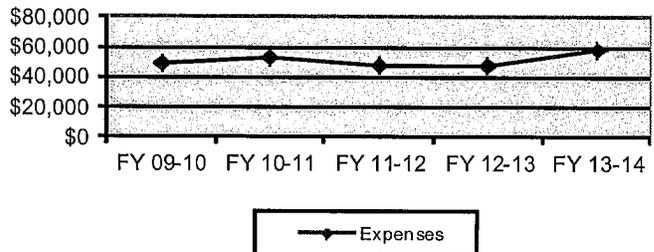
Requested Budget Changes

The Requested FY 13-14 Budget is 17.7% more than FY 12-13 Budget. This increase is mainly due to an increase in traffic control supplies. This is specifically budgeted for \$10,000 in street marker signs.

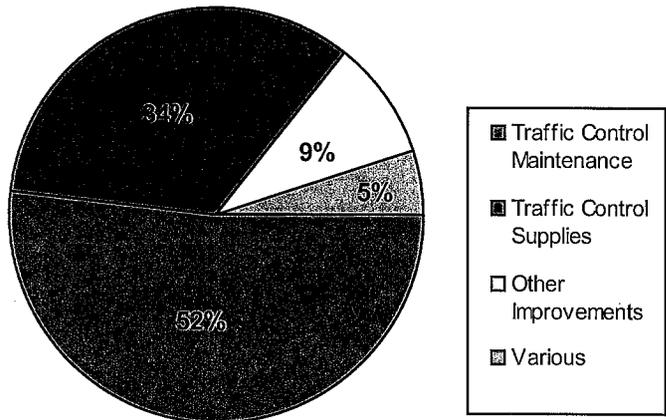
General Fund (P.W. Traffic) Budget



5 Year Expense Tracking



FY 13-14 General Fund Public Works Traffic Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-30-33 PUBLIC WORKS TRAFFIC MAINTENANCE						
Materials & Services						
Maint Services-Equipment	51200	\$842	\$27	\$180	\$10	\$150
Maint Services-Vehicle	51300	469	129	450	450	450
Maint Services-Traffic Control	51600	35,188	25,363	30,000	30,000	30,000
Maint Supplies-Equipment	61200	294	140	300	300	300
Maint Supplies-Traffic Control	61600	5,061	9,924	10,000	12,000	20,000 ¹
Operating Supplies	65200	320	174	200	200	200
Automotive Fuel/Oil	65500	1,586	1,745	1,860	1,860	1,860
Principal Payment/Debt	71000	0	0	0	0	0
Interest Expense	72000	0	0	0	0	0
Equipment	83000	4,563	4,850	0	0	0
Other Improvements	89000	4,539	5,109	5,200	3,048	5,200
Materials & Services Subtotal:		\$52,862	\$47,461	\$48,190	\$47,868	\$58,160
Operational Total:		\$52,862	\$47,461	\$48,190	\$47,868	\$58,160
Capital Project Expense						
Capital Project Expense	99910	\$0	\$0	\$0	\$0	\$0
Capital Total:		\$0	\$0	\$0	\$0	\$0
PW TRAFFIC MAINTENANCE TOTAL:		\$52,862	\$47,461	\$48,190	\$47,868	\$58,160

¹ Maint Supplies-Traffic Control

FY 12/13	\$	10,000	
Amended	\$	12,000	Street marker signs on Locust
FY 13/14	\$	20,000	Added \$10,000 for additional street marker signs

Budget Summary

Fund: General Fund
Account: Public Works Park Maint.
(1100-30-34)

Expenses

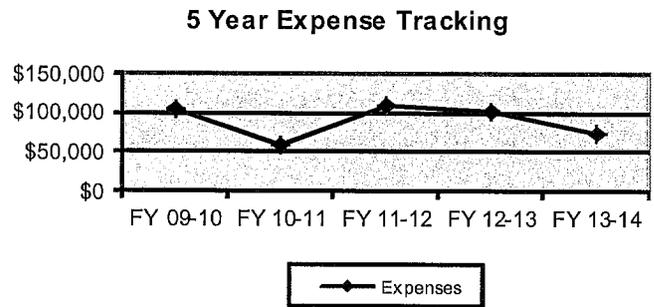
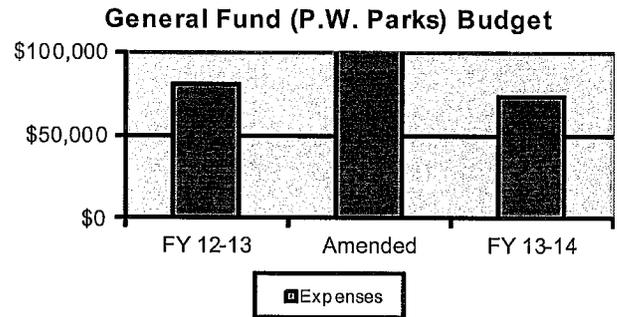
Very few expenses come from the Park Maintenance Budget outside of Central Business District (CBD) Beautification.

Amended Budget Summary of Changes

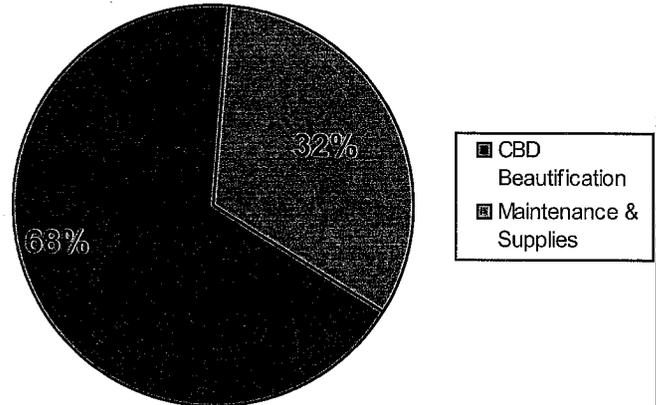
The Amended Budget is 21.7% over the original budget mainly due to more than expected expenditures for CBD Beautification.

Requested Budget Changes

The Requested FY 13-14 Budget is 28.1% lower than FY 12-13. The decrease is largely due to a decrease in expenditures for CBD Beautification. There also was not the FY 12-13 expense for playground mulch push mowers/lawn blowers.



FY 13-14 General Fund Public Works Parks Maintenance Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-30-34 PUBLIC WORKS PARK MAINTENANCE						
Personnel						
Salaries - Temp/Part-time	41200	\$0	\$0	\$0	\$0	\$0
Personnel Subtotal:		\$0	\$0	\$0	\$0	\$0
Materials & Services						
Maint Services-Building	51100	\$980	\$0	\$250	\$0	\$250
Maint Services-Equipment	51200	204	111	625	150	625
Maint Services-Vehicle	51300	652	252	300	25	300
Maint Services-Other	52900	16,770	20,194	20,000	20,000	20,000
Mowing of Vacant Properties	52910	0	1,525	0	0	0
Travel and Training Expense	56200	880	0	0	0	0
General Utilities	57100	539	557	650	685	700
Maint Supplies-Building	61100	28	108	200	200	200
Maint Supplies-Equipment	61200	79	661	3,800	3,953	600 ¹
Operating Supplies	65200	368	64	500	500	500
Janitorial Supplies	65400	91	0	200	200	200
Automotive Fuel/Oil	65500	360	244	500	300	500
Chemicals	65600	35	32	100	0	100
CBD Beautification	67200	38,101	84,481	50,000	75,000	50,000
Wildflower Grant Expense	67210	0	0	0	0	0
Building	82000	0	0	0	0	0
Equipment	83000	0	0	3,500	1,941	0 ²
Materials & Services Subtotal:		\$59,087	\$108,229	\$80,625	\$102,954	\$73,975
Operational Total:		\$59,087	\$108,229	\$80,625	\$102,954	\$73,975
Capital Project Expense						
Capital Project Expense	99910	\$0	\$0	\$0	\$0	\$0
Capital Total:		\$0	\$0	\$0	\$0	\$0
PW PARK MAINTENANCE TOTAL:		\$59,087	\$108,229	\$80,625	\$102,954	\$73,975

¹ Maintenance Supplies - Equipment

FY 12/13	\$	3,800	2 loads mulch for playground
Amended	\$	3,953	2 loads mulch for playground
FY 13/14	\$	600	

² Equipment

FY 12/13	\$	3,500	2 push mowers/2 lawn blowers
Amended	\$	1,941	2 push mowers/2 lawn blowers
FY 13/14	\$	-	

Budget Summary

Fund: General Fund
Account: Code Enforcement
(1100-30-35)

Expenses

The Code Enforcement encompasses the duties of building, zoning, electrical, plumbing, and property maintenance code enforcement. Funding for the building inspector, electrical inspector, code enforcement officers, the office support staff and part of the Community Service director's salary is included in the account. The vast majority of expenses are for salaries and vehicle allowances for the inspectors.

Amended Budget Summary of Changes

The Amended Budget was less than 1% lower than the original FY 12-13 Budget. The largest contributor to this decrease were in equipment and emergency code enforcement.

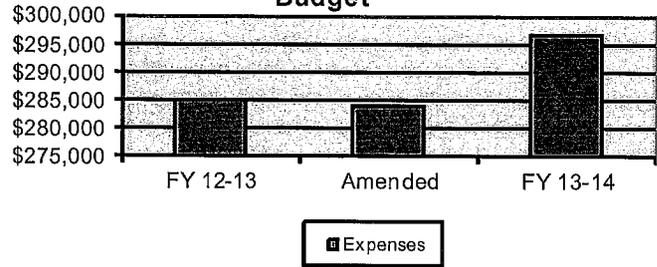
Requested Budget Changes

The Requested FY 13-14 Budget is up 4.4% from the prior year due to increase in salary, fuel, and emergency code enforcement (including mowing).

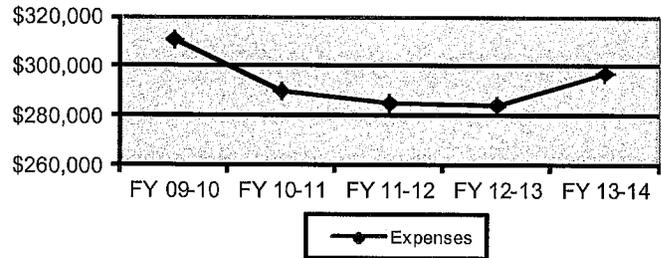
Future Planning

Improving Code Enforcement and maintaining our City has risen amongst the City Councils' priorities. The City will need to determine if tougher ordinances, more aggressive prosecution, or more citations through an additional Code Enforcement Officer is the best way to proceed.

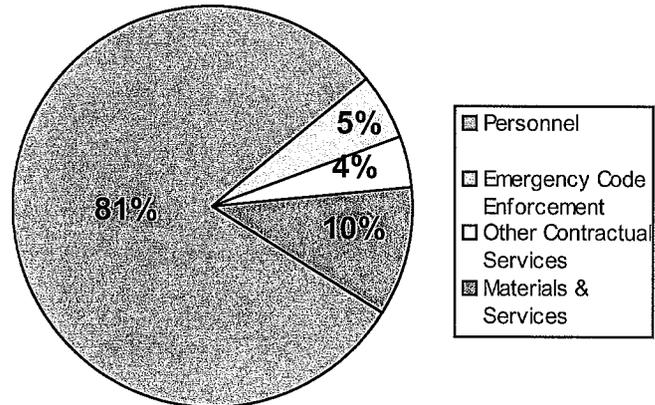
General Fund (Code Enforcement) Budget



5 Year Expense Tracking



FY 13-14 General Fund Code Enforcement Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-30-35 CODE ENFORCEMENT						
Personnel						
Salaries-Regular	41100	\$242,009	\$236,298	\$222,413	\$222,413	\$234,962 ¹
Salaries-Temp/Part-time	41200	\$991	\$1,662	\$1,900	\$3,000	\$3,000
Personnel Subtotal:		\$243,000	\$237,960	\$224,313	\$225,413	\$237,962
Materials & Services						
Maint Services-Equipment	51200	\$0	\$0	\$0	\$0	\$0
Maint Services-Vehicle	51300	151	592	1,200	1,600	1,500
Medical Service	53300	95	0	95	1,700	200
Other Professional Service	54900	975	0	0	0	0
Postage and Freight	55100	596	773	875	930	900
Telephone	55200	2,663	2,920	3,000	3,000	3,000
Publishing	55300	862	245	100	430	250
Printing	55400	538	267	625	770	625
Dues	56100	287	300	425	700	350
Travel Expense	56200	1,843	3,070	4,000	6,000	6,000
Vehicle Allowance	56300	9,212	9,000	4,500	4,500	4,500
Publication	56400	530	652	200	200	200
Rentals-Equipment	59200	4,131	3,768	3,700	4,500	2,000
Other Contractual Services	59900	15,470	14,952	14,650	14,650	12,000
Maint Supplies - Equipment	61200	0	200	0	0	0
Office Supplies	65100	896	897	1,000	1,000	1,000
Operating Supplies	65200	371	371	300	300	1,300
Automotive Fuel and Oil	65500	1,994	3,150	4,500	4,800	6,000
Recording Fees	66700	0	0	0	0	0
Emergency Code Enforcement. Equipment	67100 83000	5,072 866	5,448 0	15,000 6,600	11,040 2,275	16,000 ² 3,000 ³
Materials & Services Subtotal:		\$46,552	\$46,605	\$60,770	\$58,395	\$58,825
Operational Total:		\$289,552	\$284,565	\$285,083	\$283,808	\$296,787
CODE ENFORCEMENT TOTAL:		\$289,552	\$284,565	\$285,083	\$283,808	\$296,787

¹ Salaries - Regular
 FY 13/14 1% - \$233,804
 2% - \$236,119

² Emergency Code Enforcement
 FY 12/13 \$ 15,000 Emergency CE
 Amended \$ 300 Demo of 510 W 3rd Street
 5,820 Mowing
 155 Emergency CE
 4,765 Other
 \$ 11,040
 FY 13/14 \$ 10,000 Emergency CE
 6,000 Mowing
 \$ 16,000

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
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³ Equipment		FY 12/13	\$ 5,000	Mobile computer/mount		
			1,400	New computer/licenses		
			200	Vehicle decals		
			<u>\$ 6,600</u>			
		Amended		2,275	New computer/licenses	
		FY 13/14	3,000	2 new computer/licenses		

Budget Summary

Fund: General Fund
Account: City Shop (1100-30-36)

Expenses

The City Shop is a small account that budgets for a portion of the City mechanic's position and for shop needs.

Amended Budget Summary of Changes

The Amended Budget was less than 1% under budget. Most of this was attributable to maintenance services and equipment.

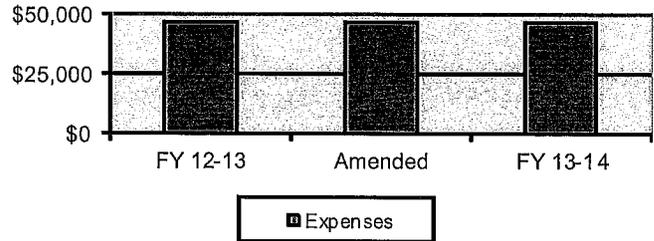
Requested Budget Changes

The Requested FY 13-14 Budget shows less than a 1% increase, which is due to an increase in personnel salaries and equipment maintenance.

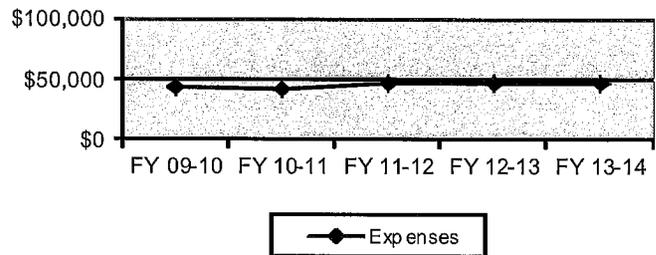
Future Planning

No significant changes are anticipated so long as the tanks are safe. Occasional equipment replacements can be expected.

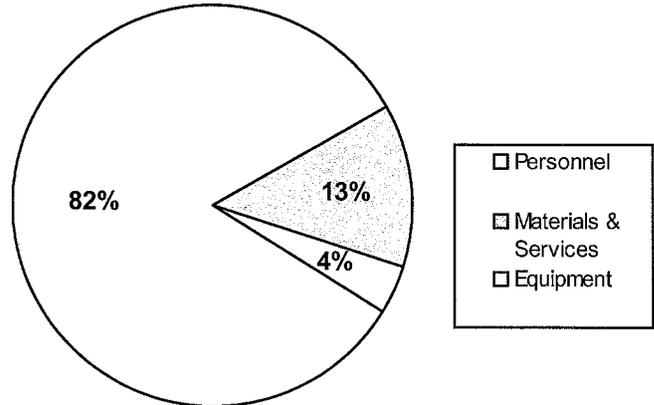
General Fund (City Shop) Budget



5 Year Expense Tracking



FY 13-14 General Fund City Shop Expenses



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-30-36 CITY SHOP						
Personnel						
Salaries-Regular	41100	\$36,553	\$36,888	\$37,577	\$37,577	\$38,141
Salaries-Overtime	41300	151	322	155	195	155
Salaries-Call Out Pay	41600	350	350	350	350	350
Uniform Allowance	45700	295	333	325	325	325
Personnel Subtotal:		\$37,349	\$37,893	\$38,407	\$38,447	\$38,971
Materials & Services						
Maint Services-Building	51100	\$0	\$0	\$200	\$0	\$200
Maint Services-Equipment	51200	748	2,131	1,000	500	1,000
Maint Services-Vehicle	51300	0	0	0	0	0
Postage & Freight	55100	0	0	0	1	0
Telephone	55200	141	167	145	145	145
Travel Expense	56200	0	126	125	125	125
General Utilities	57100	2,290	2,795	2,500	2,800	2,800
Rentals-Equipment	59200	173	173	175	180	180
Other Contractual Services	59900	98	0	0	0	0
Maint Supplies-Building	61100	115	301	375	375	375
Maint Supplies-Equipment	61200	807	816	1,000	1,061	1,000
Office Supplies	65100	0	131	0	0	0
Operating Supplies	65200	0	51	100	0	100
Safety Supplies	65300	148	151	180	156	180
Janitorial Supplies	65400	0	0	0	0	0
Bank Expense	66800	0	0	0	0	0
Building	82000	0	0	0	0	0
Equipment	83000	0	2,009	3,000	2,972	1,800 ¹
Materials & Services Subtotal:		\$4,520	\$8,851	\$8,800	\$8,315	\$7,905
Operational Total:		\$41,869	\$46,744	\$47,207	\$46,762	\$46,876
Capital Project Expense						
Capital Project Expense	99910	\$0	\$0	\$0	\$0	\$0
Capital Total:		\$0	\$0	\$0	\$0	\$0
CITY SHOP TOTAL:		\$41,869	\$46,744	\$47,207	\$46,762	\$46,876

General Note

P.W. Mechanic Salary - 70% from City Shop - 30% from DPW Street Dept

¹ Equipment

FY 12/13 \$ 3,000 25-ton press

Amended \$ 2,972 25-ton press

FY 12/13 \$ 1,300 Hyd. Hose crimp tool
 500 Impact gun
 \$ 1,800

Budget Summary

Fund: General Fund
Account: Public Works Stormwater
 (1100-30-37)

Expenses

Public Works Stormwater is a newer department set up to track stormwater management expenses each year.

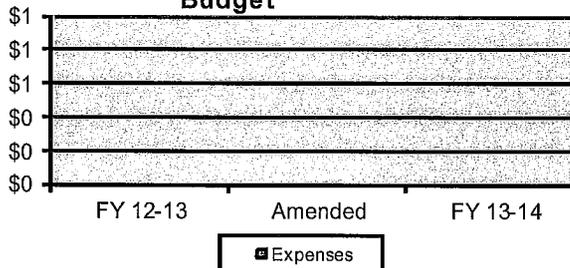
Amended Budget Summary of Changes

The Amended Budget is the same as the FY 12-13 original budget.

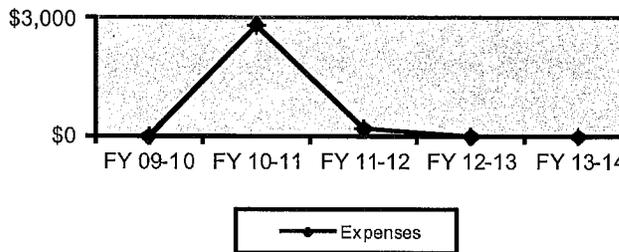
Requested Budget Changes

The Requested FY 13-14 Budget is still \$0, reflecting the creation of a separate Stormwater Utility Fund for FY 14-15

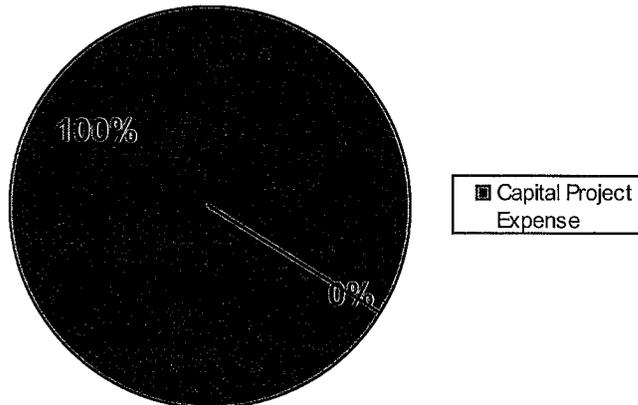
**General Fund (P.W. Stormwater)
Budget**



5 Year Expense Tracking



**FY 13-14 General Fund Public Works
Stormwater Expenses**



EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
1100-30-37 PUBLIC WORKS STORMWATER						
Materials & Services						
Maint Services-Equipment	51200	\$0	\$0	\$0	\$0	\$0
Maint Services-Vehicle	51300	0	0	0	0	0
Other Professional Services	54900	2,820	0	0	0	0
Maint Supplies-Equipment	61200	0	21	0	0	0
Maint Supplies-Traffic Control	61600	0	0	0	0	0
Operating Supplies	65200	0	0	0	0	0
Automotive Fuel/Oil	65500	0	0	0	0	0
Principal Payment/Debt	71000	0	0	0	0	0
Interest Expense	72000	0	0	0	0	0
Equipment	83000	0	0	0	0	0
Other Improvements	89000	0	0	0	0	0
Materials & Services Subtotal:		\$2,820	\$21	\$0	\$0	\$0
Operational Total:		\$2,820	\$21	\$0	\$0	\$0
Capital Project Expense						
Capital Project Expense	99910	\$0	\$157	\$0	\$0	\$0
Capital Total:		\$0	\$157	\$0	\$0	\$0
PW STORMWATER TOTAL:		\$2,820	\$178	\$0	\$0	\$0

Section D

Motor Fuel Tax Fund

Motor Fuel Tax Fund

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D-1

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Budget Summary

Fund: Motor Fuel Tax
Account: Motor Fuel Tax (2100-21)

Revenues

The Motor Fuel Tax Fund derives most revenues from the State Motor Fuel tax. The MFT tax is appropriated back to cities based upon their percentage of the State's population.

Operational Expenses

MFT funds, in accordance with State law, are used for street lighting and road maintenance.

Capital Expenses

The major capital expenses are for the 2010 MFT Road Construction Bonds.

Amended Budget Summary of Changes

Amended expenditures were slightly less than the original budget. This decrease was due to a lower bond issuance expense and lower contractual services than predicted.

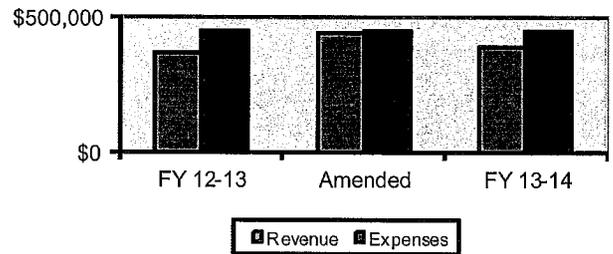
Requested Budget Changes

The Requested Budget is 11% lower than the FY 12-13 Amended Budget. This decrease is related to an one-time increase from the State for FY12-13 that was not repeated in FY13-14.

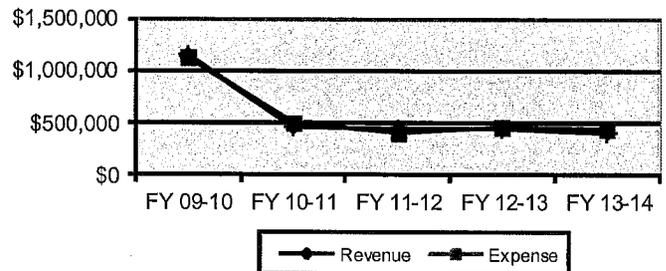
Future Planning

Bond payments for the Street Reconstruction Bonds continue through FY 2013-2014, maturing in FY16-17.

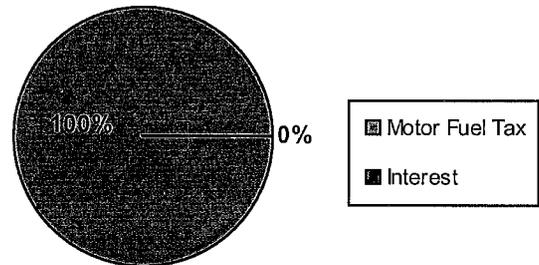
MFT Budget



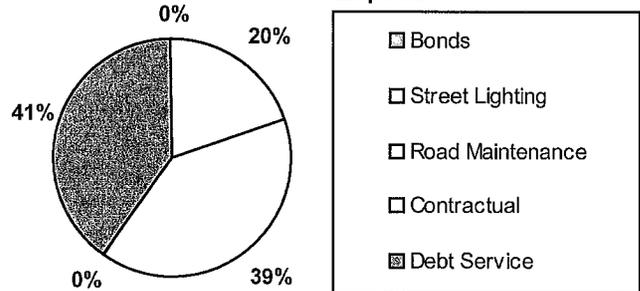
5 Year Revenue v. Expense



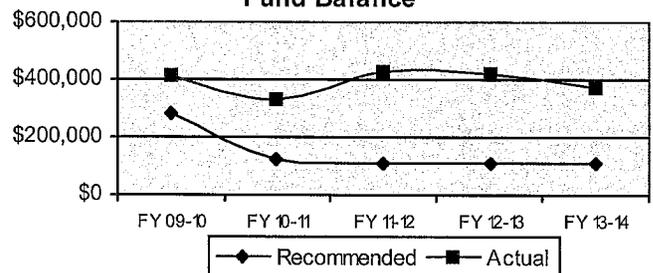
FY 13-14 MFT Revenue Sources



FY 13-14 MFT Expenses



Fund Balance



REVENUE ESTIMATES

2100-00

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
<u>Motor Fuel Tax Revenues</u>						
Motor Fuel Tax Revenue	34300	\$ 467,348	\$ 449,472	\$ 368,730	\$ 443,010	\$ 394,064
Interest Income	38110	687	561	612	531	536
Reimbursements	38700	0	0	0	0	0
Reimbursements - Bond Issue	38745	0	0	0	0	0
Proceeds-Bond Sales/Loans	39100	0	0	0	0	0
Interfund Operating Transfer	39900	0	0	0	0	0
TOTAL MOTOR FUEL TAX FUND REVENUES		\$468,035	\$450,033	\$369,342	\$443,541	\$394,600

EXPENSE ESTIMATES

2100-21

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Annual Projects						
Seal Coat Maintenance	51401	\$0	\$0	\$0	\$0	\$0
Bumps & Blowout Repairs	51402	0	0	0	0	0
Bond Issuance Expense	54945	535	535	535	495	495
Street/Traffic Lights	57200	80,000	80,000	80,000	80,000	80,000 ¹
Other Contractual Services	59900	145	201	208	0	0
General Maintenance	61400	172,807	158,311	157,250	157,250	157,250 ²
Debt Service on						
Road Program Bonds	71000	120,000	130,000	140,000	140,000	140,000 ³
Debt Service (Interest)	72000	35,317	31,297	26,943	26,943	22,253
Other Improvements	89000	0	0	46,656	46,656	46,656 ⁴
2008/09 Projects						
Locust Storm Sewer Project	89001	0	0	0	0	0
2007/08 Projects						
Lynn Boulevard	89012	91,666	0	0	0	0
LED Signal Conversion	89011	0	0	0	0	0
2004/05 Projects						
Freeport Road	89013	0	0	0	0	0
Project Totals		500,470	400,344	451,592	451,344	446,654
Other Expenses						
Pmts to Refunded Bond Agent	99940	0	0	0	0	0
Other Expenses Total		\$0	\$0	\$0	\$0	\$0
TOTAL MOTOR FUND TAX FUND EXPENSES:		\$500,470	\$400,344	\$451,592	\$451,344	\$446,654

¹ Street/Traffic Lights	FY 12/13	\$ 80,000	ComEd
	FY 13/14	\$ 80,000	ComEd
² General Maintenance	FY 12/13	\$ 132,148	Materials
		4,065	Engineering
		<u>21,037</u>	GF Labor & Equip
		<u>\$ 157,250</u>	
	FY 13/14	\$ 132,148	Materials
		4,065	Engineering
		<u>21,037</u>	GF Labor & Equip
		<u>\$ 157,250</u>	
³ Debt Service	Bonds mature FY 16/17		
⁴ Other Improvements	FY 12/13	\$ 46,656	Bridge enhancements
	FY 13/14	\$ 46,656	Bridge enhancements

Section E

Boards and Commissions

	Page
Library Board	E-1
Band Commission	E-7
Sterling Industrial Development Commission	E-10
Coliseum Board	E-15

Budget Summary

Fund: Library Board
Account: General (2241), Per Capita Grant (2243), Literacy Grant (2244), Hoot Owl Grant (2246), Gray Trust (2247), State Grants (2248) and Building Project (2249)

Revenues

Most of the Library Revenues are from the Library Levies. The next largest source is the State Replacement Tax, followed by grants and donations.

Operational Expenses

Library staffing makes up the largest expense for the library. Due to the variety of programs offered, the rest of the expenses are highly varied, ranging from books, periodicals, music, videos, software, book clubs, storytelling, young adult reading programs and senior citizen programs. In addition, the library also has day-to-day expenses for the maintenance of the building and grounds and for utility costs.

Capital Expenses

The Library plans does not have any capital projects planned for FY 13-14.

Amended Budget Summary of Changes

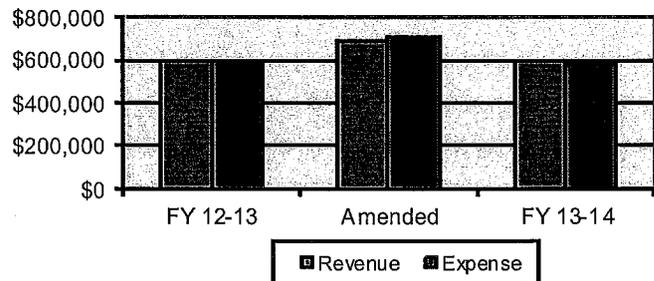
Amended Revenues were 14% higher than expected. This increase was due to a State grant, Interfund Operating Transfer, and increased donations. Amended Expenses were 16.6% over the original FY 12-13 budget. This increase is mainly due to a loan repayment, state grant spending, and capital projects.

Requested Budget Changes

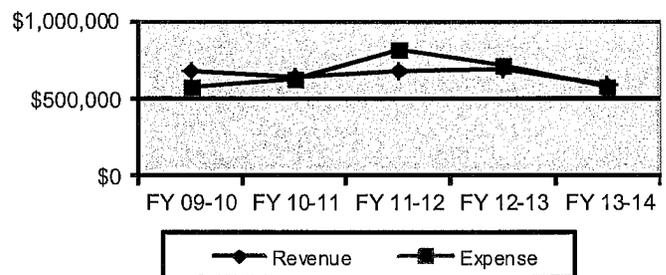
The Requested Revenues represent a 13.8% decrease compared to the Amended Budget due to no revenues remaining from the broadband and LSTA grants.

Requested Expenses decreased 19% compared to the FY 12-13 Amended Budget. This decrease is mainly attributable to no spending of the LSTA Grant and no capital projects expected in FY 13-14.

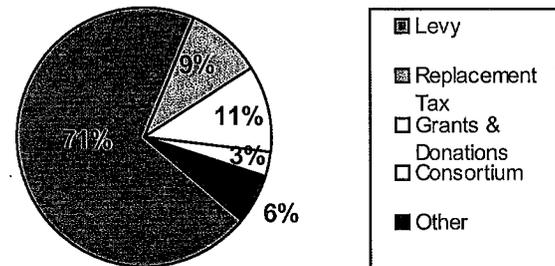
Library Budget



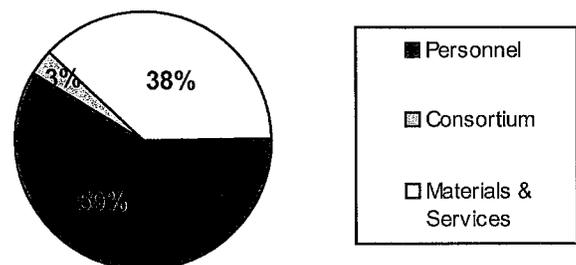
5 Year Revenue v. Expense



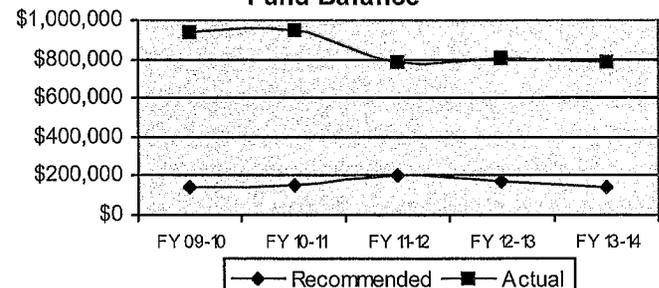
FY 13-14 Library Revenue Sources



FY 13-14 Library Expenses



Fund Balance



REVENUE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
2241-00 General Account						
Library Tax	31110	\$350,701	\$357,447	\$364,502	\$361,656	\$360,479
Building & Maintenance Tax	31120	31,897	32,524	33,137	32,878	32,771
Tort & Liability Tax	31180	20,534	21,419	22,800	24,383	23,940
State Replacement Tax	34200	85,031	74,995	56,000	56,000	56,000
Grants - Storytelling Festival	34477	0	0	0	0	0
Library Fines	35300	4,738	3,871	5,000	5,000	4,000
Library Cards	36710	7,699	5,823	6,000	6,000	6,000
Copy Service	36720	3,892	3,191	5,000	5,000	5,000
Interest Income	38110	2,150	1,680	2,500	1,000	1,000
Investment Interest	38120	1,038	1,251	0	1,085	240
Realized Gain/Loss on Investment	38140	4	0	0	0	0
Unrealized Gain/Loss	38190	413	23	0	0	0
Donations	38300	34,377	28,428	23,000	29,135	25,000
Donations - Other	38301	0	0	0	0	0
Donations - Storytelling Festival	38377	6,395	6,676	5,400	7,000	7,000
Reimbursements	38700	13,886	6,432	6,000	1,000	1,000
Miscellaneous Income	38900	0	0	0	0	0
Other Misc Income - Fax	38910	368	241	325	325	325
Misc. Income Server	38920	0	0	0	0	0
Bond Proceeds	39100	0	0	0	0	0
Sale of Property	39200	1,118	1,051	1,000	1,000	1,000
Interfund Operating Transfer	39900	0	0	0	0	18,143
General Account Total		\$664,241	\$545,052	\$530,664	\$531,462	\$541,898

2243-00 - Per Capita Grant Account						
State Grants	34400	\$15,925	\$11,202	\$15,761	\$15,762	\$15,761
Interest Income	38110	0	0	0	0	0
Per Capita Grant Total		\$15,925	\$11,202	\$15,761	\$15,762	\$15,761

2244-00 Literacy Grant Account						
State Grants	34400	\$0	\$0	\$0	\$0	\$0
Reimbursements	38700	0	0	0	0	0
Literacy Grant Total		\$0	\$0	\$0	\$0	\$0

2246-00 Hoot Owl Account						
Reimbursements & Misc Income	38700	\$2,427	\$2,407	\$2,200	\$0	\$0
Hoot Owl Total		\$2,427	\$2,407	\$2,200	\$0	\$0

REVENUE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
2247-00 Gray Trust Account						
Interest Income	38110	\$1	\$1	\$0	\$2	\$2
Investment Income	38120	16,811	17,093	16,000	17,083	17,254
Realized Gain/Loss On Investments	38140	(1,103)	(676)	0	0	0
Unrealized Gain/Loss On Investments	38190	214	8,545	0	0	0
Reimbursements	38700	0	0	0	0	0
Gray Trust Total:		\$15,923	\$24,963	\$16,000	\$17,085	\$17,256 ##
2248-00 LSTA-Other State Grants						
State Grants	34400	\$0	\$23,535	\$0	\$29,602	\$0
LSTA Total:		\$0	\$23,535	\$0	\$29,602	\$0
2249-00 Building Project Acct						
Interest Income	38110	\$0	\$0	\$0	\$0	\$0
Loan from City (reference only)	----	0	0	0	0	0
Donations	38300	0	0	0	0	0
Interfund Operating Transfer	39900	38,361	20,000	0	69,000	0
Building Project Total:		\$38,361	\$20,000	\$0	\$69,000	\$0 ##
2250-00 Consortium Revenue						
Interest Income	38110	\$0	\$0	\$0	\$1	\$1
Reimbursements	38700	\$0	\$52,161	\$28,450	\$24,243	\$17,160 **
Building Project Total:		\$0	\$52,161	\$28,450	\$24,244	\$17,161
TOTAL LIBRARY BOARD REVENUES:		\$636,877	\$679,320	\$593,075	\$687,155	\$592,076

Broadband grant

*Funds from City

Transfer of funds for Juvenile Remodel \$38,362

**Merger with Dixon, Rock Falls Public Libraries, Rock Falls High School Library

LIBRARY BOARD

FY 2013-2014 BUDGET

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
2241-41 General Account						
Personnel						
Salaries-Regular	41100	\$163,805	\$167,815	\$170,000	\$176,231	\$174,648
Salaries-Temp/Part-time	41200	81,873	84,049	95,000	89,000	93,000
Health Insurance	45100	38,500	41,965	43,644	43,644	47,200
Unemployment Compensation	45500	0	0	0	0	0
Worker's Compensation	45600	1,100	1,147	1,067	1,066	1,100
Personnel Subtotal:		\$285,278	\$294,976	\$309,711	\$309,941	\$315,948
Materials & Services						
Maint Services-Building	51100	\$4,987	\$6,241	\$5,000	\$4,500	\$5,000
Maint Services-Equipment	51200	4,928	8,407	6,000	7,000	6,000
Maint Services-Other	52900	16,911	12,228	18,000	13,000	13,000
Accounting Services	53100	2,300	2,300	2,300	2,300	2,300
Other Professional Services	54900	9,185	21,213	15,000	20,000	20,000
Postage & Freight	55100	1,591	1,449	1,400	1,600	1,600
Telephone	55200	7,787	8,111	8,400	10,000	9,400
Publishing	55300	345	91	500	800	1,000
Printing	55400	96	0	200	350	200
Dues	56100	375	668	650	762	710
Travel Expense	56200	3,662	971	1,500	1,300	1,500
General Utilities	57100	1,154	943	2,000	1,100	2,000
General Insurance	58200	22,591	23,530	21,468	21,902	22,500
Rentals-Equipment	59200	0	0	0	0	0
Other Contractual Services	59900	34,676	37,447	34,000	11,500	15,000
Maint Supplies-Building	61100	974	2,755	3,000	4,000	4,000
Office Supplies	65100	13,638	12,639	17,000	17,000	17,000
Janitorial Supplies	65400	1,138	686	1,500	1,500	1,500
Bank Expense	66800	25	34	0	76	38
Books	67310	27,961	26,930	27,000	25,000	25,000
Periodicals	67320	6,603	6,401	7,500	5,600	7,500
Audio/Visual/Software	67330	3,449	3,728	6,000	5,000	5,000
Non-Print Books	67340	2,822	4,293	5,000	7,000	8,000
Book Bee Expenses	67400	171	30	0	0	0
Donated Funds Expenses	67410	29,778	24,915	23,000	24,000	24,000
Summer Reading Expenses	67420	2,029	1,378	2,000	2,000	2,000
Senior Citizens Expenses	67430	0	0	0	0	0
Young Adult Expenses	67440	683	450	1,000	1,800	1,500
Misc Expenses(Cans)	67450	0	0	0	0	0
Building	82000	20,816	0	0	8,402	0
Equipment	83000	14,810	4,201	0	8,200	0
Holiday Donations	91210	0	0	0	0	0
Miscellaneous Charges	94900	0	0	0	0	0
Misc Charges-Storytelling Fest	94977	6,679	6,543	7,000	10,000	10,000
Interfund Operating Transfer	99900	38,362	20,000	0	69,000	0
Materials & Services Subtotal:		\$280,526	\$238,582	\$216,418	\$284,692	\$205,748
General Account Total:		\$565,804	\$533,558	\$526,129	\$594,633	\$521,696

LIBRARY BOARD

FY 2013-2014 BUDGET

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
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2243-43 Per Capita Grant Account						
Miscellaneous Charges	94900	\$16,539	\$11,203	\$15,761	\$15,762	\$15,761
Per Capital Grant Total:		\$16,539	\$11,203	\$15,761	\$15,762	\$15,761

2244-44 Literacy Grant Account						
Personnel						
Salaries - Regular	41100	\$0	\$0	\$0	\$0	\$0
Salaries-Temp/Part-time	41200	0	0	0	0	0
Health Insurance	45100	0	0	0	0	0
Personnel Subtotal:		\$0	\$0	\$0	\$0	\$0
Materials & Services						
Miscellaneous Charges	94900	\$0	\$0	\$0	\$0	\$0
Grant Expense	94920	0	0	0	0	0
Materials & Services Subtotal:		\$0	\$0	\$0	\$0	\$0
Literacy Grant Total:		\$0	\$0	\$0	\$0	\$0

2246-46 Hoot Owl Grant Account						
Miscellaneous Charges	94900	\$ 2,169	\$ 2,467	\$ 2,200	\$ 4,200	\$ -
Hoot Owl Grant Total:		\$2,169	\$2,467	\$2,200	\$4,200	\$0

2247-47 Gray Trust Account						
Personnel						
Salaries-Regular	41100	\$0	\$0	\$0	\$0	\$0
Salaries-Temp/Part-time	41200	0	0	0	0	0
Personnel Subtotal:		\$0	\$0	\$0	\$0	\$0
Services						
Bank Expense	66800	\$20	\$136	\$0	\$469	\$483
Miscellaneous Charges	94900	13,986	19,259	16,000	19,000	16,000
Services Subtotal:		\$14,006	\$19,395	\$16,000	\$19,469	\$16,483
Gray Trust Total:		\$14,006	\$19,395	\$16,000	\$19,469	\$16,483

2248-48 LSTA/Other State Grants						
Other Professional Services	54900	\$0	\$0	\$0	\$0	\$0
Travel & Training Expense	56200	0	0	0	0	0
Office Supplies	65100	0	0	0	0	0
Operating Supplies	65200	0	0	0	0	0
Equipment	83000	0	1,000	0	0	0
Miscellaneous Charges	94900	0	22,536	0	29,602	0 ###
LSTA/Other State Grants Total		\$0	\$23,536	\$0	\$29,602	\$0

LIBRARY BOARD

FY 2013-2014 BUDGET

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
2249-49 Building Project Account						
Other Professional Services	54900	\$27,039	\$180,132	\$0	\$17,962	\$0 ##
Loan Repayment	-----	0	0	16,038	65,073	16,000 ***
Interest Payment	72000	0	2,075	3,962	3,922	4,000 ***
Capital Projects	99910	0	0	0	0	0 ****
Building Project Total		\$27,039	\$182,207	\$3,962	\$21,884	\$4,000
2250-50 Consortium						
Software	83000	\$0	\$0	\$28,450	\$25,166	\$17,160 *
Interfund Operating Transfer	99900	0	50,696	0	0	0 **
Consortium Total		\$0	\$50,696	\$28,450	\$25,166	\$17,160
TOTAL LIBRARY BOARD EXPENSES:		\$625,557	\$823,062	\$592,502	\$710,716	\$575,100

** Library's portion of TLC Merger

*** Repayment To City

**** Building Projects

Eliminate Digital grant

Transfer of Remodel Juvenile Dept.

Budget Summary

Fund: Band Commission
Account: Band (2300-23)

Revenues

The Band Commission derives 60% of revenues from the Band Commission Levy. Other major sources are the State Replacement Tax, donations and ticket sales.

Operational Expenses

Band Commission expenses primarily pay for members' performance and practice times. The Band also employs a part-time manager and part-time conductor.

Capital Expenses

The major capital expenses are for improvements and repairs to the Grandon Civic Center.

Amended Budget Summary of Changes

Amended revenues were less than 1% lower than the original budget. This decrease reflects a decrease in performance ticket sales and tax compared to expectations.

The amended expenses are less than 1% over the approved budget due to higher building expenses and guest conductor expenses.

Requested Budget Changes

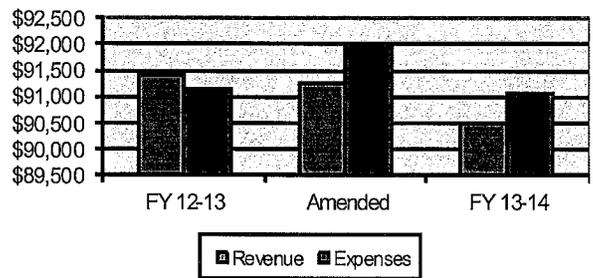
Requested revenues are estimated to be less than 1.0% lower than the amended budget for FY 12-13.

Requested expenditures are also estimated to be 1.0% lower than the Amended Budget for FY 12-13. This decrease is mainly attributable to some one-time wiring and heater repairs that occurred in FY12-13.

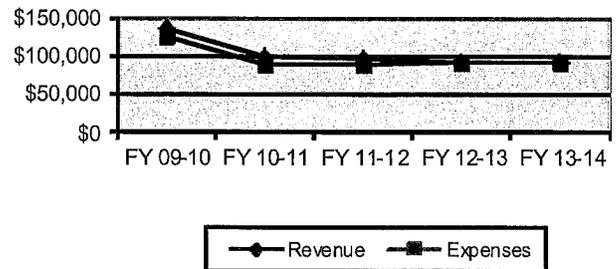
Future Planning

No major changes anticipated.

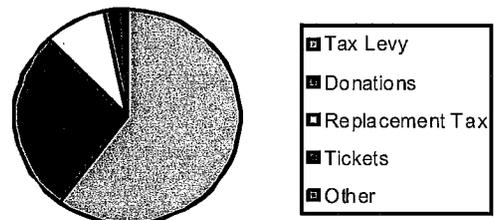
Band Commission Budget



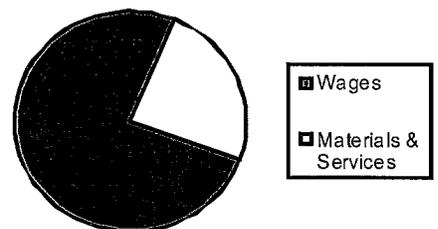
5 Year Revenue v. Expense



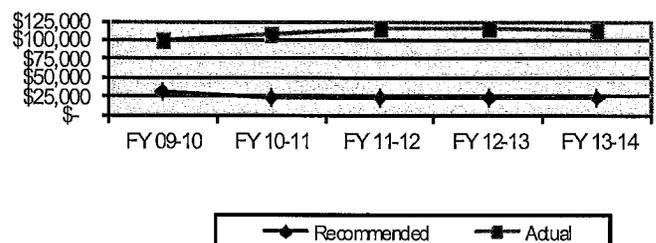
FY 13-14 Band Revenues



FY 13-14 Band Expenses



Fund Balance



REVENUE ESTIMATES

2300-00

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	REQUEST 2012-13	AMENDED 2012-13	REQUEST 2013-14
Band Commission Revenues						
Property Taxes	31100	\$54,862	\$54,701	\$55,000	\$54,743	\$54,450
State Replacement Tax	34200	9,632	8,495	8,547	8,178	8,096
Interest Income	38110	240	183	188	136	137
Rental Income	38200	600	400	0	750	200
Donations	38300	27,369	28,684	24,550	25,000	25,000
Reimbursements	38700	60	0	0	0	0
Performance Ticket Sales	38800	1,775	2,875	3,000	2,300	2,500
Promotional Sales	38902	130	39	130	130	100
Special Project	38904	3,326	0	0	0	0
TOTAL BAND COMMISSION REVENUES		\$97,994	\$95,377	\$91,415	\$91,237	\$90,483

EXPENSE ESTIMATES

2300-23

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	REQUEST 2012-13	AMENDED 2012-13	REQUEST 2013-14
Personnel						
Conductor & Manager Salaries	41100	\$14,880	\$14,880	\$14,880	\$14,880	\$14,800
Summer & Jazz Band Salaries	41200	45,077	48,993	54,000	53,000	54,000
Personnel Subtotal:		\$59,957	\$63,873	\$68,880	\$67,880	\$68,800
Materials & Services						
Equipment Repairs	51200	\$16	\$0	\$50	\$0	\$50
Accounting Services	53100	1,850	1,850	1,850	1,850	1,850
Guest Conductors	54900	2,481	6,354	4,300	4,300	4,500
Special Project	54910	8,114	0	0	0	0
Postage & Freight	55100	841	917	700	700	600
Advertising	55300	3,271	2,666	2,600	2,000	2,400
Printing	55400	1,007	671	1,000	300	1,000
Dues	56100	614	320	320	647	320
Travel Expense	56200	1,204	0	1,000	1,217	1,300
Guest Conductors Travel Expenses	56210	2,904	1,603	1,000	2,238	2,100
General Insurance	58200	2,000	2,085	1,939	1,939	1,939
Rentals-Building	59100	1,824	1,556	1,000	1,000	1,000
Other Contractual Services	59900	0	325	350	350	350
Pops Concert Expenses	59910	325	3,561	3,200	3,200	3,200
Maint Supplies-Equipment	61200	840	21	100	100	100
Office Supplies	65100	59	27	50	50	50
Music Copyright & Reproduction	65200	1,757	1,625	1,300	1,500	1,500
Materials & Services Subtotal:		\$29,107	\$23,581	\$20,759	\$21,391	\$22,259
Capital & Other Expenses:						
Building	82000	\$0	\$0	\$1,500	\$2,566	\$0 ¹
Equipment Replacement	83000	0	0	0	0	0
Miscellaneous Charges	94900	0	0	0	165	0
Capital & Other Expenses Subtotal:		\$0	\$0	\$1,500	\$2,731	\$0
TOTAL BAND COMMISSION EXPENSES:		\$89,064	\$87,454	\$91,139	\$92,002	\$91,059

¹ Building

FY12/13	\$	1,500	Wiring at Grandon
Amended	\$	2,370	Wiring at Grandon
		196	Heater repair at Grandon
		<u>2,566</u>	
FY13/14	\$	-	

Budget Summary

Fund: Sterling Industrial Development Commission

Account: Small Business & Tech Center (2451), Revolving Loan I (2452), CDAP Grant (2453) and Revolving Loan II (2455)

Revenues

SIDC revenues come primarily from rentals and charges for use of the Small Business & Tech Center (incubator), land sales and interest earnings.

Operational Expenses

The SIDC fund handles the operation of the Small Business and Technology Center, assists in the development of business and industrial parks and aids in other means for economic development in the City. Due to the grants, donations, and land sales in the SIDC Fund, the revenue pattern varies greatly year-to-year.

Capital Expenses

SIDC regularly expends funds for the sake of developing infrastructure for business and industrial development. This can include land acquisition and utility extensions. Due to grants, donations, and use of the revolving loans, expenses can fluctuate widely from year-to-year.

Amended Budget Summary of Changes

Amended revenues are 8.0% lower than expected, mostly due to a decrease in module rentals over what was previously expected and lower interest returns on the RLF fund.

Amended expenses were 14.8% lower what was originally budgeted. This decrease was mainly attributable to lower than expected costs of building maintenance and improvements and electricity costs.

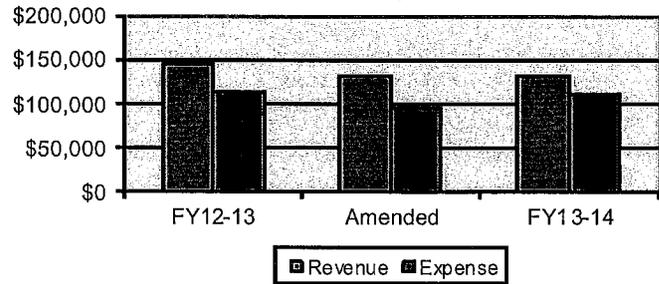
Requested Budget Changes

The requested budget revenues are less than 1% lower from the amended budget, mostly due to lower RLF interest expectations. The requested budget expenses are 13% higher than the last year due to some expected costs of building maintenance and improvements.

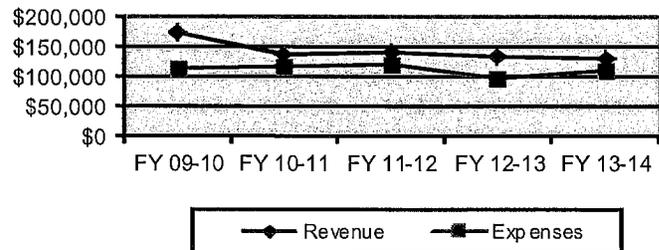
Future Planning

SIDC will continue to assist in retail development and industrial development throughout the City, particularly in the former NWS&W area, the western edge, and the retail corridor.

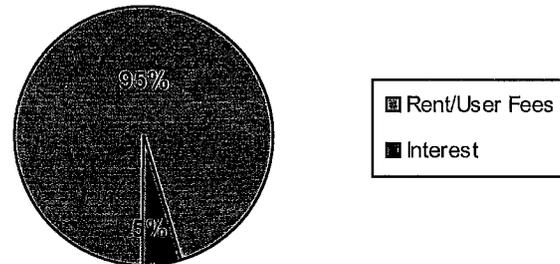
SIDC Budget



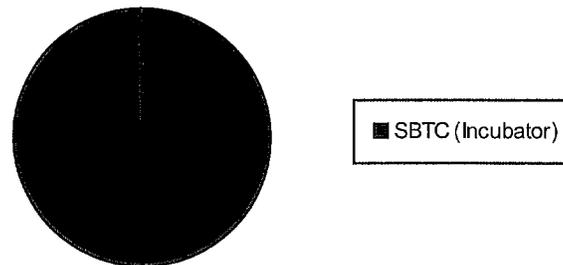
5 Year Revenue v. Expense



FY 13-14 SIDC Revenue Sources



FY 13-14 SIDC Expenses



Fund Balances

Account	Projected 13/14
Incubator	\$ 57,938
Revolving Loan Fund I	\$ 601,262
CDAP Housing Grant	\$ 39,642
Revolving Loan Fund II	\$ 16,430

REVENUE ESTIMATES

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
2451-00 Sterling Business & Technology Center						
Charges for Services						
Grants	34400	\$0	\$0	\$0	\$0	\$0
User Fees	36610	2,100	2,445	2,700	2,400	2,520
Heating	36630	3,546	3,381	2,736	2,458	2,532
Air Conditioning	36640	753	1,864	1,991	0	0
Water	36650	735	900	927	738	760
Telephone Rentals	36660	0	0	0	0	0
Garbage/Pallet Disposal	36670	0	0	0	0	0
Charges for Services Subtotal:		\$7,134	\$8,590	\$8,354	\$5,596	\$5,812
Miscellaneous Revenues						
Interest Income	38110	\$65	\$50	\$58	\$47	\$47
Investment Interest Income	38120	0	0	0	0	0
Unrealized Gain/Loss on Inv	38190	0	0	0	0	0
Module Rentals	38220	102,469	103,798	109,904	105,909	107,504
Land Rentals	38230	12,270	12,270	12,270	12,270	12,270
Donations	38300	0	832	0	0	0
Donations Meadowland #2	38390	0	0	0	0	0
Reimbursements	38700	0	0	0	0	0
Miscellaneous Income	38900	390	899	0	840	0
Sale of Property	39200	0	0	0	280	0
Interfund Operating Transfer	39900	0	0	0	0	0
Miscellaneous Revenues Subtotal:		\$115,194	\$117,849	\$122,232	\$119,346	\$119,821
SBTC Total:		\$122,328	\$126,439	\$130,586	\$124,942	\$125,633
2452-00 Revolving Loan Fund I						
Interest Income	38110	\$373	\$201	\$183	\$413	\$417
Interest - RLF Loans	38130	14,335	13,959	13,552	7,044	5,697
Reimbursements	38700	0	0	0	0	0
RLF I Total:		\$14,708	\$14,160	\$13,735	\$7,457	\$6,114

REVENUE ESTIMATES

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
2453-00 CDAP Housing Grant						
Interest Income	38110	\$54	\$24	\$21	\$39	\$39
Reimbursements	38700	0	0	0	0	0
CDAP Housing Grant Total:		\$54	\$24	\$21	\$39	\$39
2455-00 Revolving Loan Fund II						
Interest Income	38110	\$22	\$10	\$9	\$16	\$16
Interfund Operating Transfer	39900	0	0	0	0	0
RLF II Total:		\$22	\$10	\$9	\$16	\$16
TOTAL STERLING INDUSTRIAL DEVELOPMENT COMMISSION FUND REVENUES		\$137,112	\$140,633	\$144,351	\$132,454	\$131,802

**STERLING INDUSTRIAL
DEVELOPMENT COMMISSION**

FY 2013/2014 BUDGET

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
2451-51 Small Business & Technology Center						
Materials & Services						
Maint Services-Building	51100	\$34,700	\$27,027	\$34,483	\$20,521	\$32,500
Accounting Services	53100	500	500	500	500	500
Administrative Services	53500	50,000	47,000	47,000	47,000	48,000
Other Professional Services	54900	1,065	0	1,521	1,000	1,000
Postage and Freight	55100	79	85	88	66	68
Electricity	57110	6,367	7,454	7,995	4,672	4,812
Water Service	57120	3,836	3,603	3,573	3,459	3,563
Gas Service	57130	5,228	3,490	3,335	4,325	4,455
Sewer Service	57140	0	0	0	449	462
General Insurance	58200	11,512	12,000	11,160	11,154	11,712
Janitorial Supplies	65400	0	0	0	0	0
Bank Expense	66800	0	0	0	0	0
Miscellaneous Charges	94900	0	0	0	0	0
Materials & Services Subtotal:		\$113,287	\$101,159	\$109,655	\$93,146	\$107,072
Capital Outlay						
Land	81000	\$0	\$0	\$0	\$0	\$0
Real Estate Taxes	81010	3,078	2,945	3,033	2,818	2,903
Other Improvements	89000	0	15,152	0	0	0
Meadowlands	89090	0	0	0	0	0
Capital Subtotal:		\$3,078	\$18,097	\$3,033	\$2,818	\$2,903
Other Expenses						
Interfund Operating Transfer	99900	\$0	\$0	\$0	\$0	\$0
Other Expenses Subtotal:		\$0	\$0	\$0	\$0	\$0
SBTC Total:		\$116,365	\$119,256	\$112,688	\$95,964	\$109,975

2452-52 Revolving Loan Fund I						
Administrative Services	53500	\$0	\$0	\$0	\$0	\$0
Bank Expense	66800	0	0	0	0	0
Miscellaneous Charges	94900	0	354	0	0	0
Bad Debt Expense	94950	0	0	0	0	0
Interfund Operating Transfer	99900	0	0	0	0	0
Revolving Loan Fund I Total:		\$0	\$354	\$0	\$0	\$0

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
2453-53 CDAP Housing Grant						
Administrative Services	53500	\$0	\$0	\$0	\$0	\$0
Publishing	55300	0	0	0	0	0
Inspections	59900	0	0	0	0	0
Bank Expense	66800	0	0	0	0	0
Other Improvements	89000	0	0	0	0	0
Miscellaneous Charges	94900	0	0	0	0	0
CDAP Housing Grant Total		\$0	\$0	\$0	\$0	\$0
2455-55 Revolving Loan Fund II						
Contributions	91200	\$0	\$0	\$0	\$0	\$0
Miscellaneous Charges	94900	0	0	0	0	0
Interfund Operating Transfer	99900	0	0	0	0	0
Revolving Loan Fund II Total		\$0	\$0	\$0	\$0	\$0
TOTAL STERLING INDUSTRIAL DEVELOPMENT COMMISSION FUND EXPENSES:		\$116,365	\$119,610	\$112,688	\$95,964	\$109,975

Budget Summary

Fund: Coliseum
Account: Coliseum (2500-25)

Revenues

The majority of Coliseum revenues are derived from the Coliseum Levy and transfers from the General Fund. Other revenues come from rental of the auditorium and office space.

Operational Expenses

The Coliseum consists of 1 full-time staffer and two part-time staff members. Additionally, the Coliseum is responsible for the maintenance, operation, supplies and utilities for the building.

Capital Expenses

During FY 10-11, \$4 million in bonds were issued to remodel the Coliseum. Construction began in FY12-13.

Amended Budget Summary of Changes

Amended revenues were up to account for the proceeds from the \$4 million bond issuance.

The amended expenses were under budget by 3.3%. This decrease was mainly attributable to lower than expected payments for equipment and capital project expenses.

Requested Budget Changes

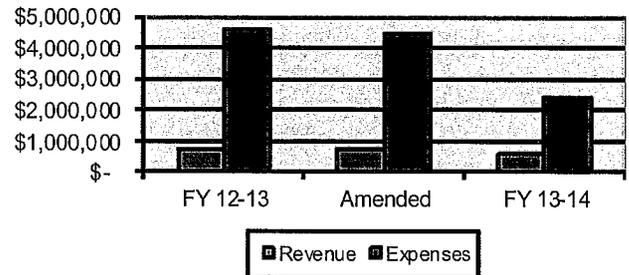
The budget request for revenues were lower than the amended FY 12-13 budget. This decrease is due to a lower interfund operating transfer for building improvements.

The budget request for expenses was significantly lower than the amended FY 11-12 budget (46%). This decrease is mainly attributable to lower costs for capital project expenses and equipment.

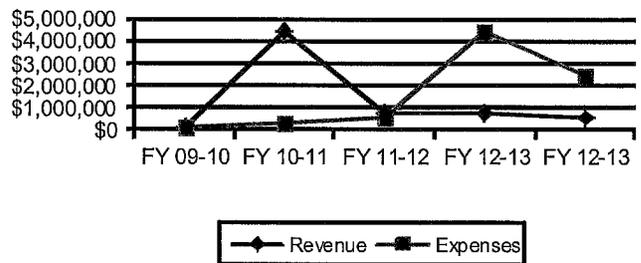
Future Planning

The Coliseum renovation project did not launch on schedule in FY 11-12. In FY 12-13, construction began on the Coliseum remodel project. This construction is continuing and projected to finished in FY 13-14.

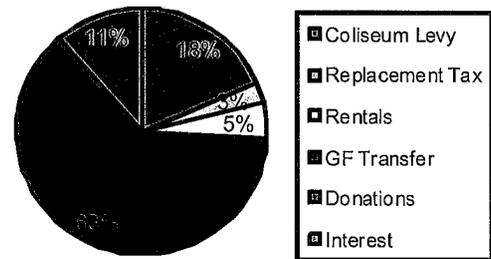
Coliseum Budget



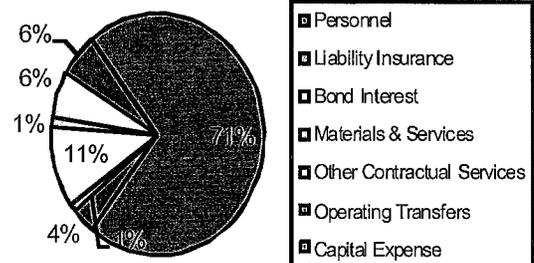
5 Year Revenue v. Expense



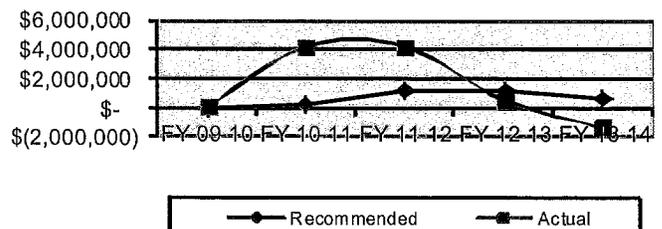
FY 13-14 Coliseum Revenues



FY 13-14 Coliseum Expenses



Fund Balance



REVENUE ESTIMATES

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
2500-00 Coliseum Board						
Property Taxes	31100	\$79,742	\$81,311	\$82,841	\$82,195	\$81,008
State Replacement Tax	34200	14,647	12,918	12,997	12,437	12,313
Interest Income	38110	3,059	6,170	3,470	3,070	326
Office Rental	38240	20,700	20,700	20,700	20,700	20,700 ¹
Auditorium/Community Room	38250	3,003	1,014	0	0	0
Donations	38300	0	16,500	53,000	53,000	50,000 ²
Reimbursements & Misc Income	38700	0	0	0	0	0
Bond/Loan Proceeds	39100	4,000,000	0	0	0	0
Interfund Operating Transfer	39900	339,360	475,000	405,000	435,000	275,000 ³
Coliseum Board Total		\$4,460,511	\$618,613	\$573,008	\$606,402	\$439,347

3500-00 Coliseum Bond						
Interest Income	38110	8	4	0	0	0
Interfund Operating Transfer	39900	0	148,710	147,901	147,901	147,901
Coliseum Bond Total		\$8	\$148,714	\$147,901	\$147,901	\$147,901

TOTAL COLISEUM REVENUES		\$4,460,519	\$762,327	\$720,909	\$754,303	\$587,248
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¹ Office Rental

FY 12/13	\$	16,650	General Fund
		2,100	Civil Defense
		750	Sewer Fund
		1,200	Willett, Hofmann & Assoc.
	\$	<u>20,700</u>	

FY 13/14	\$	16,650	General Fund
		2,100	Civil Defense
		750	Sewer Fund
		1,200	Willett, Hofmann & Assoc.
	\$	<u>20,700</u>	

² Donations

FY 12/13	\$	53,000	Geothermal heating/cooling system
FY 13/14	\$	50,000	Geothermal heating/cooling system

³ Interfund Operating Transfer

FY 12/13	\$	405,000	General Fund - building improvements
Amended	\$	435,000	General Fund - building improvements
FY 13/14	\$	275,000	General Fund - building improvements

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
2500-25 Coliseum Board						
Personnel						
Salaries-Regular	41100	\$41,213	\$41,096	\$41,595	\$41,732	\$43,300
Salaries-Temp/Part-time	41200	20,289	17,589	17,782	17,457	17,719
Health Insurance	45100	15,750	16,500	17,160	17,160	18,361
Worker's Compensation	45600	7,307	7,617	7,084	7,080	7,434
Uniform Allowance	45700	528	557	620	378	389
Personnel Subtotal:		\$85,087	\$83,359	\$84,241	\$83,807	\$87,203
Materials & Services						
Maint Services-Building	51100	\$16,652	\$15,069	\$18,056	\$17,570	\$18,097
Maint Services-Other	52900	0	111	200	200	200
Accounting Services	53100	1,850	1,850	1,850	1,850	1,850
Bond Issuance Expense	54945	130,427	0	0	0	0
Postage & Freight	55100	62	39	42	63	65
Telephone	55200	1,171	977	728	1,092	1,125
Publishing	55300	0	0	0	0	0
Printing	55400	0	0	0	0	0
General Utilities	57100	10,750	9,197	10,458	10,458	10,772
Landfill Charges	57400	0	0	0	0	0
General Insurance	58200	25,446	26,525	24,668	24,654	25,887
Other Contractual Services	59900	42,334	294,592	150,000	150,000	154,500
Maint Supplies-Building	61100	1,138	569	1,339	1,339	1,379
Maint Supplies-Equipment	61200	9	353	412	100	103
Office Supplies	65100	30	21	31	10	10
Operating Supplies	65200	8	8	100	100	100
Janitorial Supplies	65400	5,422	5,441	6,122	4,818	4,963
Chemicals	65600	550	0	584	0	0
Bond Expense	66820	0	928	928	928	928
Principal/Payment/Debt	71000	0	0	0	0	0
Interest Expense	72000	0	0	0	0	0
Materials & Services Subtotal:		\$235,849	\$355,680	\$215,518	\$213,182	\$219,979
Capital & Other Expenses						
Building	82000	\$0	\$0	\$0	\$0	\$0
Equipment	83000	0	0	300,000	250,000	50,000
Miscellaneous Charges	94900	0	0	0	0	0
Bad Debt Expense	94950	0	0	0	0	0
Operating Transfers	99900	0	0	147,901	147,901	147,901 ¹
Total Capital & Other Expenses:		\$0	\$0	\$447,901	\$397,901	\$197,901
Total Operating Expenses:		\$320,936	\$439,039	\$747,660	\$694,890	\$505,083

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Capital Project Expense						
Capital Project Expense	99910	\$0	\$148,710	\$3,700,000	\$3,600,000	\$1,752,000 ²
Lease Payment Expense	99915	\$0	\$0	\$0	\$0	\$0
Capital Total:		\$0	\$148,710	\$3,700,000	\$3,600,000	\$1,752,000
Coliseum Board Total		\$320,936	\$587,749	\$4,447,660	\$4,294,890	\$2,257,083

3500-33 Coliseum Bond						
Principal Payment/Debt	71000	0	0	0	0	0
Interest Expense	72000	0	0	268,910	268,910	268,910
Tax Rebate on Interest Expense	72001	0	0	(121,009)	(121,009)	(110,481)
Coliseum Bond Total		\$0	\$0	\$147,901	\$147,901	\$158,429

TOTAL COLISEUM EXPENSES		\$320,936	\$587,749	\$4,595,561	\$4,442,791	\$2,415,512
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¹ Operating Transfers

FY 12/13	\$ 147,901	Principal & interest payment to Coliseum Bond Fund
FY 13/14	\$ 147,901	Principal & interest payment to Coliseum Bond Fund

² Capital Project Expense

FY 12/13	\$ 3,700,000	Coliseum remodel
Amended	\$ 3,600,000	Coliseum remodel
FY 13/14	\$ 1,752,000	Coliseum remodel

CITY OF STERLING
2013-2014 BUDGET

Section F

Enterprise Funds

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Budget Summary

Fund: Sewer

Account: Wastewater Plant (5160-61), Sewer Maintenance (5160-62), Billing & Collection (5160-63), Non-Departmental (5160-64), EPA Loans (5160-65), Diffuser Project (5166-66), and Replacement (5175-75)

Revenues

The Sewer Fund receives three-fourths of its revenues through monthly service charges for use of the sanitary sewer. The majority of other revenues represent transfers between accounts or reserve funding of set-aside projects.

Operational Expenses

Wastewater treatment and the maintenance of the system is labor intensive, requires large amounts of electricity for pumping operations, requires large amounts of chemicals for treatment and to pay permitting fees to the State for operation and inspection of the plant.

Capital Expenses

Annually, the City sets aside money for sewer lining projects for older pipes, future extensions, emergency funding for breaks, and engineering for addressing current issues and future development. Further, the City sets aside some funding each year for an impending major overhaul of the wastewater plant, if not an outright replacement depending on the requirements of the State.

Amended Budget Summary of Changes

There was almost a 3% increase between the FY 12-13 Budget revenues and the Amended Budget. There was a 5.7% decrease in the Amended Budget expenses from the original budget due to some special FY12-13 projects and the I&I Study.

Requested Budget Changes

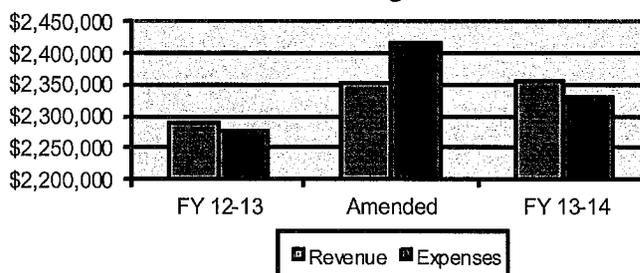
The requested budget includes no increase in the basic sewer charge.

Expenses are projected to increase about 8% for FY 13-14 due to payments for lift station improvements, sewer lining projects and the I&I Study.

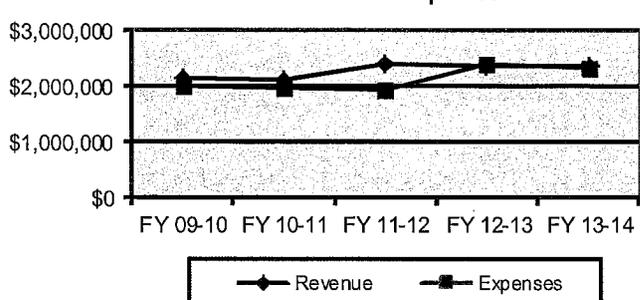
Future Planning

The current wastewater plant is projected to last approximately 8-10 more years, at which time it will likely no longer meet increasingly strict State and EPA requirements, and may approach its maximum capacity.

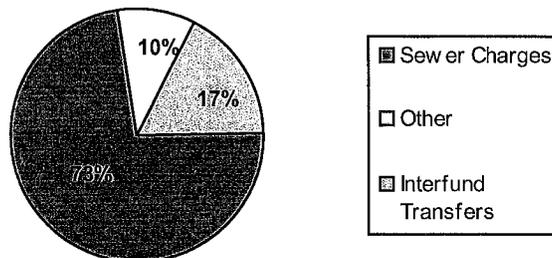
Sewer Budget



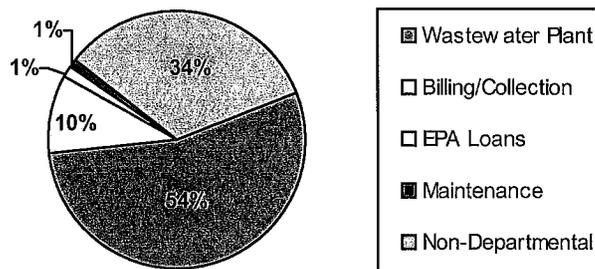
5 Year Revenue v. Expense



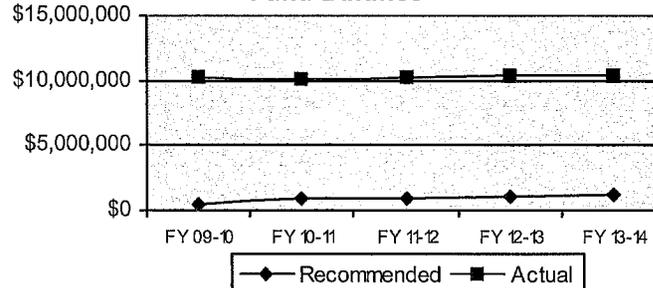
FY 13-14 Sewer Revenue Sources



FY 13-14 Sewer Expenses



Fund Balance



REVENUE ESTIMATES

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
5160-00 Operations & Maintenance Account						
Sewer Charges	36100	\$1,635,696	\$1,689,771	\$1,756,000	\$0	\$0
Sewer Charge - Minimum Charge	36101	0	0	0	416,121	416,125
Sewer Charges - Usage	36102	0	0	0	909,220	909,225
Sewer Charges - Debt Minimum	36103	0	0	0	245,115	245,125
Sewer Charges - Debt Usage	36104	0	0	0	141,317	141,325
Sewer Charges (Write Off)	36110	(25,874)	(27,175)	(30,961)	0	0
Sewer Late Fees	36120	0	0	0	57,948	58,000
Sewer Charges SSA#2	36135	40,227	44,561	58,074	27,278	28,000
Hook-on Fees	36200	4,750	13,879	8,000	6,300	6,500
Miscellaneous Fees	36400	0	0	0	0	0
Interest Income	38110	6,344	1,554	2,000	200	202
Investment Interest	38120	50,929	40,559	40,000	45,955	46,415
Realized Gain/Loss On Inv.	38140	(844)	(120)	0	0	0
Unrealized Gain/Loss on Inv.	38190	6,155	51,844	0	0	0
Contributed Capital	38320	0	0	0	0	0
Assessment Fees	38500	0	0	0	0	0
Reimbursements & Misc Income	38700	3,177	2,762	3,000	2,396	2,420
IAW Backwash Surcharge	38720	7,544	6,061	7,000	8,814	8,902
Bond/Loan Proceeds	39100	0	0	0	0	0
Interfund Operating Transfer	39900	0	0	0	0	0
Operations & Maintenance Account Total:		\$1,728,104	\$1,823,696	\$1,843,113	\$1,860,664	\$1,862,239
5175-00 Replacement Account						
Interest Income	38110	\$1,173	\$106	\$100	\$159	\$161
Investment Interest	38120	19,149	59,383	40,000	87,142	88,013
Realized Gain/Loss on Inv.	38140	(4,626)	(23)	0	0	0
Unrealized Gain/Loss On Inv.	38190	(18,096)	114,385	0	0	0
Donations	38300	0	0	0	0	0
Interfund Operating Transfer	39900	405,000	405,000	405,000	405,000	405,000 ³
Replacement Account Total:		\$402,600	\$578,851	\$445,100	\$492,301	\$493,174
TOTAL SEWER FUND REVENUES		\$2,130,704	\$2,402,547	\$2,288,213	\$2,352,965	\$2,355,413

¹ Sewer Charges
 FY 12/13 Usage charge increase of \$.12.
 FY 13/14 No rate change

³ Interfund Operating Transfer
 FY 12/13 \$ 325,000 Future wastewater plant replacement
 80,000 Dredging
 \$ 405,000
 FY 13/14 \$ 325,000 Future wastewater plant replacement
 80,000 Dredging
 \$ 405,000

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
5160-61 Wastewater Treatment Plant						
Personnel						
Salaries-Regular	41100	\$294,551	\$287,615	\$295,973	\$295,973	\$302,972
Salaries-Temp/Part-time	41200	6,548	6,802	7,000	4,000	7,000
Salaries-Overtime	41300	6,880	7,926	8,280	8,280	8,530
Salaries-Call Out Pay	41600	3,000	3,000	3,000	3,000	3,000
Uniform Allowance	45700	255	308	330	330	340
Personnel Subtotal:		\$311,234	\$305,651	\$314,583	\$311,583	\$321,842
Materials & Services						
Maint Services-Building	51100	\$1,482	\$171	\$3,135	\$3,135	\$3,230
Maint Services-Equipment	51200	21,364	5,329	18,110	18,110	18,650
Maint Services-Vehicle	51300	435	1,100	725	725	745
Maint Services-Utility System	51500	1,642	515	3,000	3,000	3,100
Maint Services-Wallace Lift Station	51510	1,950	0	400	400	400
Medical Services	53300	130	130	350	131	350
Other Professional Services	54900	25,726	26,190	20,000	23,056	18,000
Postage & Freight	55100	113	98	310	310	320
Telephone	55200	4,483	4,858	3,520	3,520	3,625
Printing	55400	0	0	0	0	0
Dues	56100	0	0	100	100	100
Travel Expense	56200	782	1,265	1,500	1,500	1,550
Vehicle Allowance	56300	4,712	4,500	4,500	4,500	4,500
Publications	56400	0	0	0	0	0
General Utilities	57100	165,667	157,607	150,075	150,075	154,600
Landfill Charges	57400	2,700	1,980	4,140	3,500	4,200
Rentals-Equipment	59200	144	0	220	220	200
Maint Supplies-Building	61100	451	1,523	4,140	4,140	4,260
Maint Supplies-Equipment	61200	14,796	13,685	18,215	18,215	18,750
Maint Supplies-Vehicle	61300	0	16	110	118	110
Maint Supplies-Utility System	61500	234	897	2,280	1,000	1,030
Maint Supplies-Wallace Lift Station	61510	0	388	375	388	388
Office Supplies	65100	591	478	620	620	640
Operating Supplies	65200	2,388	1,968	3,200	3,200	3,200
Safety Supplies	65300	1,305	1,574	1,390	1,390	1,430
Janitorial Supplies	65400	1,783	2,031	2,500	2,300	2,500
Automotive Fuel/Oil	65500	5,371	6,592	6,520	8,605	7,250
Chemicals	65600	0	0	0	0	0
Chemicals-Treatment Process	65610	4,745	24,817	24,090	22,500	24,800
Chemicals-Laboratory	65620	1,327	2,424	2,630	2,630	2,710
Chemicals-Plant Maintenance	65630	2,005	1,808	2,300	3,000	2,370
Materials & Services Subtotal:		\$266,326	\$261,944	\$278,455	\$280,388	\$283,008

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT. NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Capital Outlay						
Building	82000	\$24,025	\$10,625	\$27,000	\$27,000	\$30,100 ²
Equipment	83000	1,842	8,546	49,300	49,300	35,500 ³
Other Improvements	89000	18,980	8,272	30,000	0	68,000 ⁴
Inflow & Infiltration Study	89070	0	0	30,000	0	30,000 ⁵
Sewer Lining Projects	89100	0	0	25,000	0	25,000 ⁶
Sewer Separation	89110	0	0	0	0	0
Stormwater Management	89130	0	157	70,000	51,120	50,000 ⁷
Capital Outlay Subtotal:		\$44,847	\$27,600	\$231,300	\$127,420	\$238,600
WWTP Operational Subtotal:		\$622,407	\$595,195	\$824,338	\$719,391	\$843,450
Capital Project Expense						
Interfund Operating Transfer	99900	\$0	\$0	\$405,000	\$405,000	\$405,000 ⁸
Capital Project Expense	99910	405,000	405,000	0	0	0
Capital Total:		\$405,000	\$405,000	\$405,000	\$405,000	\$405,000
Wastewater Treatment Plant Total:		\$1,027,407	\$1,000,195	\$1,229,338	\$1,124,391	\$1,248,450

- ¹ Other Professional Services
- | | | |
|----------|------------------|--------------------------------------|
| FY 12/13 | 15,500 | NPDES Permits |
| | 1,100 | Weed control around lagoon |
| | 2,000 | Engineering for NPDES permit renewal |
| | 1,400 | IAWA Dues |
| | <u>\$ 20,000</u> | |
| Amended | 15,500 | NPDES Permits |
| | 1,100 | Weed control around lagoon |
| | 2,000 | Engineering for NPDES permit renewal |
| | 3,312 | Crystal ball annual service |
| | 1,144 | IAWA Dues |
| | <u>\$ 23,056</u> | |
| FY 13/14 | \$ 15,500 | NPDES Permits |
| | 1,100 | Weed control around lagoon |
| | 1,400 | IAWA Dues |
| | <u>\$ 18,000</u> | |
- ² Building
- | | | |
|----------|------------------|--------------------------------------|
| FY 12/13 | \$ 27,000 | Fine Screen Rotor-Stainer |
| FY 13/14 | \$ 26,000 | Sandblast & paint #3 & #4 Screw pump |
| | 4,100 | Replace exhaust fan in CL2 room |
| | <u>\$ 30,100</u> | |
- ³ Equipment
- | | | |
|----------|------------------|----------------------------|
| FY 12/13 | \$ 33,000 | 4X4 Pickup with plow |
| | 7,000 | Dumpsters for Fine Screens |
| | 3,500 | Computer for office |
| | 2,700 | Dissolved Oxygen Meter Lab |
| | 1,800 | Plasma Cutter |
| | 1,300 | Four Gas Detector |
| | <u>\$ 49,300</u> | |

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
			FY 13/14	\$ 32,000		Replace loader tractor
				<u>3,500</u>		Replace lab computer
				\$ <u>35,500</u>		
⁴ Other Improvements			FY 12/13	\$ 30,000		Woodlawn Road Lift Station Wetwell improvements
			Amended	\$ -		
			FY 13/14	\$ 68,000		Woodlawn Road Lift Station Wetwell improvements
⁵ Inflow & Infiltration Study			FY 12/13	\$ 30,000		Cross connection engineering
			Amended	\$ -		Cross connection engineering
			FY 13/14	\$ 30,000		Cross connection engineering
⁶ Sewer Lining Projects			FY 12/13	\$ 25,000		Future lining project
			Amended	\$ -		Future lining project
			FY 13/14	\$ 25,000		Future lining project
⁷ Stormwater Management			FY 12/13	\$ 70,000		Stormwater projects
			Amended	\$ 51,120		Stormwater projects
			FY 13/14	\$ 50,000		Utility Creation
⁸ Interfund Operating Transfer			FY 12/13	\$ 325,000		Future wastewater plant replacement
				<u>80,000</u>		Dredging
				\$ <u>405,000</u>		
			FY 13/14	\$ 325,000		Future wastewater plant replacement
				<u>80,000</u>		Dredging
				\$ <u>405,000</u>		

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
5160-62 Sewer Maintenance						
Materials & Services						
Maint Services-Equipment	51200	\$73	\$84	\$75	\$75	\$750
Maint Services-Vehicle	51300	369	6,505	3,000	3,000	3,000
Maint Services-Utility System	51500	4,289	4,582	8,000	8,000	10,000 ¹
Postage & Freight	55100	0	0	0	0	0
Telephone	55200	0	0	0	0	0
Travel Expense	56200	0	0	0	0	0
Rentals-Equipment	59200	1,177	1,212	1,220	1,250	1,250
Maint Supplies-Equipment	61200	292	178	400	400	400
Maint Supplies-Utility System	61500	687	2,671	4,000	4,000	4,000
Office Supplies	65100	0	0	0	0	0
Operating Supplies	65200	29	71	100	200	200
Safety Supplies	65300	180	180	180	180	180
Automotive Fuel/Oil	65500	1,922	1,205	2,880	2,880	2,880
Chemicals	65600	0	0	400	400	400
Bank Expense	66800	0	0	0	0	0
Principal Payment/Debt	71000	0	0	0	0	0
Interest Expense	72000	0	0	0	0	0
Equipment	83000	0	0	1,000	1,000	1,000
Materials & Services Subtotal:		\$9,018	\$16,688	\$21,255	\$21,385	\$24,060
Other Expenses						
Interfund Operating Transfer	99900	\$0	\$0	\$0	\$0	\$0
Other Expenses Subtotal		\$0	\$0	\$0	\$0	\$0
Sewer Maintenance Operational Subtotal:		\$9,018	\$16,688	\$21,255	\$21,385	\$24,060
Capital Project Expense						
Capital Project Expense	99910	\$0	\$0	\$0	\$0	\$0
Sewer Maint. Capital Subtotal		\$0	\$0	\$0	\$0	\$0
Sewer Maintenance Total:		\$9,018	\$16,688	\$21,255	\$21,385	\$24,060

¹ Maint Services - Utility System

FY 13/14 Additional root control needed due to drought

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
5160-63 Billing & Collection						
Personnel						
Salaries-Regular	41100	\$101,857	\$102,307	\$134,772	\$140,402	\$156,662
Salaries-Temp/Part-time	41200	0	0	0	5,342	14,844
Salaries - Overtime	41300	0	3	0	7,387	0
Personnel Subtotal:		\$101,857	\$102,310	\$134,772	\$153,131	\$171,506
Materials & Services						
Maint Services-Equipment	51200	\$6,752	\$7,403	\$16,000	\$15,615	\$16,083
Accounting Services	53100	3,710	3,821	3,821	3,821	3,821
Debt Collection Services	53400	241	841	150	1,089	1,122
Administrative Services	53500	45,317	45,343	5,040	2,936	0
Other Professional Services	54900	0	0	0	5,275	5,433
Postage & Freight	55100	21	604	22,000	25,578	26,345
Telephone	55200	377	437	323	578	595
Travel Expense	56200	0	0	500	276	0
Vehicle Allowance	56300	878	870	900	900	900
Rentals-Building/Land	59100	750	750	750	750	750
Other Contractual Services	59900	0	0	0	0	0
Office Supplies	65100	318	614	8,000	4,876	5,022
Recording Fees	66700	175	56	100	186	188
Bank Expense	66800	2	56	30	1,858	3,177
Water Co. Data Charges	66900	0	0	0	0	0
Equipment	83000	0	0	1,200	5,155	1,500 ¹
Materials & Services Subtotal:		\$58,541	\$60,795	\$58,814	\$68,893	\$64,936
Billing & Collection Total:		\$160,398	\$163,105	\$193,586	\$222,024	\$236,442

¹ Equipment

FY 12/13	\$	1,200	Computer
Amended	\$	5,155	Computers for 2 new PT staff
FY 13/14	\$	1,500	Computer for existing PT staff

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
5160-64 Non-Departmental						
Personnel						
Health Insurance	45100	\$200,000	\$210,000	\$218,400	\$218,400	\$235,872
Social Security & Medicare	45300	40,000	41,000	41,720	41,720	43,500
Retirement Contribution (IMRF)	45400	35,000	38,500	42,350	42,350	61,626
Worker's Compensation	45600	24,749	25,799	23,992	23,978	25,177
Personnel Subtotal:		\$299,749	\$315,299	\$326,462	\$326,448	\$366,175
Materials & Services						
Accounting Services	53100	\$2,500	\$2,750	\$2,750	\$2,750	\$2,850
General Insurance	58200	42,089	43,874	40,803	40,778	42,817
Contractual Subtotal:		\$44,589	\$46,624	\$43,553	\$43,528	\$45,667
Other Expenses						
Depreciation Expense	89900	\$341,109	\$342,219	\$400,000	\$345,000	\$350,000
Interfund Operating Transfer	99900	25,000	25,000	25,000	26,500	26,500 ¹
Other Expenses Subtotal:		\$366,109	\$367,219	\$425,000	\$371,500	\$376,500
Non-Departmental Total:		\$710,447	\$729,142	\$795,015	\$741,476	\$788,342

¹ Interfund Operating Transfer

FY 12/13 \$ 26,500 General Fund Studies, Plan Comm. etc.

FY 13/14 \$ 26,500 General Fund Studies, Plan Comm. etc.

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
5160-65 EPA Loans						
Debt Service						
Principal Payment	71000	\$0	\$0	\$0	\$0	\$0
Interest Payment	72000	47,625	41,654	37,116	37,116	32,649 ²
Debt Service Subtotal:		\$47,625	\$41,654	\$37,116	\$37,116	\$32,649
EPA Loans Total:						
		\$47,625	\$41,654	\$37,116	\$37,116	\$32,649

² Interest Payment

FY 12/13	\$ 15,532	Diffuser Loan
	21,584	N. Central Sewer Separation loan
	<u>\$ 37,116</u>	
FY 13/14	\$ 14,568	Diffuser Loan
	18,081	N. Central Sewer Separation loan
	<u>\$ 32,649</u>	

Year loans paid off: North Central Sewer Separation - 2017
Diffuser - 2026

Total Operations & Maintenance Expenses		\$1,954,895	\$1,950,784	\$2,276,310	\$2,146,392	\$2,329,948
5175-67 Replacement Account						
Capital Outlay						
Bank Expense	66800	\$13	\$109	\$50	\$341	\$341
Other Improvements	89000	0	0	0	0	0
Inflow & Infiltration Study	89070	0	0	0	0	0
Sewer Lining Projects	89100	0	0	0	0	0
Sewer Separation	89110	0	0	0	0	0
Sewer Extensions	89120	0	0	0	0	0
Stormwater Management	89130	0	0	0	0	0
Capital Outlay Subtotal:		\$13	\$109	\$50	\$341	\$341
Other Expenses						
Depreciation Expense	89900	\$0	\$0	\$0	\$0	\$0
Interfund Operating Transfer	99900	0	0	0	0	0
Other Expenses Subtotal:		\$0	\$0	\$0	\$0	\$0
Total Replacement Account Expenses		\$13	\$109	\$50	\$341	\$341

Total Operational Expenses	\$1,954,895	\$1,950,784	\$2,276,310	\$2,146,392	\$2,329,948
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TOTAL SEWER FUND EXPENSES	\$1,954,908	\$1,950,893	\$2,276,360	\$2,146,733	\$2,330,284
Total Sewer Fund Cash Expenses	\$1,613,799	\$1,608,674	\$1,876,360	\$1,801,733	\$1,980,284

Budget Summary

Fund: Solid Waste
Account: Solid Waste (5200-91)

Revenues

The Solid Waste Fund receives a majority of its revenues fees for solid waste, recycling and yard waste pick-up.

Operational Expenses

A majority of the Solid Waste expenses are contractual. The City of Sterling has a contract with Allied Waste for the pick-up of solid waste, recycling and yard waste. Our costs are bound to that contract.

Capital Expenses

No Capital Expenses are associated with this fund.

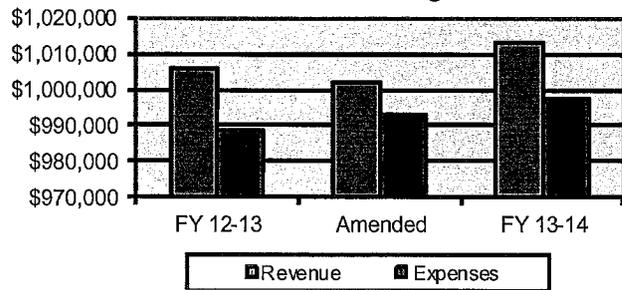
Amended Budget Summary of Changes

Revenues were slightly lower than predicted while costs were slightly above projections.

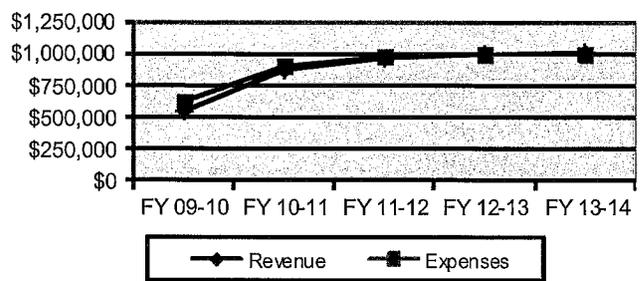
Requested Budget Changes

The Requested Budget is up slightly from the Amended FY 12-13 Budget due the change in the base rate. The base rate for collection service increased from \$7.50 in FY 10-11 to \$14.80 in FY 12-13 and will increase to \$15.05 in FY 13-14. This increase is due to the City switching to garbage/recycling carts with an elimination of the need to purchase bags in FY 10-11 and the need to cover costs of utility billing software.

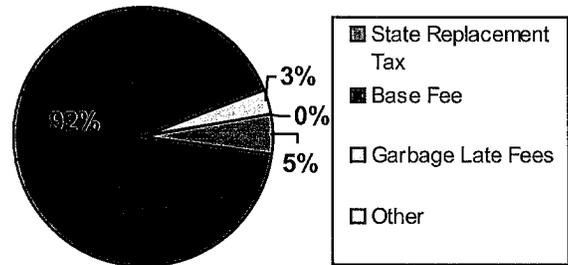
Solid Waste Budget



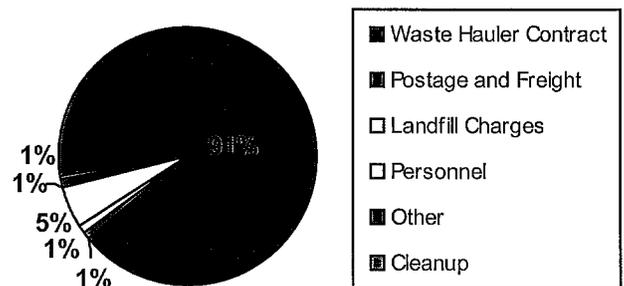
5 Year Revenue v. Expense



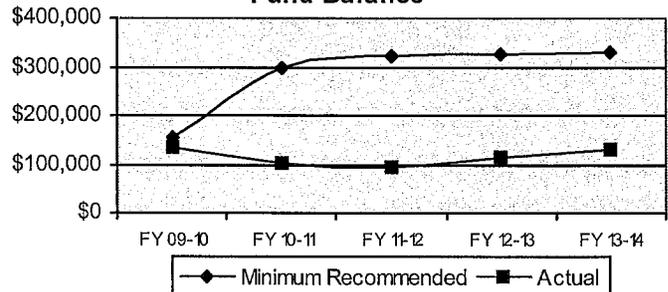
FY 13-14 Solid Waste Revenue Sources



FY 13-14 Solid Waste Expenses



Fund Balance



Section G

**Special Revenue, Debt Service and Internal
Service Funds**

	Page
Civil Defense Fund	G-1
Special Service Area Fund	G-3
Central Business TIF District Fund	G-5
Lincolnway Lynn TIF District Fund	G-8
Rock River Redevelopment TIF District Fund	G-10
Sterling Civic Center Escrow Fund	G-13
Trust Committee Fund	G-15
Neighborhood Stabilization Program 2 Grant Fund	G-17
Whiteside Area Housing Fund	G-19
Stormwater Utility Fund	G-21
NWSW Redevelopment Fund	G-23
CGH Medical Center Bond Fund	G-26

Budget Summary

Fund: Civil Defense
Account: Civil Defense (2800-28)

Revenues

The Civil Defense Fund derives most revenues from the Civil Defense Levy and State Replacement Taxes. The remainder consists of interest and investment earnings.

Operational Expenses

Civil Defense expenses are used for emergency communication projects, including pager, radio and cellular systems, as well as the early warning siren system.

Capital Expenses

There are no capital expenses at this time.

Amended Budget Summary of Changes

Amended revenues were down 1.8% due to slight decreases in interest income and state replacement tax.

The amended expenses came in very close to budget.

Requested Budget Changes

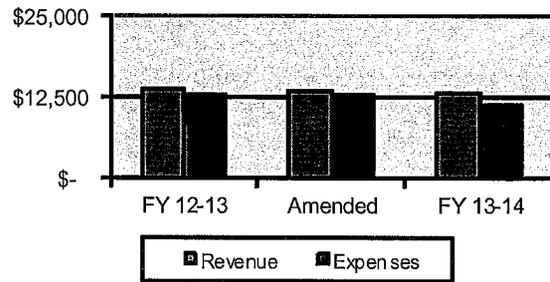
The budget request decreases revenues by 1.3% from FY 12-13 due to a small decline in property taxes and state replacement tax.

The budget request for expenditures is down by 12.3% from FY 12-13 due to a decrease in equipment needs.

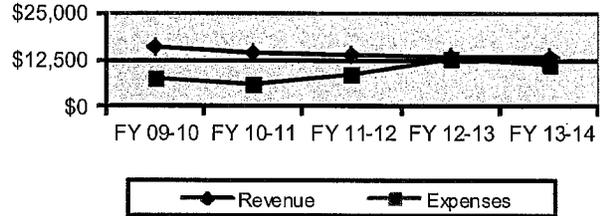
Future Planning

As the City expands, it will be necessary to consider upgrades to the early warning siren system, including expansion of the system as the City continues to grow geographically.

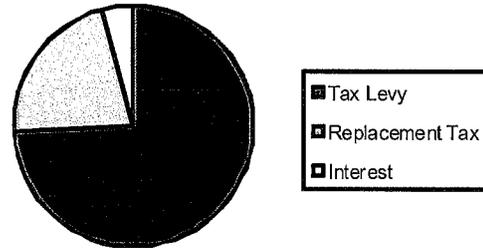
Civil Defense Budget



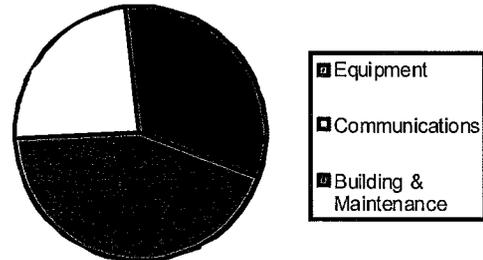
5 Year Revenue v. Expenses



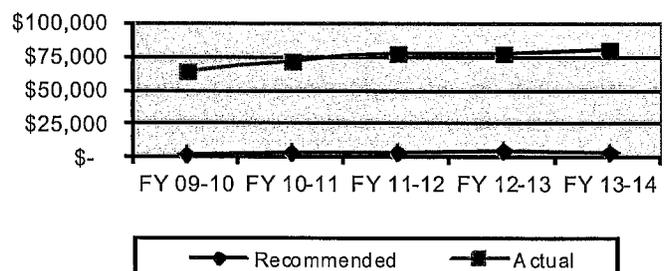
FY 13-14 Civil Defense Revenues



FY 13-14 Civil Defense Expenses



Fund Balance



REVENUE ESTIMATES

2800-00

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Civil Defense Revenues						
Property Taxes	31100	\$10,047	\$10,019	\$10,000	\$10,029	\$9,900
State Replacement Tax	34200	3,419	3,016	3,034	2,903	2,874
Interest Income	38110	102	91	46	56	28
Investment Interest	38120	496	603	707	541	541
Realized Gain/Loss on Inv	38140	0	0	0	0	0
Unrealized Gain/Loss on Inv	38190	284	375	0	0	0
TOTAL CIVIL DEFENSE FUND REVENUES:		\$14,348	\$14,104	\$13,787	\$13,529	\$13,343

EXPENSE ESTIMATES

2800-28

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Materials & Services						
Maint Services-Equipment	51200	\$1,750	\$345	\$1,600	\$1,600	\$1,600 ¹
Telephone	55200	1,358	1,456	2,560	2,560	2,720 ²
Rentals-Building/Land	59100	2,100	2,100	2,100	2,100	2,100
Bank Expense	66800	0	2	5	5	5
Equipment	83000	792	4,810	6,700	6,765	5,000 ³
Miscellaneous Charges	94900	0	0	0	0	0
TOTAL CIVIL DEFENSE FUND EXPENSES		\$6,000	\$8,713	\$12,965	\$13,030	\$11,425

- ¹ Maint Services-Equipment
 - FY 12/13 \$ 1,600 Storm Siren Check
 - FY 13/14 \$ 1,600 Storm Siren Check
- ² Telephone
 - FY 12/13 Includes 2 MDBs in engines
 - FY 13/14 Add additional MDB Car-2, drop 2 cellphone lines
- ³ Equipment
 - FY 12/13 \$ 6,700 Upgrade remaining 3 sirens to narrowband
 - Amended \$ 6,700 Upgrade remaining 3 sirens to narrowband
 - FY 13/14 \$ 5,000 Storm siren battery replacement

Budget Summary

Funds: Special Service Areas
Accounts: Tori Pines (3681-35)
Greenridge (3684-36)

Revenues

Special Service Areas (SSA's) receive most of their revenues from special assessments levied against properties located within the SSA's.

Operational Expenses

There are no ongoing expenses for either SSA.

Capital Expenses

Both SSA's are repaying bonds for the original infrastructure improvements made to the property.

Amended Budget Summary of Changes

Amended Revenues were up from the original budget due to an increase in property taxes. The Amended Expense Budget is 41.5% higher than the original budget due to a quicker pay off of the bonds.

Requested Budget Changes

The FY 13-14 Requested Budget Revenues decreases by 35% due to lower property tax income. The levy was lowered since the bonds are close to being paid off.

The FY 13-14 Requested Budget Expenses decreases by 44% due to lower debt service payments at Tori Pines.

Future Planning

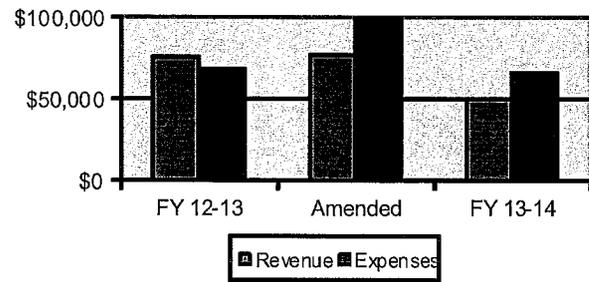
The Greenridge SSA expires in 2018.

The Tori Pines SSA expires in 2016.

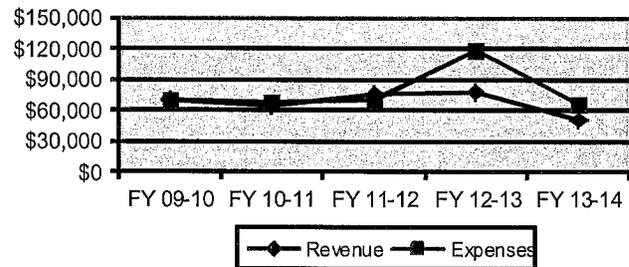
Tori Pines SSA residents also pay \$2,025 per year for street maintenance. These funds are held separately, but receipted in the account.

Fund balances aren't a large concern. In the last year of bond repayment, the City should abate a portion of the Special Assessments and exhaust the existing balances to pay the final bond payments

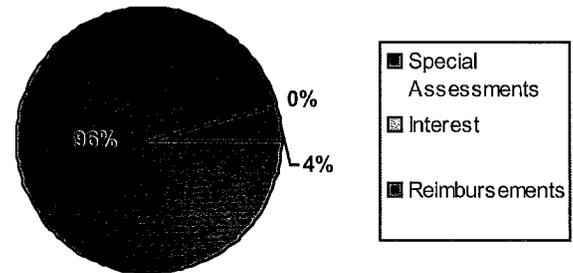
SSA Budget



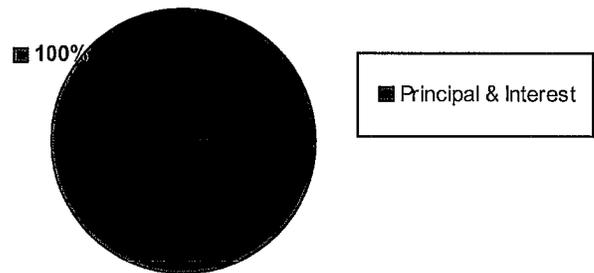
5 Year Revenue v. Expenses



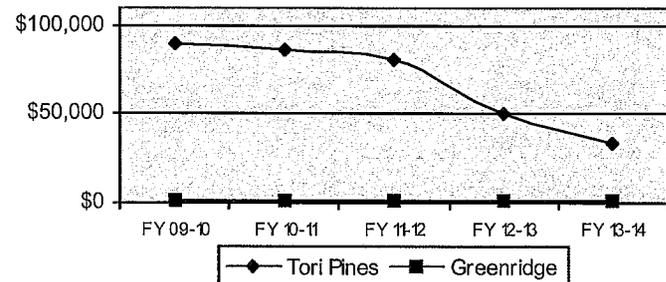
FY 13-14 SSA Revenue Sources



FY 13-14 SSA Expenses



Fund Balance



REVENUE ESTIMATES

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
3681-00 Tori Pines - P&I Account						
Tori Pines P & I Revenues						
Property Taxes	31100	\$24,410	\$35,041	\$35,041	\$36,633	\$9,900
Interest Income	38110	122	92	70	20	5
Billing Interest	38115	44	33	23	20	10
Reimbursements	38700	2,025	2,025	2,025	2,025	2,025
Tori Pines - P&I Account Total:		\$26,601	\$37,191	\$37,159	\$38,698	\$11,940
3684-00 Greenridge - P&I Account						
Greenridge P&I Revenues						
Property Taxes	31100	\$38,084	\$38,084	\$38,084	\$38,084	\$38,084
Interest Income	38110	5	17	17	9	9
Greenridge - P&I Account Total:		\$38,089	\$38,101	\$38,101	\$38,093	\$38,093
TOTAL SPECIAL SERVICE AREA FUND REVENUES		\$64,690	\$75,292	\$75,260	\$76,791	\$50,033

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
3681-35 Tori Pines - P&I Account						
Debt Service						
Principal Payment	71000	\$22,000	\$25,500	\$25,500	\$75,214	\$26,786
Interest Payment	72000	8,052	6,820	5,510	4,711	1,473
Tori Pines - P&I Account Total:		\$30,052	\$32,320	\$31,010	\$79,925	\$28,259
3684-36 Greenridge - P&I Account						
Debt Service						
Principal Payment	71000	\$22,540	\$23,892	\$25,325	\$25,325	\$26,845
Interest Payment	72000	15,540	14,188	12,755	12,755	11,235
Greenridge - P&I Account Total:		38,080	38,080	38,080	38,080	38,080
TOTAL SPECIAL SERVICE AREA FUND EXPENSES		\$68,132	\$70,400	\$69,090	\$118,005	\$66,339

Budget Summary

Fund: TIF Central Business District. (CBD)
Account: General (3380-80), Principal & Interest (3381-81) and Gross Sales Tax (3395-95)

Revenues

Revenues for the TIF District are primarily from incremental property taxes and incremental sales taxes.

Operational Expenses

At this time, the CBD TIF District is solely concerned with making repayments to the outstanding TIF bond, which was refinanced during FY 10-11.

Capital Expenses

None.

Amended Budget Summary of Changes

Amended revenues were down slightly compared to the original budget due to property tax increment decreases. Amended expenses were up 20.7% due to parking lot reconstructions.

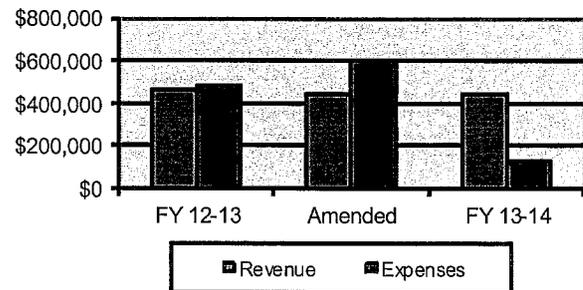
Requested Budget Changes

The Requested Budget Revenues decreases slightly due to lower investment income. The Requested Budget Expenses decreases by 80% due to making final principal and interest payments in FY12-13.

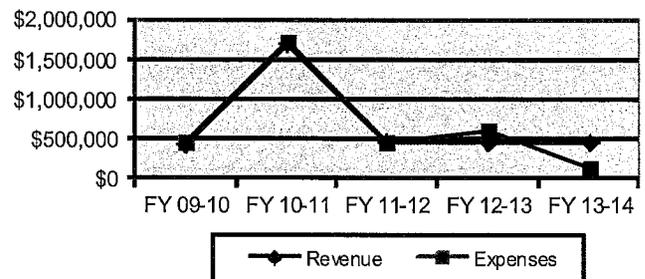
Future Planning

Continue making bond payments until the bond is repaid, at which time the TIF district will begin repaying the General Fund and Infrastructure Fund from which the TIF has borrowed extensively in the past.

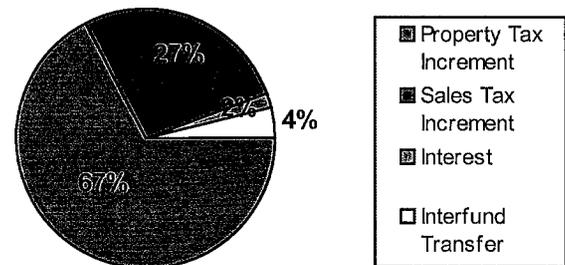
TIF CBD Budget



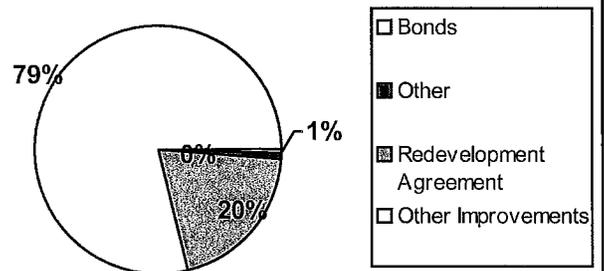
5 Year Revenue v. Expense



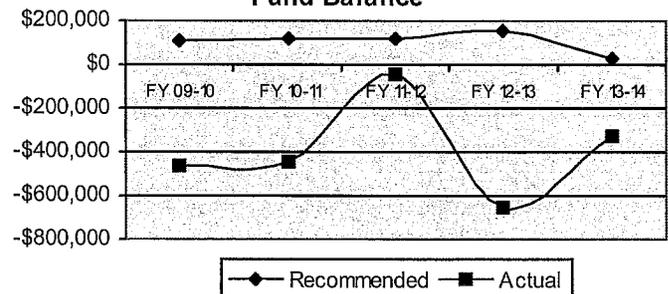
FY 13-14 TIF CBD Revenues Sources



FY 13-14 TIF CBD Expenses



Fund Balance



Budget Summary

Funds: TIF Lincolnway-Lynn
Accounts: General (3370-70), Bond (3371-71)

Revenues

Revenues for the TIF District are primarily from payments on the loan to the developer of the Kohl's/Pet Smart Project.

Operational Expenses

The main operational expenses are the repayments to the outstanding TIF bonds.

Capital Expenses

There are no capital expenses for FY 13-14.

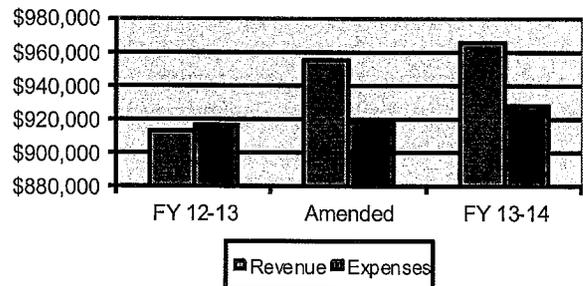
Amended Budget Summary of Changes

Amended Budget Revenues are 4.4% higher than the original budget due to property tax revenues. The Amended Budget Expenses are only slightly higher than FY12-13.

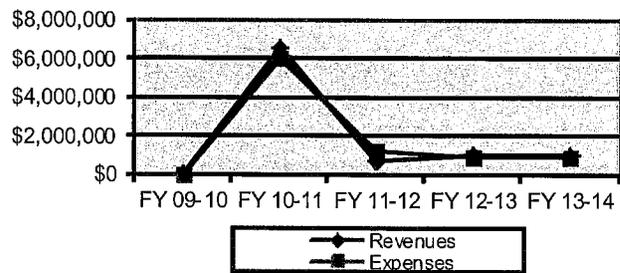
Requested Budget Changes

The FY 13-14 Requested Budget is higher than the amended FY 12-13 budget to reflect a higher debt service payment than the previous year.

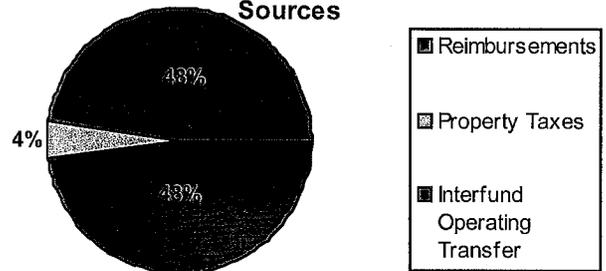
TIF Lincolnway-Lynn Budget



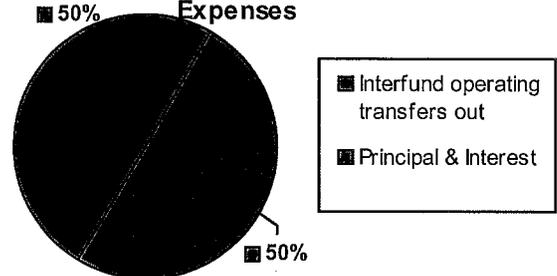
5 Year Revenues v. Expenses



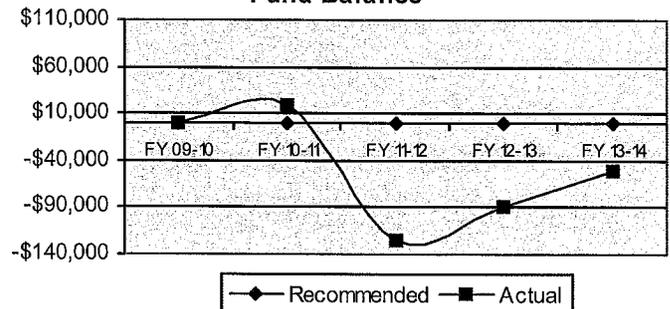
FY 13-14 Lincolnway-Lynn Bond Revenue Sources



FY 13-14 Lincolnway-Lynn Bond Expenses



Fund Balance



REVENUE ESTIMATES

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
3370-00 General Account						
Property taxes	31100	\$0	\$0	\$0	\$42,406	\$42,830
Interest Income	38110	25,483	0	0	7	0
Reimbursements	38700	67,600	332,804	456,288	456,288	461,663
Bond Proceeds	39100	6,120,000	0	0	0	0
Bond Premium	39130	79,756	0	0	0	0
General Account Total:		\$6,292,839	\$332,804	\$456,288	\$498,701	\$504,493
3371-00 Bond Account						
Interfund Operating Transfer	39900	227,323	332,787	456,288	456,288	461,663
Principal & Interest Total:		\$227,323	\$332,787	\$456,288	\$456,288	\$461,663
TOTAL TAX INCREMENT FUND REVENUES:		\$6,520,162	\$665,591	\$912,576	\$954,989	\$966,156

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
3370-70 General Account						
Accounting Service	53100	0	0	0	500	500
Legal Services	53200	66,866	2,106	3,000	240	247
Other Profession Services	54900	0	0	0	0	0
Bond Issuance Expense	54945	267,246	0	0	0	0
Dues	56100	0	250	258	250	258
Bond Expense	66820	145	629	649	428	441
Other Improvements	89000	0	0	0	0	0
Developer Expenses	89017	5,258,632	558,474	0	0	0
Miscellaneous Charges	94900	0	0	0	3,431	3,534
Interfund Operating Transfer	99900	227,323	332,788	456,288	456,288	461,663
General Account Total:		\$5,820,212	\$894,247	\$460,195	\$461,137	\$466,643
3371-71 Bond Account						
Principal Payment	71000	0	60,000	185,000	185,000	195,000
Interest Payment	72000	227,323	272,788	271,288	271,288	266,663
Principal & Interest Total:		\$227,323	\$332,788	\$456,288	\$456,288	\$461,663
TOTAL TAX INCREMENT ALLOCATION FUND EXPENSES:		\$6,047,535	\$1,227,035	\$916,483	\$917,425	\$928,306

Budget Summary

Fund: Rock River TIF
Account: Rock River (3385-85), Lawrence Brothers (3386-86)

Revenues

Revenues for the Rock River TIF rely on both incremental property taxes, primarily for bond repayment, and inter-governmental funding, such as grants, for financing improvement projects to the TIF district.

Operational Expenses

Annual expenses are limited to bond repayments, redevelopment agreements and minor expenses incurred in reporting and bank fees.

Capital Expenses

Capital projects vary year-to-year as funds from the state and federal government are made available. Projects include environmental assessments and cleanups to areas within the TIF district.

Amended Budget Summary of Changes

The breakout of grants varies year-to-year as needed. On the revenues side, amended revenues were down 9% than projected due to lower property tax revenues.

On the expense side, the variable rate interest costs were lower than budgeted due to economic conditions. However, legal expenses were much higher than originally budgeted. These legal costs were incurred for TIF consulting, Mud to Parks program, property acquisition development consulting and IEPA NFR representation for Plant1.

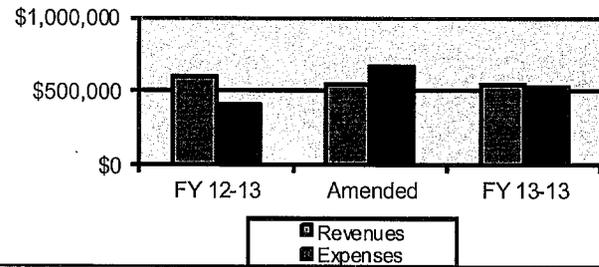
Requested Budget Changes

The Requested Expenses are 21.5% down from the FY12-13 Amended Budget. This decrease is mainly due to lower legal costs, bank expenses, and other professional services such as grant writing and consultants.

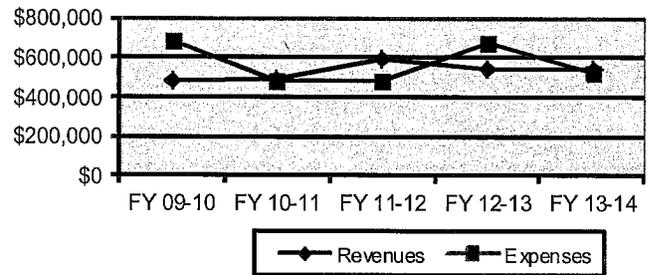
Future Planning

The Rock River TIF has shown promise as several new businesses have located within the boundaries. The City will need to continue to pursue grants for assessment, cleanup and renewal throughout the area. Continued growth will ensure future bond payments are easily met, and excess increment can be used to further our redevelopment goals and repayment needs.

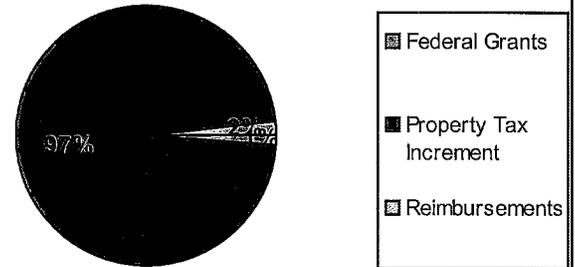
Rock River TIF Budget



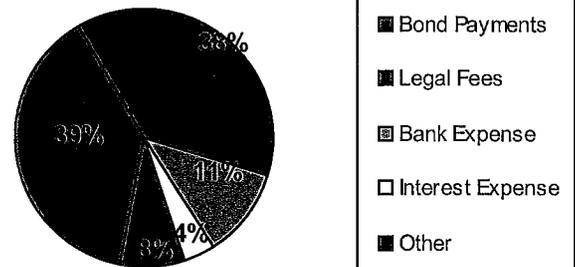
5 Year Revenue v. Expense



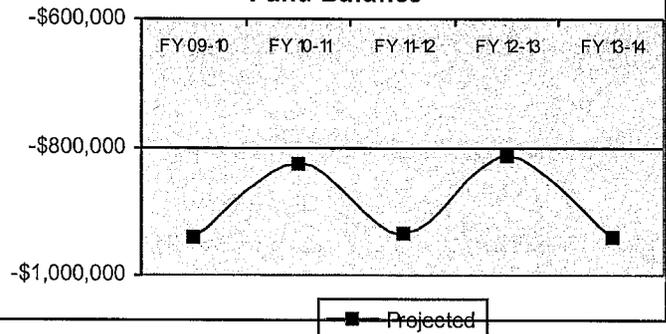
FY 13-14 R. R. TIF Revenue Sources



FY 13-14 R. R. TIF Expenses



Fund Balance



**TAX INCREMENT ALLOCATION FUND -
ROCK RIVER REDEVELOPMENT**

FY 2013/2014 BUDGET

REVENUE ESTIMATES

3385-00

ACCOUNT TITLE	ACCT	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Taxes						
Property Taxes	31100	\$486,255	\$561,358	\$578,199	\$514,648	\$530,087
Taxes Subtotal		\$486,255	\$561,358	\$578,199	\$514,648	\$530,087
Intergovernmental Revenue						
State Grants	34400	\$0	\$0	\$0	\$0	\$0
USEPA Assessment Grant	34421	0	0	0	0	0
USEPA Cleanup Grant	34422	5,750	34,743	20,839	20,799	6,791
Interest Income	38110	171	143	116	359	363
Rental Income	38200	0	0	0	0	0
Reimbursements	38700	0	0	0	9,361	9,361
Proceeds - Bond Sales	39100	0	0	0	0	0
Intergov't Revenues Subtotal		\$5,921	\$34,886	\$20,955	\$30,519	\$16,515
TOTAL ROCK RIVER REDEVELOPMENT TIF FUND REVENUES:						
		\$492,176	\$596,244	\$599,154	\$545,167	\$546,602

**TAX INCREMENT ALLOCATION FUND -
ROCK RIVER REDEVELOPMENT**

FY 2013/2014 BUDGET

EXPENSE ESTIMATES

ACCOUNT TITLE	ACCT	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
3385-85 Rock River Redevelopment TIF						
Materials & Services						
Accounting Services	53100	\$0	\$500	\$500	\$500	\$500
Legal Service	53200	\$240,356	\$214,164	\$100,000	\$309,641	\$200,000 ¹
Legal Service-Brownfield	53210	0	0	0	0	0
Other Professional Services	54900	26,853	35,507	30,000	69,000	35,000 ²
Other Prof. - Assessment Grant	54911	0	0	0	0	0
Other Prof. - Cleanp Grant	54912	5,750	34,743	20,839	20,799	6,791
Postage & Freight	55100	0	0	0	0	0
Publishing	55300	128	0	0	0	0
Dues	56100	375	250	250	250	258
Environmental/UST's	59930	0	25,305	50,000	0	0
Bank Expense	66800	4,125	2,975	3,100	81,853	59,100 ³
Principal Payment/Debt	71000	135,000	155,000	180,000	180,000	205,000
Interest Expense	72000	13,538	9,422	20,000	9,032	20,000
Redevelopment Agreements	91000	0	0	0	0	0
Bad Debt Expense	94950	59,700	0	0	0	0
Material & Services Total		\$485,825	\$477,866	\$404,689	\$671,075	\$526,649
TOTAL ROCK RIVER REDEVELOPMENT TIF FUND EXPENSES:		\$485,825	\$477,866	\$404,689	\$671,075	\$526,649

¹ Legal Services Includes TIF consulting, Mud to Parks program, property acquisition, development consult and and IEPA NFR representation for Plant 1

² Other Professional Services Included grant writing for 2 IEPA grants and environmental and engineering consults

³ Bank Expense
 FY 12/13 \$ 3,100 Trust fees
 Amended \$81,853 Includes commission fees from current and prior year
 FY 13/14 \$59,100 Trust fees and commission fees

Budget Summary

Fund: Sterling Civic Center Escrow Fund
Account: Sterling Civic Center Escrow Fund (2900-29)

Revenues

The Sterling Civic Center Escrow Fund was set up several years ago when the City was considering the construction of a local civic center. Interest has been accumulating on the funds.

This Fund was closed in FY 10-11 due to inactivity. The Board is no longer active.

Operational Expenses

The Fund was to be used to build a local civic center.

Capital Expenses

Currently, there are no capital expenditures for this Fund.

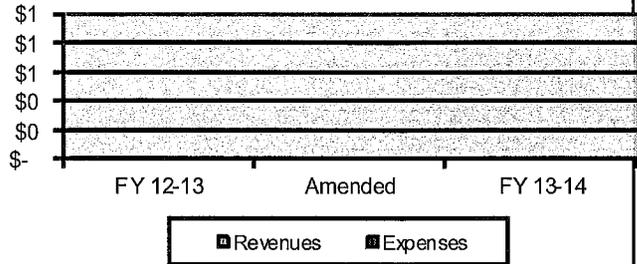
Amended Budget Summary of Changes

There was no change between amended revenues, amended expenditures and the original budget.

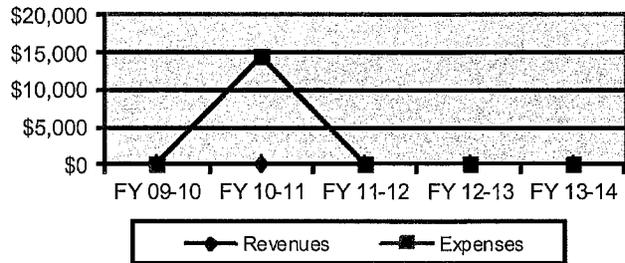
Requested Budget Changes

The Fund was closed in FY 10-11.

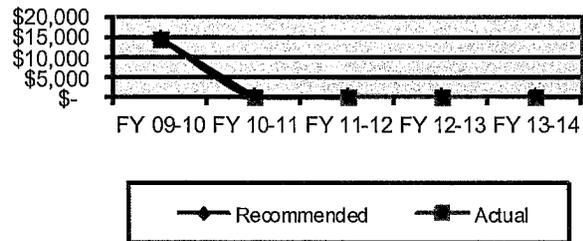
Sterling Civic Center Escrow Budget



5 Year Revenues v. Expenses



Fund Balance



**STERLING CIVIC CENTER
ESCROW FUND**

FY 2013/2014 BUDGET

REVENUE ESTIMATES

2900-00

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Miscellaneous Revenues						
Investment Income	38110	\$1	\$0	\$0	\$0	\$0
TOTAL SGCA REVENUES		\$1	\$0	\$0	\$0	\$0

EXPENSE ESTIMATES

2900-29

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Interfund Operating Transfers	99900	\$14,360	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0

Budget Summary

Fund: Trust Committee Fund
Account: Trust Committee Fund
(7800-78)

Revenues

The Trust Committee Fund was set up in FY 05-06 when \$2,500 in donations were received for the purpose of creating a veterans memorial in a local park. Interest has been accumulating on the funds.

Operational Expenses

The Fund is to be used to create a Veterans Memorial at a time when there are sufficient funds.

Capital Expenses

Currently, there are no capital expenditures for this Fund.

Amended Budget Summary of Changes

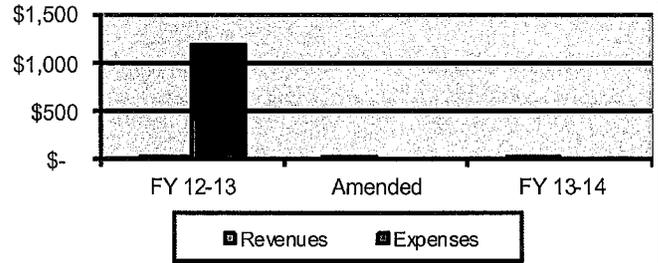
Amended Revenues are below the original budget due to lower interest rates than projected.

Despite predictions, there were no expenditures made during FY12-13.

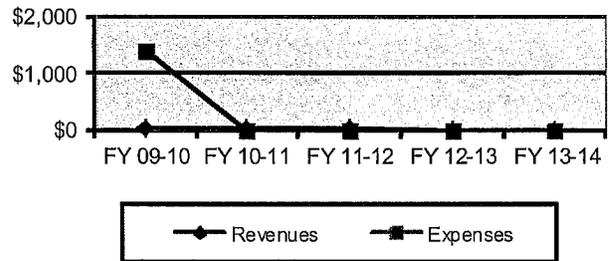
Requested Budget Changes

Requested Revenues and Expenses are comparable to FY 12-13 Amended Revenues and Expenses.

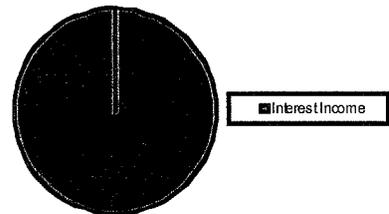
Trust Committee Budget



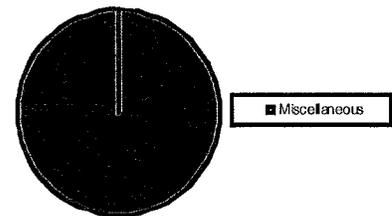
5 Year Revenue v. Expense



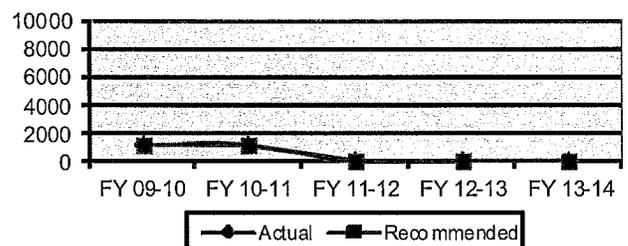
FY 13-14 Trust Committee Revenues



FY 13-14 Trust Committee Expenses



Fund Balance



REVENUE ESTIMATES

7800-00

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Interest Income	38110	\$2	\$2	\$2	\$1	\$1
Donations	38300	0	0	0	0	0
TOTAL TRUST COMMITTEE FUND REVENUES		\$2	\$2	\$2	\$1	\$1

EXPENSE ESTIMATES

7800-78

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Miscellaneous Charges	94900	\$0	\$0	\$1,188	\$0	\$0
TOTAL TRUST COMMITTEE FUND EXPENSES		\$0	\$0	\$1,188	\$0	\$0

Budget Summary

Fund: NSP2 Grant Fund
Account: NSP2 Grant Fund (8000-80)

Revenues

The Neighborhood Stabilization Program 2 (NSP2) Grant was awarded to the City in FY09-10. The funding for the Grant is to provide assistance for the acquisition, rehabilitation, demolition, and redevelopment of vacant, fore-closed, or abandoned properties for the benefit of low, moderate, and middle income households. Revenues will be received from the Grant in the form of reimbursements and from the sale of rehabilitated and redeveloped properties.

Operational Expenses

Administrative expenses will be incurred (including salaries, travel and training, and real estate taxes or purchased properties) that are not directly related to the program, but are necessary for execution of the Grant.

Capital Expenses

Capital expenses for the Grant involve acquisition, rehabilitation, demolition, and redevelopment of properties.

Amended Budget Summary of Changes

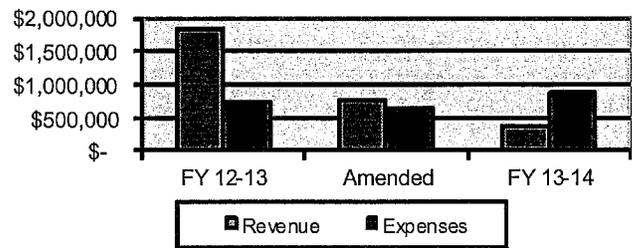
The Amended Budget was down 12% from the original budget due to the retirement of the main staff person and significantly less property acquisition and demolition than originally expected.

As a reimbursable grant fund, it is difficult to project expenses, but all expenses are grant funded.

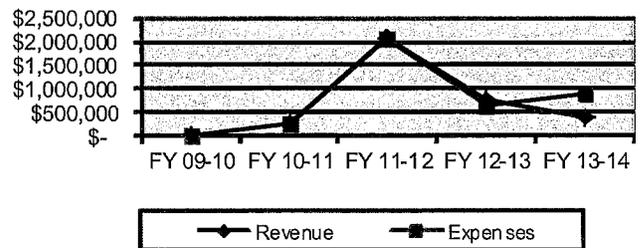
Requested Budget Changes

The Requested Budget is up almost 28% compared to the amended FY 12-13 budget due to the fact that FY 12-13 was the final year of the grant and the remaining money is recycled from home sales and will be spent on further rehabilitation.

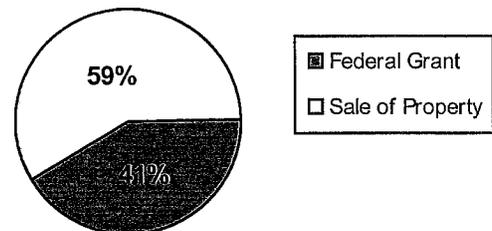
NSP2 Grant Budget



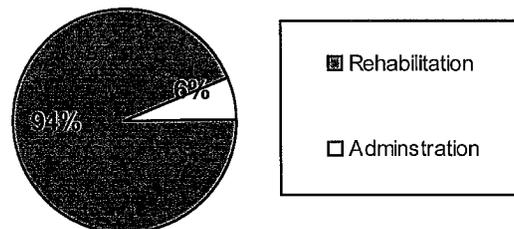
5 Year Revenue v. Expenses



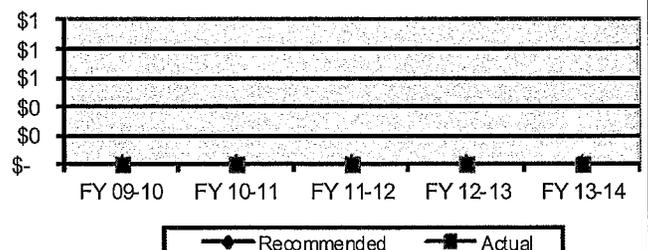
FY 13-14 NSP2 Grant Revenues



FY 13-14 NSP2 Grant Expenses



Fund Balance



REVENUE ESTIMATES

8000-00

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Miscellaneous Revenues						
Federal Grant	34420	\$238,284	\$1,846,941	\$1,179,859	\$212,319	\$150,000
Interest Income	38110	0	0	0	0	0
Sale of Property	39200	0	231,397	664,000	549,800	215,000
TOTAL NSP2 GRANT REVENUES:		\$238,284	\$2,078,338	\$1,843,859	\$762,119	\$365,000

EXPENSE ESTIMATES

8000-80

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Administration						
Salaries	41100	\$16,355	\$24,844	\$44,760	\$3,800	\$4,000
Salaries - Part time	41200	0	1,312	0	27,600	31,000
Other Professional Service	54900	2,500	4,071	6,000	47,900	10,000
Postage	55100	132	294	200	230	250
Publishing	55300	259	1,993	250	854	1,000
Printing	55400	144	2,934	0	300	300
Travel and Training	56200	3,001	789	5,000	1,100	3,000
General Utilities	57100	467	7,799	600	7,042	4,000
Office Supplies	65100	172	187	200	376	200
Real Estate Taxes	81010	0	11,775	0	14,209	0
Capital Project Expense						
Property Acquisition	88000	115,577	320,378	150,000	76,000	0
Demolition	88100	62,851	113,471	150,000	87,844	0
Rehabilitation	88200	36,826	1,588,490	375,000	375,289	834,250
TOTAL NSP2 GRANT EXPENSES:		\$238,284	\$2,078,337	\$732,010	\$642,544	\$888,000

Budget Summary

Fund: Whiteside Area Housing Fund
Account: Whiteside Area Housing Fund (7900-79)

Revenues

Contributions are received from the various entities in the Whiteside Area Housing Initiative. These contributions are to cover expenses incurred for the Initiative's purpose of finding grant money for housing projects in the area.

Operational Expenses

Until grant money is found, the Whiteside Area Housing Fund's sole expense is for professional services related to the search and application of grant funds.

Capital Expenses

There are currently no capital expenses.

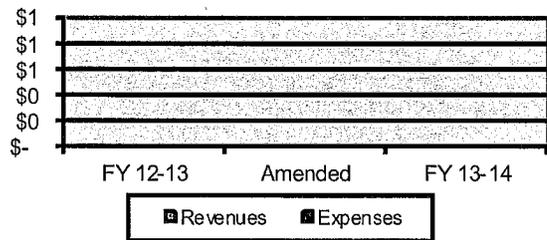
Amended Budget Summary of Changes

There was no original budget for FY10-11 due to unknown costs.

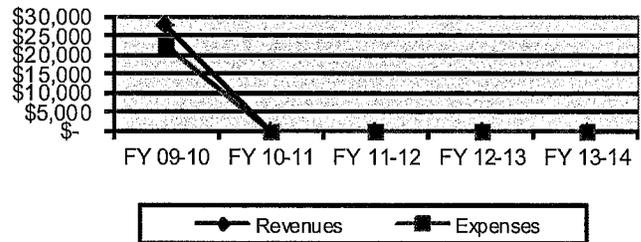
Requested Budget Changes

Requested revenues and expenditures are at \$-0- due to no expected available grant opportunities.

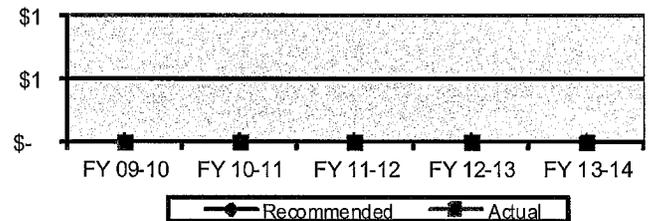
Whiteside Area Housing Budget



5 Year Revenue v. Expense



Fund Balance



REVENUE ESTIMATES

7900-00

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Other Grants	34411	\$0	\$0	\$0	\$0	\$0
Interest Income	38110	0	0	0	0	0
Contributions	38380	0	0	0	0	0
WAHO FUND REVENUES		\$0	\$0	\$0	\$0	\$0

EXPENSE ESTIMATES

7900-79

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Other Professional Services	54900	\$0	\$0	\$0	\$0	\$0
WAHO FUND EXPENSES		\$0	\$0	\$0	\$0	\$0

Budget Summary

Fund: Stormwater Utility
Account: Stormwater Utility

Expenses

The Stormwater Utility Fund is a new fund created in the budget to finance and deliver stormwater management capital projects. The Fund will be financed through a utility fee based on impervious surface quantities and expenses will be related to the engineering and construction of stormwater management projects including regional detention and retention areas as well as replacing or installing new storm drainage sewer systems.

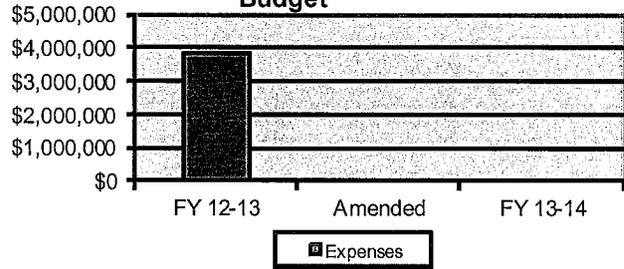
Amended Budget Summary of Changes

This was a new fund for FY 12-13. No money will be made or spent in FY 13-14.

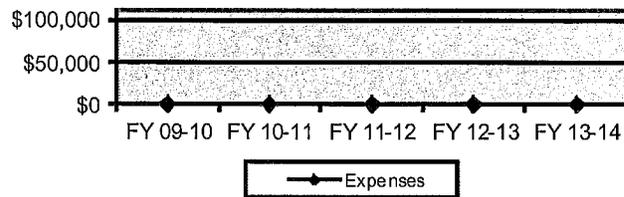
Requested Budget Changes

The Requested FY 13-14 Budget is \$0. The Stormwater Utility Fund was created in FY 12-13 and projects could be bonded out and gotten underway in FY 14-15.

**General Fund (P.W. Stormwater)
Budget**



5 Year Expense Tracking



REVENUE ESTIMATES

5300-00

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Sewer Charges	36100	\$0	\$0	\$235,000	\$0	\$0 ¹
Sewer Charges (Write Off)	36110	0	0	(14,100)	0	0
Interest Income	38110	0	0	100	0	0
Investment Interest	38120	0	0	0	0	0
Realized Gain/Loss On Inv.	38140	0	0	0	0	0
Unrealized Gain/Loss on Inv.	38190	0	0	0	0	0
Bond/Loan Proceeds	39100	0	0	3,800,000	0	0
Interfund Operating Transfer	39900	0	0	0	0	0
TOTAL SEWER FUND REVENUES:		\$0	\$0	\$4,021,000	\$0	\$0

¹ Sewer Charges

FY 12/13 \$ 235,000 \$3 ERU to be implemented by 11/1/2012

EXPENSE ESTIMATES

5300-92

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Materials & Services						
Maint Services-Equipment	51200	\$0	\$0	\$0	\$0	\$0
Accounting Services	53100	0	0	0	0	0
Debt Collection Services	53400	0	0	0	0	0
Professional Services	54900	0	0	20,000	0	0
Postage & Freight	55100	0	0	1,500	0	0
Materials & Services Subtotal:		\$0	\$0	\$21,500	\$0	\$0
Capital Outlay						
Bank Expense	66800	\$0	\$0	\$0	\$0	\$0
Other Improvements	89000	0	0	0	0	0
Sewer Separation	89110	0	0	0	0	0
Sewer Extensions	89120	0	0	0	0	0
Stormwater Management	89130	0	0	3,800,000	0	0
Capital Outlay Subtotal:		\$0	\$0	\$3,800,000	\$0	\$0
TOTAL SEWER FUND EXPENSES:		\$0	\$0	\$3,821,500	\$0	\$0

Budget Summary

Fund: NWSW Redevelopment
Account: NWSW Redevelopment
(1900-19)

Revenues

The NWSW Redevelopment Fund was set up upon receipt of the NWSW bankruptcy settlement money. This money is to be set aside for redevelopment of the NWSW property per the declaration of the bankruptcy court.

Operational Expenses

The Fund will be used for redevelopment of the NWSW property.

Capital Expenses

Currently, there are no capital expenditures for this Fund.

Amended Budget Summary of Changes

The Amended Revenues Budget is about 18% higher than the Original FY 12-13 Budget. This is due to donations for the Riverfront planning study and CGH economic development donation.

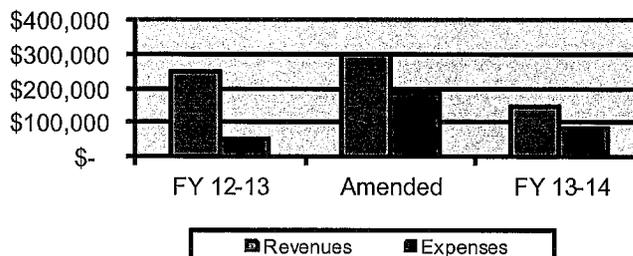
The Amended Expenditures were significantly higher than predicted due to paying for the Riverfront Planning Study. Additionally, 2/3 of cost of the Riverfront Plan was offset by grants.

Requested Budget Changes

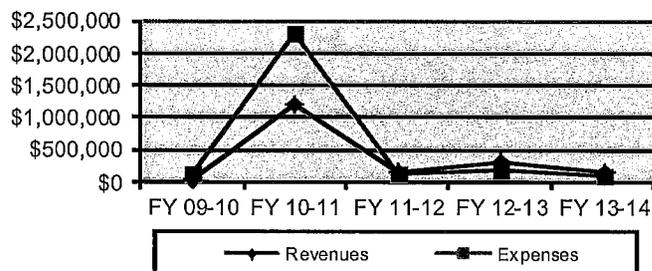
Requested revenues reflect a lower figure due to a loss of income from an IL Capital Bill Grant from FY 12-13.

Requested expenses are significantly lower than amended FY 12-13 expenses due to the absence of a planning study pay out.

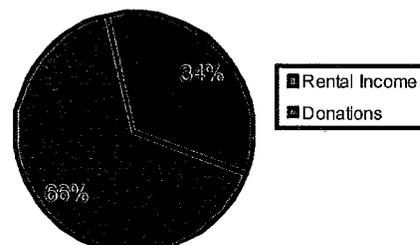
NWSW Redevelopment Budget



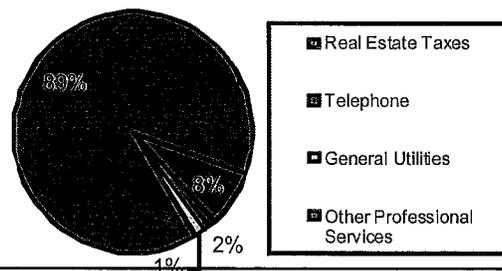
5 Year Revenue v. Expense



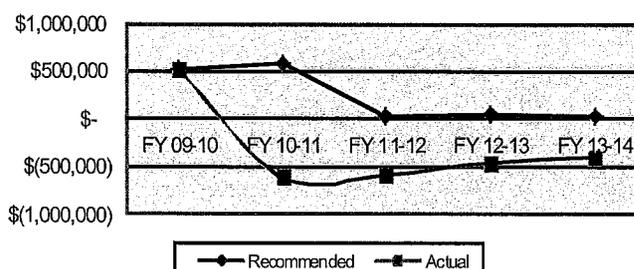
FY 13-14 NWSW Redevelopment Revenue



FY 13-14 NWSW Redevelopment Expenses



Fund Balance



REVENUE ESTIMATES

1900-00

ACCOUNT TITLE	ACCT	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
OTHER REVENUE						
Interest Income	38110	\$227	\$0	\$0	\$0	\$0
Investment Interest	38120	778	0	0	0	0
Realized Gain/Loss on Investment	38140	2,784	0	0	0	0
Unrealized Gain/Loss on Investment	38190	159	0	0	0	0
Rental Income	38200	64,000	96,262	96,732	96,450	96,450
Donations	38300	116,760	48,333	0	54,388	50,000 ¹
Miscellaneous Income	38900	1,000,000	0	150,000	150,538	0 ²
TOTAL NWSW REDEVELOPMENT REVENUES:		\$1,184,708	\$144,595	\$246,732	\$301,376	\$146,450

¹ Donations

FY 12/13 \$ -

Amended \$ 4,388 Riverfront planning study
 50,000 CGH economic development donation
\$ 54,388

FY 13/14 \$ 50,000 CGH economic development donation

² Miscellaneous Income

FY 12/13 \$ 150,000 IL Capital Bill Grant
 538 Other
\$ 150,538

Amended \$ 150,000 IL Capital Bill Grant

FY 13/14 \$ -

EXPENSE ESTIMATES

1900-19

ACCOUNT TITLE	ACCT	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Maint. Services - Building	51100	\$10,723	\$0	\$0	\$4	\$0
Other Professional Services	54900	2,206,505	57,327	750	174,210	75,000 ¹
Telephone	55200	784	1,270	1,298	1,481	1,525
General Utilities	57100	563	882	907	1,075	1,107
Operating Supplies	65200	2,906	0	0	0	0
Real Estate Taxes	81010	24,105	48,991	50,461	6,152	6,337
Property Acquisition	88000	72,103	0	0	0	0
Miscellaneous Charges	94900	0	738	0	0	0
TOTAL NWSW REDEVELOPMENT EXPENSES:		\$2,317,689	\$109,208	\$53,416	\$182,922	\$83,969

¹ Other Professional Services

FY 12/13 \$ 750 Riverfront planning study

Amended \$ 174,210 Riverfront planning study

FY 13/14 \$ 75,000 Riverfront Development/Bldg Maint

Budget Summary

Fund: 2012 CGH Medical Center Bond Fund
Account: CGH Bond (3400-00)

Revenues

The 2012 CGH Medical Center Bond Fund was set up in FY 12-13. It derives most revenues from debt service reimbursements from CGH. Other sources are interest income and bond sales/loans proceeds.

Operational Expenses

CGH Bond Fund expenses primarily pay for principal payments and interest expenses.

Capital Expenses

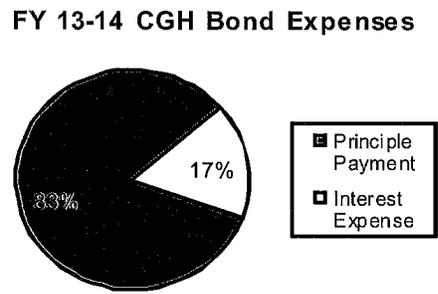
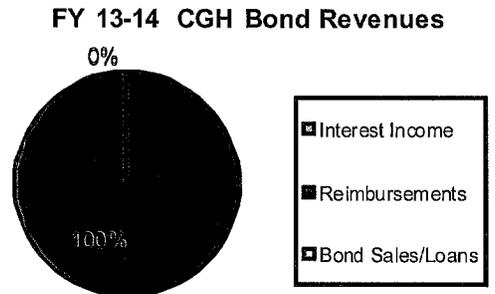
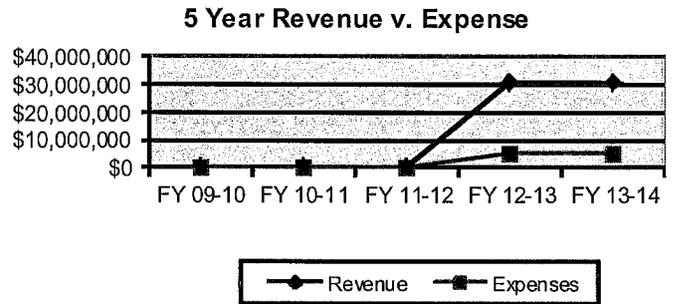
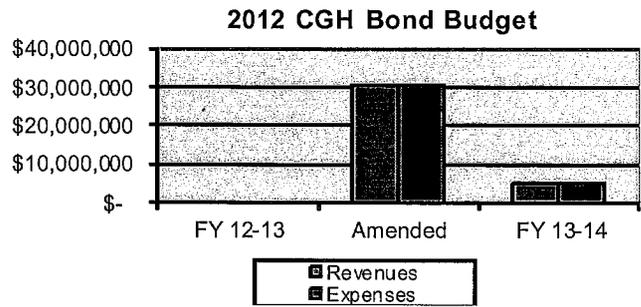
No Capital Expenses are associated with this fund.

Amended Budget Summary of Changes

Requested Budget Changes

Future Planning

No major changes anticipated.



REVENUE ESTIMATES

3400-00

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
2012 CGH Medical Center Bond Revenues						
Interest Income	38110	\$0	\$0	\$0	\$68	\$34
Reimbursements	38700	0	0	0	342,137	5,271,475
Proceeds - Bond Sales/Loans	39100	0	0	0	30,370,000	0
TOTAL 2012 CGH MEDICAL CENTER BOND FUNI		\$0	\$0	\$0	\$30,712,205	\$5,271,509

EXPENSE ESTIMATES

3400-37

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Materials & Services						
Principal Payment/Debt	71000	\$0	\$0	\$0	\$0	\$4,375,000
Interest Expense	72000	0	0	0	342,137	896,475
Payment of Debt Proceeds	89018	0	0	0	30,370,000	0
TOTAL 2012 CGH MEDICAL CENTER BOND FUNI		\$0	\$0	\$0	\$30,712,137	\$5,271,475

Section H

Benefits and Pensions

	Page
Health Insurance Fund	H-1
Illinois Municipal Retirement Fund	H-3
Social Security and Medicare Fund	H-5
Police Pension Fund	H-7
Fire Pension Fund	H-9

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Budget Summary

Fund: Health Insurance
Account: Insurance (7200-72)

Revenues

The Health Insurance Fund collects revenues from other funds within the City that pay for employees that receive health benefits. That accounts for nearly 75% of the revenues. The remainder of the revenues come from employee contributions, retiree contributions and our stop loss coverage reimbursements.

Operational Expenses

As a self-insured organization, most of our costs are related to health care claims. A small portion goes to administration, which covers claims processing, case management, case review, flex plan administration etc. Smaller portions yet go toward life insurance coverage and our contracted Employee Assistance Program (EAP).

Capital Expenses

No Capital Expenses are associated with this fund.

Amended Budget Summary of Changes

The Amended Revenue Budget was slightly over the original budget. This increase was due to an increase in retiree & COBRA contributions and investment interest.

The Amended Expense Budget was 4% higher than the original budget, mainly due to the amount of claims paid being more than originally expected.

Requested Budget Changes

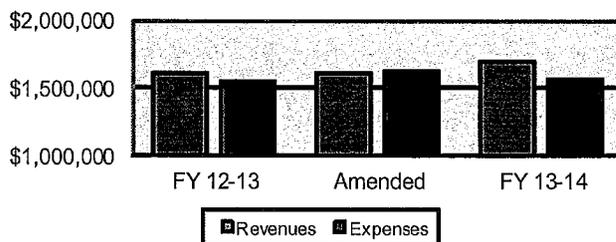
The Requested Revenue Budget represents a 5% increase from Amended. This increase represents increases in both employer and employee contributions.

The Requested Expense Budget represents a 3.2% decrease over Amended. This decrease is attributable to an expected decrease in health claims paid.

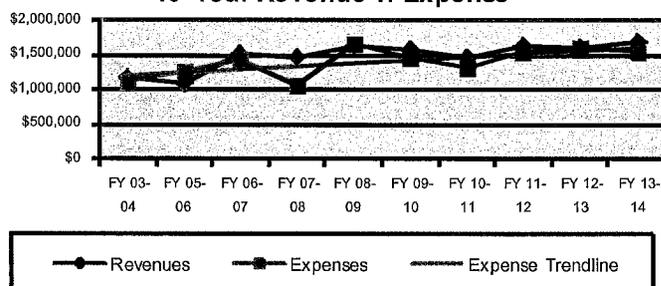
Future Planning

The Health Insurance Fund will continue to be a major issue with which to contend. Staff annually seeks quotes from different providers, but our case history and profile make us a difficult sell to insurers. Staff will continue to explore new ideas for cost containment but doesn't foresee a major change in the increasing cost trend.

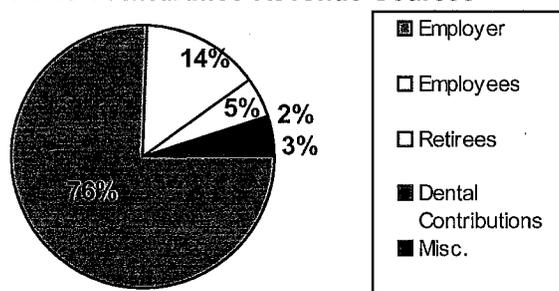
Health Insurance Budget



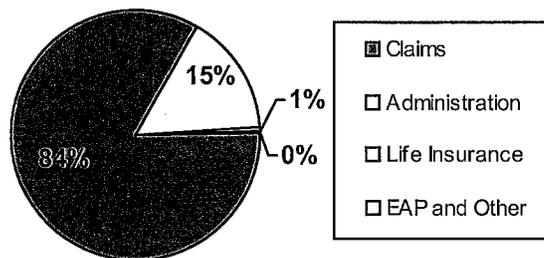
10 Year Revenue v. Expense



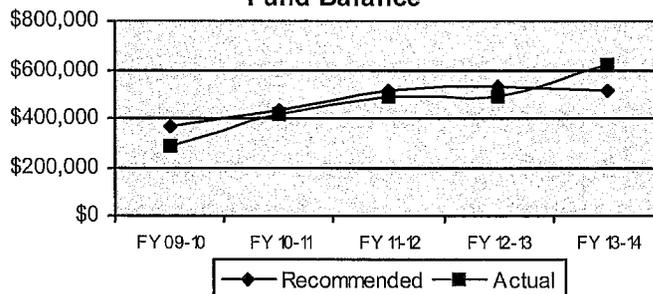
FY 13-14 Insurance Revenue Sources



FY 13-14 Insurance Expenses



Fund Balance



REVENUE ESTIMATES

7200-00

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Insurance & Pension Contributions						
Dependent Dental Premiums	37110	\$26,363	\$26,706	\$28,041	\$26,375	\$28,852
Retirees & COBRA Premiums	37120	97,487	92,573	56,561	88,596	79,756
Employer Contribution-General Fund	37210	841,600	883,680	919,027	919,027	983,359
Employer Contribution-Sewer Fund	37220	200,000	210,000	218,400	218,400	235,872
Employer Contribution-Library Board	37230	38,500	41,965	43,644	43,644	46,699
Employer Contribution-Coliseum Board	37240	15,750	16,500	17,160	17,160	18,361
Employee Insurance Contributions	37310	206,000	240,859	280,831	240,339	243,592
Ins. & Pension Contributions Subtotal:		\$1,425,700	\$1,512,283	\$1,563,664	\$1,553,541	\$1,636,491
Miscellaneous Revenues						
Interest Income	38110	\$690	\$408	\$400	\$292	\$295
Investment Interest	38120	10,254	14,725	11,500	26,728	26,995
Realized Gain/Loss on Investments	38140	0	0	0	0	0
Unrealized Gain/Loss on Inv	38190	0	15,503	0	0	0
Reimbursements & Misc Income	38700	25,000	93,329	30,000	28,712	30,000
Miscellaneous Revenues Subtotal:		\$35,944	\$123,965	\$41,900	\$55,732	\$57,290
Other Financing Sources						
Interfund Operating Transfer	39900	\$0	\$0	\$0	\$0	\$0
Other Financing Sources Subtotal:		\$0	\$0	\$0	\$0	\$0
TOTAL HEALTH INSURANCE FUND REVENUES:		\$1,461,644	\$1,636,248	\$1,605,564	\$1,609,273	\$1,693,781

EXPENSE ESTIMATES

7200-72

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Personnel						
Claims Paid	45110	\$1,106,638	\$1,330,891	\$1,300,000	\$1,375,534	\$1,307,075
Administration & Reins. Premium	45120	195,350	210,663	235,000	225,239	241,069
Life Insurance	45200	9,273	9,161	10,000	8,311	8,156
Personnel Subtotal:		\$1,311,261	\$1,550,715	\$1,545,000	\$1,609,084	\$1,556,300
Materials & Services						
Administrative Services	53500	\$3,440	\$3,469	\$3,500	\$3,440	\$3,720
Miscellaneous Charges	94900	1,223	1,193	1,200	666	1,300
Commodities Subtotal:		\$4,663	\$4,662	\$4,700	\$4,106	\$5,020
TOTAL HEALTH INSURANCE FUND EXPENSES:		\$1,315,924	\$1,555,377	\$1,549,700	\$1,613,190	\$1,561,320

Budget Summary

Fund: Illinois Municipal Retirement Fund (IMRF)
Account: IMRF (2600-26)

Revenues

The City's IMRF is principally funded through a tax levy, with other revenues from employer contributions from other funds and interest income. The fund had built up a large reserve over time, which are intentionally being drawn down, and those excess reserves are now being used as part of the revenue stream.

Operational Expenses

IMRF Trustees set the rate employers must contribute to the fund. This rate varies by year.

Capital Expenses

No Capital Expenses are associated with this fund.

Amended Budget Summary of Changes

The Amended Revenue Budget is 2.6% lower than the original budget due to lower than expected investment income.

The Amended Expense Budget is 5.6% higher than the original budget due to an increase in retirement contributions.

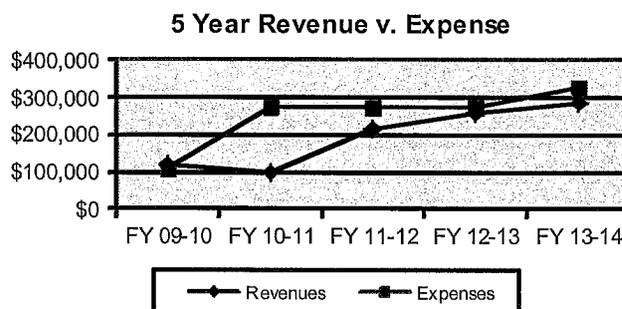
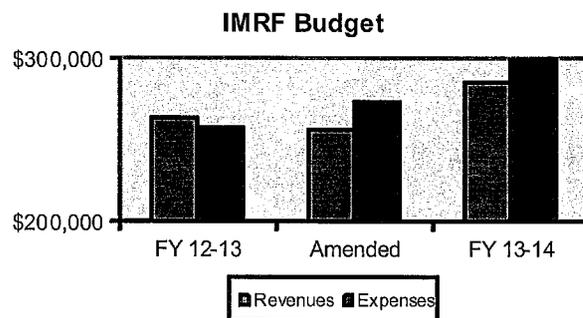
Requested Budget Changes

The Requested Revenue Budget for FY 13-14 reflects a 10.2% increase from the amended FY 12-13 budget, which is mainly due to the increase in the employer pension contribution.

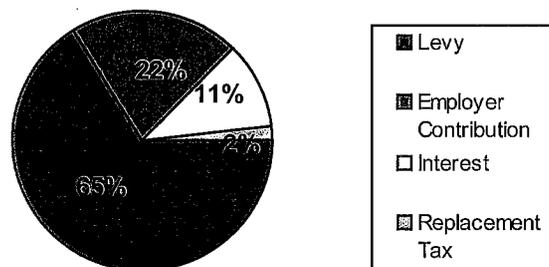
The Requested Expense Budget for FY 13-14 reflects a 15.7% increase from the Amended FY 12-13 budget. This reflects the increase in the IMRF rate from 11.14% to 12.25%. In 2014, the rate is expected to decrease to 11.95%.

Future Planning

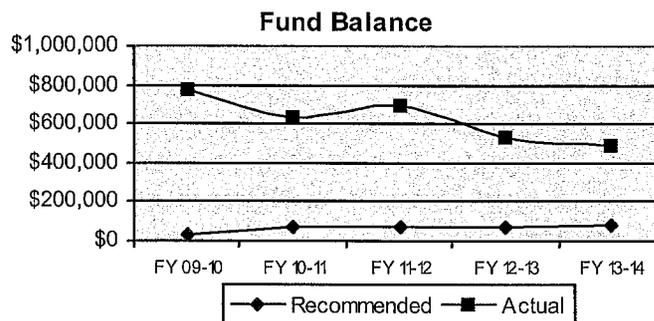
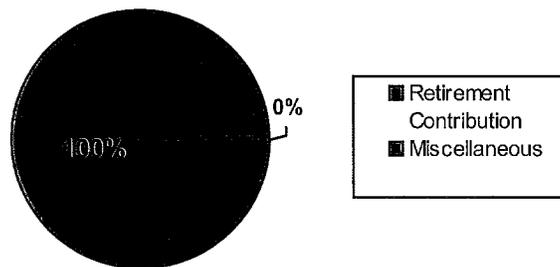
This fund should remain fairly consistent over the next decade. Staff will continue to recommend drawing down the excess reserves at a measured pace until the reserves are near recommended levels.



FY 13-14 IMRF Revenue Sources



FY 13-14 IMRF Expenses



**ILLINOIS MUNICIPAL RETIREMENT
FUND**

FY 2013/2014 BUDGET

REVENUE ESTIMATES

2600-00

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
IMRF Revenues						
Property Taxes	31100	\$54,862	\$114,167	\$180,000	\$179,184	\$189,000
State Replacement Tax	34200	5,050	5,050	5,050	5,050	5,050
Employer Pension Contribution	37400	35,000	38,500	42,350	42,350	61,626
Interest Income	38110	223	87	86	60	61
Investment Interest	38120	18,821	30,557	35,979	29,946	30,245
Realized Gain/Loss on Investment	38140	(1,083)	0	0	0	0
Unrealized Gain/Loss on Investment	38190	(14,226)	24,463	0	0	0
Reimbursements	38700	0	0	0	0	0
TOTAL IMRF FUND REVENUES		\$98,647	\$212,824	\$263,465	\$256,590	\$285,982

EXPENSE ESTIMATES

2600-26

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Personnel						
Retirement Contribution	45400	\$ 271,578	\$ 271,955	\$ 257,477	\$ 272,596	\$ 323,333
Miscellaneous Charges	94900	25	80	5	256	256
TOTAL IMRF FUND EXPENSES		\$271,603	\$272,035	\$257,482	\$272,852	\$323,589

Budget Summary

Fund: Social Security
Account: Social Security (2700-27)

Revenues

The Social Security Fund collects revenues from funds that carry employee wages to pay the federal government for the employer's share of social security payroll tax.

Operational Expenses

The Social Security Fund's sole expense is payment to the federal government for the City's share of the social security payroll tax.

Capital Expenses

No Capital Expenses are associated with this fund.

Amended Budget Summary of Changes

The Amended Revenue Budget changed slightly from the original FY 12-13 Budget, with a small increase in the State Replacement Tax.

The Amended Expenses did not change very much from the original FY 12-13 Expenses.

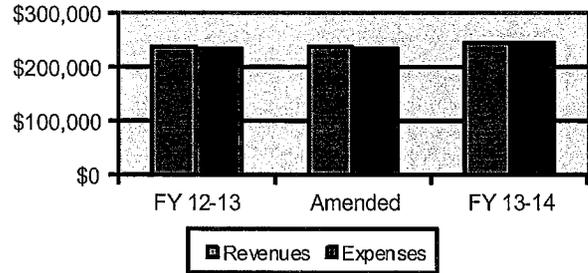
Requested Budget Changes

The Requested Budget is up slightly for FY 13-14 accommodating the change in total payroll of contract and non-contract employees eligible for social security.

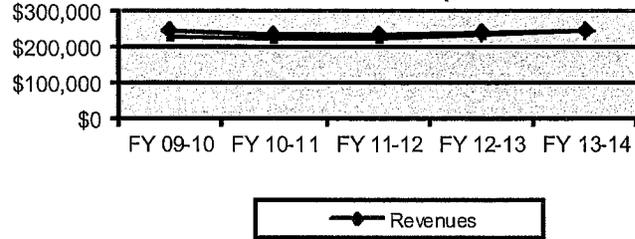
Future Planning

This fund should remain fairly consistent over the next decade as it is directly tied to payroll unless the federal government were to make changes to the Social Security system.

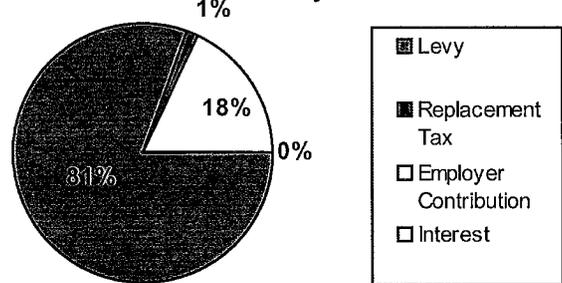
Social Security Budget



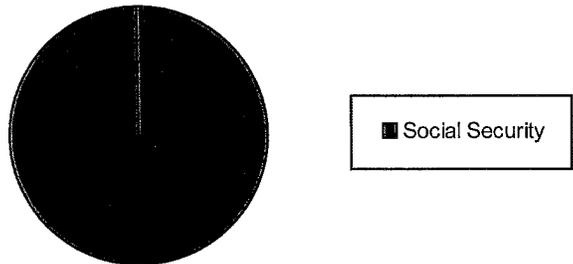
5 Year Revenue v. Expense



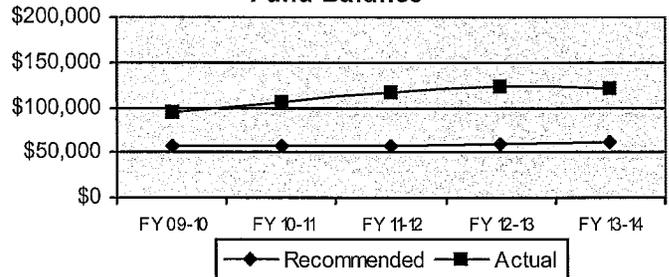
FY 13-14 Social Security Revenues



FY 13-14 Social Security Expenses



Fund Balance



REVENUE ESTIMATES

2700-00

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Social Security Revenues						
Property Taxes	31100	\$190,581	\$189,566	\$194,887	\$193,980	\$196,911
State Replacement Tax	34200	4,046	3,569	0	3,436	3,402
Employer Pension Contribution	37400	40,000	41,000	41,720	41,720	43,500
Interest Income	38110	284	232	236	130	131
Reimbursements	38700	0	0	0	0	0
TOTAL SOCIAL SECURITY FUND REVENUES:		\$234,911	\$234,367	\$236,843	\$239,266	\$243,944

EXPENSE ESTIMATES

2700-27

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Personnel						
Social Security/Medicare	45300	\$223,881	\$223,855	\$233,101	\$233,301	\$245,345
Other Expenses						
Interfund Operating Transfer	99900	\$0	\$0	\$0	\$0	\$0
TOTAL SOCIAL SECURITY FUND EXPENSES:		\$223,881	\$223,855	\$233,101	\$233,301	\$245,345

Budget Summary

Fund: Police Pension
Account: Police Pension (7600-76)

Revenues

The majority of Police Pension revenues are derived from the investment and interest returns together with investment gains. The two other revenue sources are the Police Pension Levy and employee contributions. An actuarial study is performed annually and a recommended contribution is developed. The Police Pension Board is charged with managing the investments.

Operational Expenses

The Police Pension Fund pays retirees, dependent and disability pensions for former employees of the Sterling Police Department. The only other costs are those associated with managing the investments, actuarial studies and accounting.

Capital Expenses

The Police Pension Fund incurs no capital expenses.

Amended Budget Summary of Changes

Amended revenues were 3.1% lower than expected. This decrease was mainly attributable to investment interest being lower than expected.

The Amended expenses were .9% lower than budgeted, which was due to lower retiree pension costs.

Requested Budget Changes

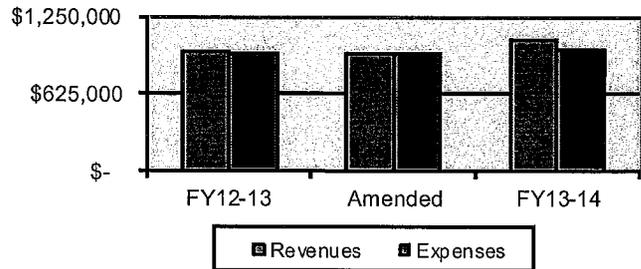
The budget request revenues are 11.7% higher than last year's amended budget. This increase is mainly attributable to property tax income and employee pension contributions.

Expenses will also be higher (4.3%) due to pension costs.

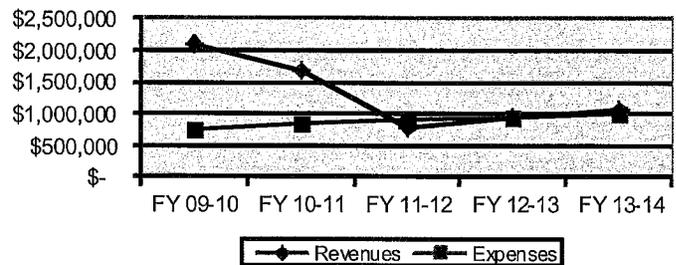
Future Planning

Statutes request that Pension Funds be funded at 100% by 2033. The Police Pension fund is in very good shape and has approximately \$11 million in assets. The Police Pension is currently funded at 70.31%.

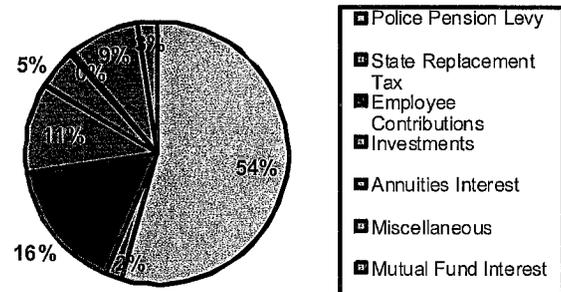
Police Pension Budget



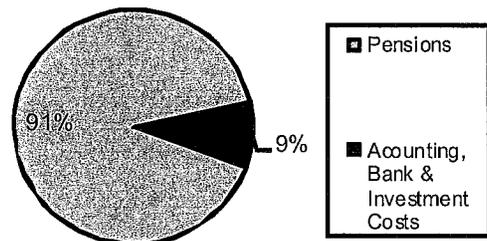
5 Year Revenue v. Expense



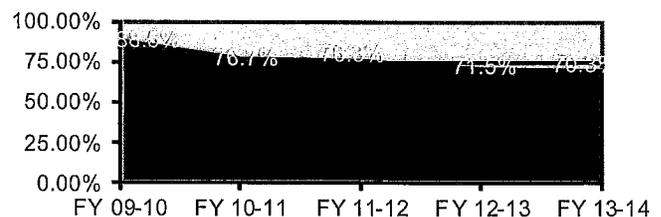
FY 13-14 Police Pension Revenues



FY 13-14 Police Pension Expenses



Funded Ratio



POLICE PENSION FUND

FY 2013/2014 BUDGET

REVENUE ESTIMATES

7600-00

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Police Pension Revenues						
Property Taxes	31100	\$405,403	\$451,738	\$475,884	\$473,605	\$582,500
State Replacement Tax	34200	22,700	22,700	22,700	22,700	22,700
Employee Pension Contributions	37300	155,971	161,631	169,965	160,240	172,587
Interest Income	38110	222	295	263	275	276
Investment Interest	38120	148,758	76,408	162,717	117,234	118,406
Realized Gain/Loss On Investments	38140	(51,435)	(151,314)	0	0	0
Annuities Interest	38150	48,976	50,863	52,463	52,388	53,960
Mutual Fund Interest	38160	46,595	78,544	80,800	92,071	92,992
Stock Dividends	38170	0	10,667	8,787	25,497	25,752
Unrealized Gain/Loss	38190	879,058	56,388	0	0	0
Reimbursements	38700	11,942	12,047	3,204	2,434	2,458
TOTAL POLICE PENSION FUND REVENUES:		\$1,668,190	\$769,967	\$976,738	\$946,444	\$1,071,691

EXPENSE ESTIMATES

7600-76

ACCOUNT TITLE	ACCT NO	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Personnel						
Retiree Pensions	46110	\$612,514	\$671,321	\$737,128	\$703,469	\$705,176
Disability Pensions	46120	57,716	68,977	68,977	79,298	112,876
Widow & Children Pensions	46130	98,805	78,754	63,212	75,670	79,823
Refunds of Pensions	46200	0	0	5,000	6,000	5,000
Personnel Subtotal:		\$769,035	\$819,052	\$874,317	\$864,437	\$902,875
Materials & Services						
Accounting Services	53100	\$4,000	\$4,250	\$4,250	\$4,250	\$4,250
Medical	53300	\$5,023	\$0	\$3,000	\$1,200	\$3,000
Other Professional Services	54900	1,450	1,650	1,450	1,450	1,450
Postage & Freight	55100	142	137	130	130	130
Dues	56100	2,627	2,894	2,950	3,075	3,075
Travel Expense	56200	1,695	1,209	2,600	1,850	2,600
Other Contractual Services	59900	0	0	0	0	0
Bank Expenses	66800	63,873	62,600	67,170	70,631	72,750
Miscellaneous Charges	94900	1,500	19,133	2,000	2,000	2,000
Materials & Services Subtotal:		\$80,310	\$91,873	\$83,550	\$84,586	\$89,255
TOTAL POLICE PENSION FUND EXPENSES:		\$849,345	\$910,925	\$957,867	\$949,023	\$992,130

Budget Summary

Fund: Fire Pension
Account: Fire Pension (7700-77)

Revenues

The majority of Fire Pension revenues are derived from the investment and interest returns together with investment gains. The two other revenue sources are the Fire Pension Levy and employee contributions. An actuarial study is performed annually and a recommended contribution is developed. The Fire Pension Board is charged with managing the investments.

Operational Expenses

The Fire Pension Fund pays retirees, dependent and disability pensions for former employees of the Sterling Fire Department. The only other costs are those associated with managing the investments, actuarial studies, accounting, and other administrative expenses.

Capital Expenses

The Fire Pension Fund incurs no capital expenses.

Amended Budget Summary of Changes

Amended revenues were 4.5% higher than expected in the FY 12-13 budget. This increase was in mutual fund investment interest and stock dividends, which exceeded expectations.

The amended expenses were 8.5% over budget, which was mainly attributable to retiree pensions and refunds of pensions.

Requested Budget Changes

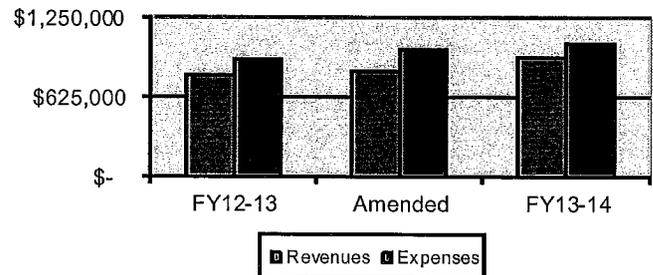
The budget request revenues were 10.6% over budget. This was mainly attributable to property taxes and employee pension contributions.

Expenses are expected to increase 5%. This increase is largely due to retiree pensions.

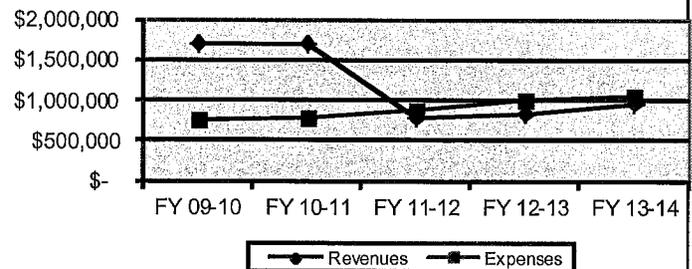
Future Planning

Statutes request that Pension Funds be funded at 100% by 2033. The Fire Pension fund is in very good shape and has approximately \$11 million in assets. The Fire Pension is currently funded at 70.94%.

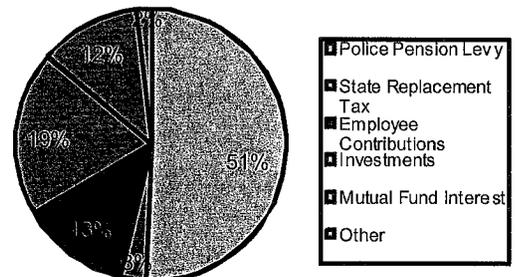
Fire Pension Budget



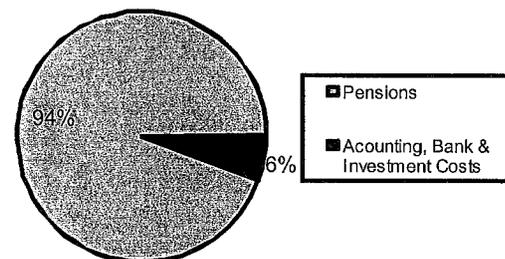
5 Year Revenue v. Expense



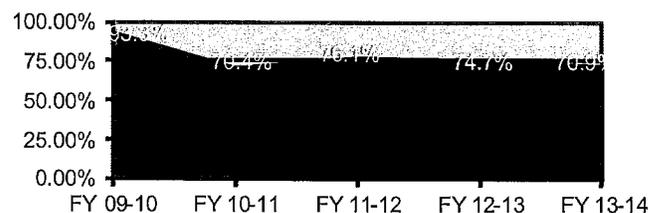
FY 13-14 Fire Pension Revenues



FY 13-14 Fire Pension Expenses



Funded Ratio



REVENUE ESTIMATES

7700-00

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Fire Pension Revenues						
Property Taxes	31100	\$383,234	\$427,097	\$387,260	\$385,493	\$474,750
State Replacement Tax	34200	28,900	28,900	28,900	28,900	28,900
Employee Pension Contributions	37300	114,076	105,781	109,066	114,000	121,000
Interest Income	38110	3,385	804	798	76	77
Investment Interest	38120	192,427	169,482	178,569	181,578	183,394
Realized Gain/Loss On Investments	38140	7,370	(168,134)	0	0	0
Annuities Interest	38150	0	0	0	0	0
Mutual Fund Interest	38160	58,589	90,178	90,543	112,099	113,220
Stock Dividends	38170	8,884	5,918	6,418	17,073	17,244
Unrealized Gain/Loss	38190	898,182	114,027	0	0	0
Reimbursements	38700	6,287	0	0	0	0
TOTAL FIRE PENSION FUND REVENUES		\$1,701,834	\$774,053	\$801,554	\$839,219	\$938,585

EXPENSE ESTIMATES

7700-77

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2011-12	REQUEST 2012-13
Personnel						
Retiree Pensions	46110	\$597,966	\$655,575	\$698,000	\$763,000	\$830,000
Disability Pensions	46120	\$67,601	\$68,516	\$70,000	\$71,000	\$72,000
Widow & Children Pensions	46130	\$58,261	\$92,011	\$93,000	\$93,000	\$93,000
Refunds of Pensions	46200	\$0	\$6,714	\$0	\$14,129	\$0
Personnel Subtotal		\$723,828	\$822,816	\$861,000	\$941,129	\$995,000
Materials & Services						
Accounting Service	53100	\$4,000	\$4,250	\$4,250	\$4,250	\$4,200
Medical Service	53300	112	1,900	1,500	1,500	1,500
Other Professional Services	54900	3,800	3,150	3,800	7,225	5,000
Postage & Freight	55100	156	121	200	200	200
Dues	56100	0	500	500	500	500
Travel Expense	56200	730	178	2,000	2,000	2,000
Other Contractual Services	59900	33,652	35,223	35,923	38,636	39,795
Office Supplies	65100	14	0	300	200	200
Bank Expenses	66800	5,892	3,640	5,000	5,000	5,000
Miscellaneous Charges	94900	3,341	3,525	5,000	4,500	4,500
Materials & Services Subtotal		\$51,697	\$52,487	\$58,473	\$64,011	\$62,695
TOTAL FIRE PENSION FUND EXPENSES		\$775,525	\$875,303	\$919,473	\$1,005,140	\$1,057,695

Section I

Capital Projects

	Page
Capital Projections Introduction	I-1
Lynn Boulevard Project Fund Bond Issue	I-2
McFalls Landfill Project Fund	I-4
Capital Fund	I-6

CAPITAL PROJECTIONS

INTRODUCTION:

Capital Expenditures: Any significant expenditure incurred to acquire or improve a capital asset (i.e. land, buildings, engineering structures, machinery and equipment). It normally confers a benefit lasting beyond three (3) years and results in the acquisition or extension of the life of a fixed asset.

Nonrecurring capital expenditures: Expenditures that are not purchased on a regular basis. Their benefit lasts beyond (3) years.

2013/2014 Capital Expenditures:

Projects

Streetscape
Payroll Software
Police Corona Software
Demolition 102 Avenue A
Demolition 13 E. 4th St
Demo of 204 W 5th St
Demo of 902 4th Avenue
Demo of 1820 16th Avenue
Demo of 1604 Griswold Avenue
Remove trailer at 1102 Dillon Ave
Stormwater Detention
Asbestos Remediation
Fire Main Station Generator
Police Video Recording System
PW Building Expansion
PW Sidewalk, Curb & Gutter
PW Snowblower
PW Backhoe
PW Slipform Paver
PW Pickup and plow
PW street Reconstruction
PW sprinkler
SW Detention Dredging - Thomas
CE Hybrid Vehicle

Budget Summary

Fund: Lynn Boulevard
Account: Lynn Boulevard (1500-15)

Revenues

The Lynn Boulevard Fund was initialized to accept the Bond Proceeds used to extend Lynn Boulevard. The few remaining proceeds not already used for Lynn Boulevard will be used for bond payments. The only other source for revenue is local option sales tax, of which just enough will be deposited to repay the bonds, which paid for the construction.

Operational Expenses

Most of the Fund will hereafter be used exclusively for principal and interest payments and incidental bond expense costs.

Capital Expenses

2007-08 was the last year for any capital expenditures, and those were used for the intersection of Lynn Boulevard at Lincolnway at the western terminus of Lynn Boulevard

Amended Budget Summary of Changes

Amended revenues and expenditures were almost the same as the FY 13-14 Budget.

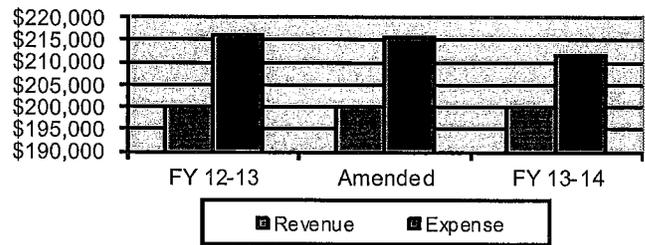
Requested Budget Changes

As originally intended, the budget request reflects enough local option sales tax money to ensure payment of the bond principal and interest.

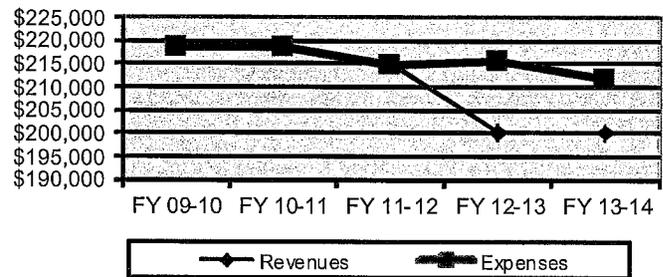
Future Planning

Continue making principal and interest payment on the bonds which expire in 2015. The account will act as an "in-and-out" account for the bond payments. As a "General Obligation, Alternate Revenue Source" bond, no large reserve will be kept in this fund. A portion of the Local Option Sales Tax will be receipted to the account annually to ensure a sufficient amount is in the fund to make the bond payments.

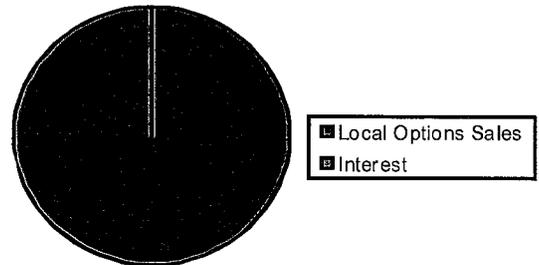
Lynn Boulevard Budget



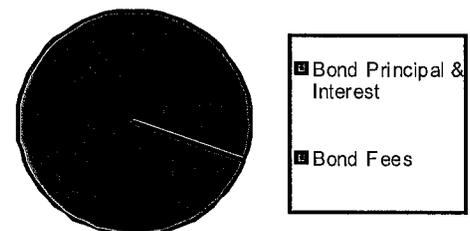
5 Year Revenue v. Expense



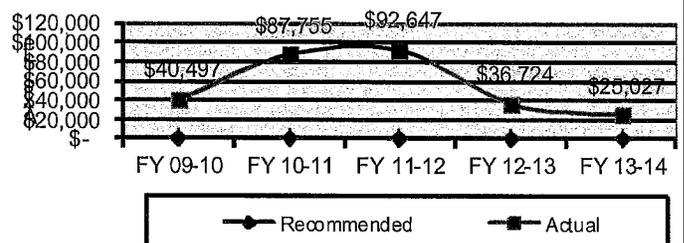
FY 13-14 Lynn Boulevard Revenues



FY 13-14 Lynn Boulevard Expenses



Fund Balance



**LYNN BOULEVARD PROJECT FUND
BOND ISSUE**

FY 2013/2014 BUDGET

REVENUE ESTIMATES

1500-00

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Miscellaneous Revenues						
Local Option Sales Tax	31305	\$218,561	\$215,000	\$200,000	\$200,000	\$200,000
Bond Proceeds Interest	38125	249	104	50	73	74
Reimbursements	38740	0	0	0	0	0
Bond Proceeds	39100	0	0	0	0	0
Bond Premium	39130	0	0	0	0	0
Interfund Operating Transfer	39900	0	0	0	0	0
TOTAL LYNN BOULEVARD PROJECT REVENUES:		\$218,810	\$215,104	\$200,050	\$200,073	\$200,074

EXPENSE ESTIMATES

1500-15

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Materials & Services						
Engineering	54920	\$0	\$0	\$0	\$0	\$0
Bond Issuance Expense	54945	0	0	0	0	0
Other Contractual Services	59900	0	0	0	0	0
Bond Expense	66820	838	629	599	428	441
Principal Expense	71000	175,000	195,000	200,000	200,000	200,000
Interest Expense	72000	42,767	19,200	15,300	15,300	11,300
Materials & Services Subtotal		\$218,605	\$214,829	\$215,899	\$215,728	\$211,741
Capital & Other Expenses						
Land	81000	\$0	\$0	\$0	\$0	\$0
Construction	89200	0	0	0	0	0
Payments to Refunded Bond Agen	99940	0	0	0	0	0
Capital & Other Expenses Subtotal		\$0	\$0	\$0	\$0	\$0
TOTAL LYNN BOULEVARD PROJECT EXPENSES:		\$218,605	\$214,829	\$215,899	\$215,728	\$211,741

Budget Summary

Fund: McFalls Landfill Project
Account: McFalls Landfill (1700-17)

Revenues

The McFalls Landfill Project Fund was created to address necessary remediation to the McFalls Landfill. Revenues come from court-ordered third party settlements and contributions from the City via transfers from the General Fund.

Operational Expenses

The landfill required ongoing well monitoring which ended in 2011.

Capital Expenses

Funds were used to clean the area, cap the area and install monitoring systems. Closing and abandoning of the monitoring wells occurred in the 2008-09 fiscal year. Monitoring of the area continued in FY 10-11.

Amended Budget Summary of Changes

Amended revenues and expenses are as predicted. The final closure report was completed in FY 10-11.

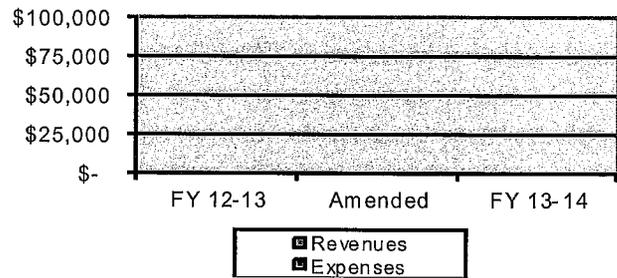
Requested Budget Changes

The majority of the project is complete. Mrs. McFalls should be responsible for additional testing costs in the future.

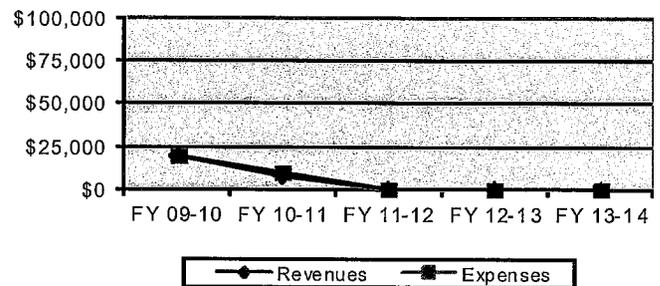
Future Planning

The Project was finished in FY 10-11. Close-out will also include a final report to the State. As a fund potentially nearing closeout and minimal remaining costs to the City, staff recommends a minimal reserve for the fund. After all third party settlements are paid, including ongoing contributions from Mr. McFalls, any existing deficits at the time of the fund's close-out will require funding from grants or the General Fund, which this fund is currently borrowing against.

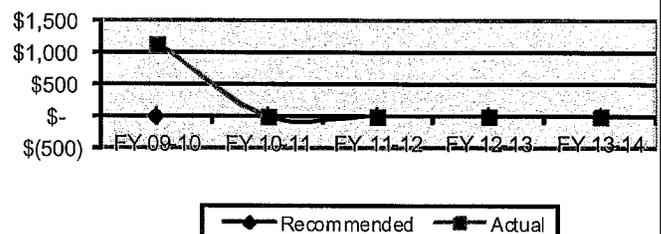
McFalls Landfill Budget



5 Year Revenue v. Expense



Fund Balance



REVENUE ESTIMATES

1700-00

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Revenues						
Third Party Settlements	34217	\$7,915	\$0	\$0	\$0	\$0
Grants/Other Donations	34417	0	0	0	0	0
Interest Income	38110	0	0	0	0	0
Intergovernmental Operating Transfer	39900	0	0	0	0	0
TOTAL MCFALLS LANDFILL REVENUES:		\$7,915	\$0	\$0	\$0	\$0

EXPENSE ESTIMATES

1700-17

ACCOUNT TITLE	ACCT NO.	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Materials & Services						
Clay Cap Work Plan	53217	\$0	\$0	\$0	\$0	\$0
Groundwater Monitoring Plan	53517	0	0	0	0	0
Site Survey & Project Coordination	54917	0	0	0	0	0
Equipment Rental	59200	0	0	0	0	0
Semi-Annual Well Monitoring	87000	0	0	0	0	0
Groundwater Monitoring Well Installation	87017	0	0	0	0	0
Abandonment of Site Wells	87018	0	0	0	0	0
Oversight of Clay Cap installation	87019	0	0	0	0	0
Clay Cap Closure Report	87020	0	0	0	0	0
Final Closure Report	87100	0	0	0	0	0
Miscellaneous Charges	94900	9,065	0	0	0	0
TOTAL MCFALLS LANDFILL EXPENSES:		\$9,065	\$0	\$0	\$0	\$0

Budget Summary

Fund: Capital Fund
Account: Capital Fund (1800-00)

Expenses

The Capital Fund is a fairly new fund created in the budget to finance and deliver capital projects. The Fund will be financed through a one-time transfer from the General Fund and the Local Option Sales Tax. Expenses will be related to the engineering and construction of capital projects including street repairs, demolitions, and equipment purchases. Qualifying expenses are non-reoccurring purchases over \$15,000.

Amended Budget Summary of Changes

Amended Revenues increased by 1.4% due to an increase in Local Option Sales Tax and investment income.

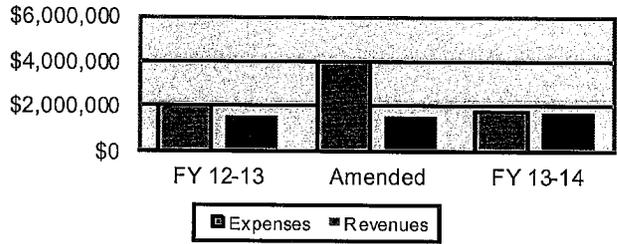
Amended Expenses increased 49% due to capital project expenses such as PW building expansion, new software, home demolitions, and an advance to the GSDC for redeveloping the downtown Sterling Theater.

Requested Budget Changes

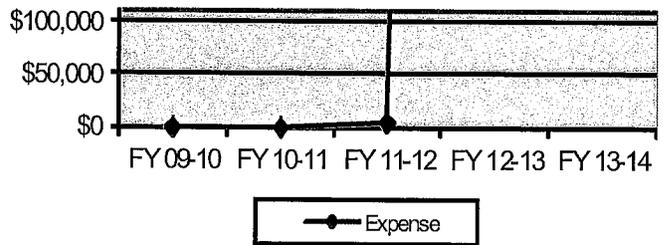
The Requested Budget Revenues for FY 13-14 have increased 8.9% from FY 12-13 due to an increase in the Interfund Operating Transfer.

The Requested Budget Expenses for FY 13-14 have decreased 56% from FY 12-13 due to the completion of several capital projects and one-time FY 12-13 payouts for things such as vehicles and software.

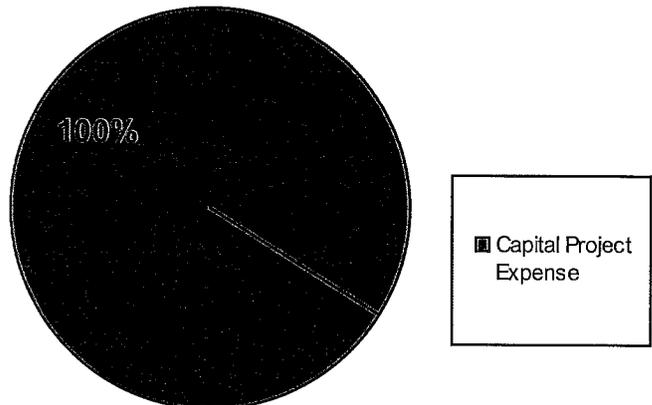
Capital Fund Budget



5 Year Expense Tracking



FY 13-14 Capital Fund Expenses



REVENUE ESTIMATES

1800-00

ACCOUNT TITLE	ACCT	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Revenue						
Local Option Sales Tax	31305	\$0	\$0	\$1,033,428	\$1,118,249	\$1,135,023
Interest Income	38110	\$0	\$0	\$1,000	\$56	\$57
Investment Income	38120	0	0	80,000	88,081	88,962
Donations	38300	0	0	100,000	50,000	50,000
Unrealized Gain/Loss on Investment	38190	0	0	0	0	0
Interfund Operating Transfer	39900	0	0	342,250	322,250	459,500 ¹
TOTAL CAPITAL FUND REVENUES		\$0	\$0	\$1,556,678	\$1,578,636	\$1,733,542

¹ Interfund Operating Transfer

FY 12/13 \$ 342,250 From General Fund
 Amended \$ 322,250 From General Fund
 FY 13/14 \$ 561,750 From General Fund

EXPENSE ESTIMATES

1800-18

ACCOUNT TITLE	ACCT	ACTUAL 2010-11	ACTUAL 2011-12	BUDGET 2012-13	AMENDED 2012-13	REQUEST 2013-14
Bank Expense	66800	\$0	\$0	\$0	\$100	\$103
Capital Expense	99910	\$0	\$4,353	\$2,047,150	\$1,712,398	\$1,785,790
Cap Adv to GSDC - Theater Reno	99913	\$0	\$0	\$0	\$300,000	\$250,000
TOTAL CAPITAL EXPENSE FUND		\$0	\$4,353	\$2,047,150	\$2,012,498	\$2,035,893
Projects						
Streetscape				150,000	159,981	150,000
Payroll Software				16,250	0	16,250
Police Corona Software					19,600	
Demolition 102 Avenue A				10,000	15,205	
Demolition 13 E. 4th St						0
Demo of 204 W 5th St					19,960	
Demo of 902 4th Avenue						20,260
Demo of 1820 16th Avenue						20,260
Demo of 1604 Griswold Avenue						20,260
Remove trailer at 1102 Dillon Ave						10,260
Stormwater Detention				85,000	92,702	
Asbestos Remediation				250,000	210,000	
Fire Main Station Generator						38,000
Police Video Recording System						44,000
PW Building Expansion				125,000	141,406	12,500
PW Sidewalk, Curb & Gutter				100,000	86,127	100,000
PW Snowblower				125,000		
PW Backhoe				45,000	40,955	
PW Slipform Paver						124,000
PW Pickup and plow						36,000
PW street Reconstruction				1,113,400	906,895	1,134,000
PW sprinkler						60,000
SW Detention Dredging - Thomas						
CE Hybrid Vehicle				27,500	19,567	
TOTAL CAPITAL EXPENSE PROJECTS		\$0	\$4,353	\$2,047,150	\$1,712,398	\$1,785,790

Section J

APPENDIX

	Page
Description of Debt	J-1
Long-Term Debt - Bonds	J-4
Long-Term Debt - Enterprise Funds	J-5
Long-Term Debt - Other	J-6
Glossary of Terms	J-7

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DESCRIPTION OF DEBT

Debt Administration

The City has and still uses bonds to fund major projects. These projects consist of infrastructure improvements as well as the creation of new infrastructure. The City of Sterling currently has outstanding debt in eleven (10) Funds, including five (5) General Obligation Bonds, two special service area bonds, one revenue bond, three (3) various local loans, three (2) EPA loans, and two redevelopment agreement debts.

Sterling's debt is regulated under Illinois State Statute 50 ILCS 405: Local Government Debt Limitation Act.

**Please note that the debt information provided below on this page is for FY11-12. Data is not available for FY12-13 until October 2013, due to the scheduling of audits.*

Legal Debt Margin

The legal debt margin is set by Illinois State and is outlined in the State Code. The legal debt limit for a city is 8.625% of the estimated market value of all real property within the city (assessed value), and the debt margin is the difference between the debt limit and applicable outstanding debt. The legal debt margin for City of Sterling is calculated in the following table:

Total Valuation of 2011 Levy Year (Includes TIF)	\$176,977,785
Statutory Debt Limitation- 8.625% of Assessed Valuation	\$15,264,334
Less Outstanding Debt (Exclusive of Revenue Bonds) General Obligation	\$163,770
Legal Debt Margin	\$15,100,564

DEBT AS OF 4/30/12

Loans/Debt	Type	Interest Rate	Principal Payments	Interest Paid
2010 Lincolnway-Lynn TIF	G.O.	2.50% - 5.25%	\$60,000	\$272,787.50
2010 CBD TIF	G.O.	2.0%	\$425,000	\$17,400
2010 Lynn Blvd	G.O.	2.00% - 3.00%	\$195,000	\$19,200
2010 Coliseum Bonds	G.O.	3.80% - 7.50%	\$0	\$270,403.95
2005 MFT Bonds	G.O.	2.80% - 3.75%	\$130,000	\$31,297.50
2003 RRR TIF	Revenue	variable	\$155,000	\$9,421.57

SECTION J

1998 Greenridge	S.S.A.	6.00%	\$23,891.91	\$14,188.16
1995 Tori Pines	S.S.A.	5.50%	\$25,500	\$6,819.86
1991 IL EPA Clarifier	EPA Loan	3.59%	\$49,023.55	\$1,323.81
1997 IL EPA N Locust	EPA Loan	2.89%	\$116,944.44	\$24,988.14
2006 IL EPA Diffuser	EPA Loan	2.50%	\$37,367.42	\$16,471.74
Dump Truck loan	Local loan	2.69%	\$49,634.28	\$2,076.70
Farmers Market Roof	Local loan	2.76%	\$23,375.52	\$709.44
SCBA Sauk Valley Loan	Local loan	2.65%	\$64,451.20	\$548.80
Peter Harkness Redevelopment	Redevelopment Agreement	0%	\$0	\$0
Sauk Valley Bank & Trust	Redevelopment Agreement	0%	\$25,000.00	\$0

DEBT LEVELS

Long Term Debt

At the end of FY11/12, the City had \$17,493,856 in bonds and notes outstanding, which is a decrease of \$1,078,957, or 5.8%, over the prior year.

During FY11/12, the City took out loans for the following:

- Dump truck loan for \$99,972
- Farmers Market roof loan for \$91,620
- SCBA air pack loan for \$109,639

The City remains an "A+" rating from Standard & Poor's for general obligation debt.

State statute limits the amount of general obligation debt a governmental entity may issue to 8.625% of its total assessed valuation. The FY11/12 debt limit for the City is \$15,264,334, which is significantly in excess of the City's outstanding general obligation debt of \$0.

At the end of FY11/12, the City had \$17,493,856 in bonds and notes outstanding, which is a decrease of \$1,078,957, or 5.8%, from the prior fiscal year. The City maintains an "A+" rating from Standard and Poor's for general obligation debt.

Economic Factors and FY12/13 Budgets and Rates

The City Council and staff consider many factors while preparing the budget. One concern taken into consideration while preparing the FY11/12 budget is the status of the economy, which takes into account the following:

- The weakening of the economy and declines in the market resulting in lower investment returns and restricting access to capital.
- Rising fuel costs that result in higher costs of most tangible items (ex: supplies).

- Plant and equipment needs for replacement of aged equipment.

Amounts available for appropriate in the GF budget for the 2013 fiscal year are \$9,633,299, a decrease of 14.3% from the final fiscal year 2012 budget of \$11,245,878. The movement of local option sales tax and some donation revenue to the Capital Fund is the main cause of this expected decrease. These revenues will be moved because they are to be spent on capital projects, which is the purpose of the Capital Fund.

Budgeted expenditures in the General Fund are expected to decrease \$5,533,992, or approximately 36.5%, to \$9,632,476. The largest increments of this decrease are as follows:

- Expenses related to capital purchases or capital projects will now be spent out of the Capital Fund. In the past, these were spent out of the General Fund.
- The operating transfer from the GF to the Capital Fund is expected to be significantly lower than it was for fiscal year 2012. The transfer for fiscal year 2012 was very large (\$4,266,899) because this was the first year the City implemented a fund balance policy.

If these estimates are realized, the City's budgetary General Fund balance is expected to increase by \$823 by close of fiscal year 2013.

Client Name: City of Sterling, Illinois
 Year Ended: 4/30/2012

Workpaper Ref _____

Account: Long-Term Debt - Bonds

Initial & Date _____

	INTEREST RATE	FUND	4/30/11 BALANCE	ISSUANCES	PRINCIPAL	4/30/12 BALANCE	CURRENT PORTION	LONG-TERM PORTION	DAYS ACCRUED	FOR GASB 34 PURPOSES				
										INTEREST PAID	4/30/2011 ACCR INT	INTEREST PAID	4/30/2012 ACCR INT	INTEREST EXPENSE
Revenue Bonds														
2010A General Obligation Bonds - Lincolnway-Lynn TIF (\$6,120,000)	2.50% - 5.25%	TIF - 3371	6,120,000.00	-	60,000.00	6,060,000.00	-	6,060,000.00	0/365	-	272,787.50	-	-	272,787.50
2010B General Obligation Refunding Bonds - CBD TIF (\$1,270,000)	2.00%	TIF- P&I - 3381	870,000.00	-	425,000.00	445,000.00	-	445,000.00	0/365	-	17,400.00	-	-	17,400.00
2010C General Obligation Refunding Bonds - Lynn Blvd (\$995,000)	2.00% - 3.00%	Lynn Blvd - 1500	805,000.00	-	195,000.00	610,000.00	-	610,000.00	0/365	-	19,200.00	-	-	19,200.00
2010D Taxable General Obligation Bonds - Coliseum (\$4,000,000)	3.80% - 7.50%	Coliseum - 3500	4,000,000.00	-	-	4,000,000.00	-	4,000,000.00	120/365	56,819.69	270,403.95	49,972.60	-	263,536.86
2005 General Obligation Refunding Bonds - MFT (\$1,535,000)	2.80% - 3.75%	MFT - 2100	875,000.00	-	130,000.00	745,000.00	140,000.00	605,000.00	60/365	4,947.95	31,297.50	4,212.82	-	30,562.37
2003 TIF Revenue Bonds - Rock River Redev. (\$4,245,000)	Variable	TIF - 3385	3,675,000.00	-	155,000.00	3,520,000.00	180,000.00	3,340,000.00	29/365	11,095.48	9,421.57	10,627.51	-	8,953.60
1998 Special Service Area Bonds Greentidge (\$370,000)	6.00%	SSA - 3684	236,469.37	-	23,891.91	212,577.46	25,325.42	187,252.04	197/365	7,657.72	14,188.16	6,884.02	-	13,414.46
1995 Special Service Area Bonds Ton Pines (\$390,000)	5.50%	SSA - 3681	127,500.00	-	25,500.00	102,000.00	25,500.00	76,500.00	211/365	4,053.80	6,819.86	3,243.04	-	6,009.10
			16,708,969.37	-	1,014,391.91	15,694,577.46	370,825.42	15,323,752.04		84,574.64	641,518.54	74,939.99	-	631,883.89

Client Name: City of Sterling, Illinois
 Year Ended: 4/30/2012
 Account: Long-Term Debt - Other

Workpaper Ref _____
 Initial & Date _____

	INTEREST RATE	FUND	4/30/2011 BALANCE	ISSUANCES	PRINCIPAL	4/30/2012 BALANCE	CURRENT PORTION	LONG-TERM PORTION	DAYS ACCRUED	FOR GASB 34 PURPOSES			
										4/30/2011 ACCR INT	INTEREST PAID	4/30/2012 ACCR INT	INTEREST EXPENSE
Loans													
Dump Truck Loan - Midland States Bank (\$99,972.36) - 2011	2.69%	General 1100 30 32		99,972.36	49,634.28	50,338.08	50,338.08		15365		55.65	2,112.35	
Farmers Market Roofing Loan - Sauk Valley Bank (\$91,620) - 2011	2.76%	General 1100 01		91,620.00	23,375.52	68,244.48	22,175.25	46,069.23	297365		149.65	859.09	
SCBA Loan - Sauk Valley Bank (\$109,639) - 2012	2.65%	General 1100 10 12		109,639.00	64,451.20	45,187.80	45,187.80		297365		95.14	643.94	
Redevelopment Agreements													
Peter J. Harkness Redevelopment Agreement (\$100,000) - 2003	0%	General 1100 01	68,000.00			68,000.00		68,000.00	N/A				
Sauk Valley Bank & Trust Redevelopment Agreement	0%	TIF Fund	185,000.00		25,000.00	160,000.00	25,000.00	135,000.00	N/A				
			253,000.00		25,000.00	228,000.00	25,000.00	203,000.00		Harkness			
										Sauk Valley			

GLOSSARY OF TERMS

ACCRUAL: A liability resulting from an expense for which no invoice or other official document is available yet. (Also called an Accrued Expense).

ADOPTED BUDGET: Formal action by the City Council that sets the spending limits for the fiscal year.

APPROPRIATION: An authorization made by City Council which permits the City to incur obligations and to make expenditures of resources.

APPROVED BUDGET: The current budget given for any division that has transfers into or out of the division from the original budget adopted by City Council on July 1st.

ASSESSED VALUATION: A value that is established for real and personal property for use as a basis for levying property taxes. Property values are established by the County Assessor.

BASE BUDGET: Maintaining current service levels. Changes in demand or activity levels may create the need for additional resources or free-up resources for other purposes.

BALANCED BUDGET: A budget that contains ongoing revenues equal to the ongoing expenditures of the City. In addition, the balanced budget will not include one-time (non-recurring) sources to fund continuing (recurring) uses, postpone expenditures, or use external borrowing for operational requirements.

BOND: A long-term debt or promise to pay. It is a promise to repay a specified sum of money, called the face value or principal amount, at a specified date in the future, called the maturity date, along with periodic interest at a specific rate. Bonds are primarily used to finance capital projects.

BUDGET AMENDMENT: A change of budget appropriation between expenditure accounts that is different from the original adopted budget. A budget amendment does not change the legal spending limit adopted by City Council.

BUDGET MESSAGE: The opening section of the budget which provides the City Council and the public with a general summary of the important aspects of the budget and budget policies, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming fiscal year.

BUDGETARY CONTROL: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

CAFR (Comprehensive Annual Financial Report): The official annual financial report of the City. The CAFR represents management's report to its governing body, constituents, legislative and oversight bodies, and investors and creditors.

CAPITAL IMPROVEMENT PROGRAM (CIP): A short-range plan, usually four to ten years, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan.

BUDGET: The appropriation of bonds or operating revenue for improvements to city facilities, including buildings, streets, water and sewer lines, and parks.

CAPITAL OUTLAY: Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT: Any project having assets of significant value and having a useful life of five years or more. Capital projects include the purchase of land for design, engineering and construction of building and infrastructure items such as streets, bridges, drainage, street lighting, water system, etc.

CONTINGENCY FUND: A budgetary reserve set aside for emergency or unanticipated expenditures and/or revenue shortfalls. The City Council must approve all contingency expenditures.

DEBT SERVICE: The payment of principal, interest and agent fees on borrowed funds such as bonds.

DEBT SERVICE FUND REQUIREMENTS: The amounts of revenue which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

DEPARTMENT: A major administrative division of the City which indicates overall management responsibility for an operation or group of related operations within a functional area.

DEPRECIATION: An accounting transaction which spreads the purchase cost of an asset across its useful life.

DIVISION: A functional unit of a department.

ENCUMBRANCE: The formal accounting recognition of committed funds to be set aside for a future expenditure. For budgetary purposes encumbrances are considered expenditures.

ESTIMATED REVENUE: The amount of projected revenue to be collected during the fiscal year.

EXPENDITURE: This term refers to the outflow of funds paid for an asset obtained or goods and services obtained.

FIXED ASSETS: Assets of a long-term character which are intended to continue to be in use or kept for more than five years and of monetary value greater than \$1000, such as land, buildings, machinery, furniture and other equipment.

FULL-TIME EQUIVALENT (FTE): A part-time position converted to the decimal equivalent of a full-time position based on the percentage of 2,080 hours per year.

FUND: A set of inter-related accounts to record revenues and expenditures associated with a specific purpose. The City of Peoria, in general, has six types of funds:

General Fund: A general purpose fund supported by taxes, fees, and other non-enterprise revenues.

Enterprise Funds: Designed to be self-sustaining through fees collected, e.g. Water, Solid Waste, etc.

Special Revenue Funds: Supported through grants, or in the case of the Streets Fund which is supported through Highway User Revenues.

Internal Service Funds: Used for tracking charges for services paid by City departments to the service providing department such as Fleet Services.

Bond Funds: Primarily used for Capital Projects.

Debt Service Fund: Primarily used to track principal and interest payments, most commonly for bonds.

FUND BALANCE: The difference between fund assets and fund liabilities remaining at year-end. For budgetary purposes, this represents the sum of unanticipated or over realized revenues and unspent appropriations or reserves at the end of the year.

GENERAL OBLIGATION BONDS: Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from secondary property tax revenues.

GOVERNMENT FUNDS: Refers to the use of Fund Accounting in which funds are set up for specific sources of revenues. Its main purpose is stewardship of financial resources received and expended in compliance with legal or other requirements.

GRANT: A contribution by the state or federal government or other agency to support a particular function such as special community programs and community development.

ILLINOIS MUNICIPAL RETIRMENT FUND (IMRF): An agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for units of local government and school districts in Illinois.

OBJECTIVES: A statement of specific measurable outcomes which contribute toward accomplishing the departmental goal.

OPERATING BUDGET: A budget for the day to day costs (salaries, utilities, supplies, operating capital, etc.) of delivering City services.

PROGRAM: A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible. Many times this is also referred to as a division.

PROPERTY TAX: The total property tax levied by a municipality on the assessed value of all property within the City limits.

PROPERTY TAX LEVY: The total amount that can be raised by general property taxes for the purposes specified in the Tax Levy Ordinance.

PROPERTY TAX RATE: The amount of tax stated in terms of a unit of the tax base expressed as dollars per \$100 of assessed valuation

REVENUE: The income of a government from all sources appropriated for the payment of the public expenses.

REVISED SERVICE LEVEL: Reflects budgetary requirements needed to increase or decrease service levels, implement or eliminate new programs or activities.

SINKING FUND: A means of repaying funds that were borrowed through a bond issue. The issuer makes periodic payments to a trustee who retires part of the issue by purchasing the bonds in the open market.

STANDARDS: The measures which serve as benchmarks to assess how well programs are operating.

STATE-SHARED REVENUES: The portion of revenues collected by the State of Illinois that are allocated to cities and towns based primarily on U.S. Census population figures.

TRANSFER: An interfund transaction, whereby one fund makes a contribution or donation to another fund for various purposes.

USER CHARGES: The fee charged for the direct receipt of a public service to the party or parties who benefit from the service.

WASTE WATER TREATMENT PLANT (WWTP): The City of Sterling's Wastewater Treatment Plant processes the wastewater disposal of 15,370 residents, 1,500 non-residents, more than 300 commercial establishments and approximately 50 industrial customers. Each day, the plant treats 3.6 million gallons of wastewater per day.

WORKING CAPITAL: A financial metric which represents the amount of day-by-day operating liquidity available. Also known as operating capital, it is calculated as current assets minus current liabilities.