



CITY OF STERLING  
CODE ENFORCEMENT DEPARTMENT

APPLICATION FOR TEMPORARY STRUCTURE

REQUIREMENTS:

Requirements for the erection of a temporary structure:

- Structures may be in place for only 180 days in any 12-month period.
  - No Temporary Structure may be erected for more than 72 hours without first obtaining a permit.
- Permit application is to be submitted to the Code Enforcement office that includes;
  - the construction drawings of the structure
    - illustrate how various utilities will be provided to the structure
    - structures must be adequately anchored to prevent being moved by wind or other adverse weather condition
  - means of egress and occupant load
  - site plan showing the location on the site and associated parking
  - permit fee is \$25.00
- If 5 or less employees, restroom requirements may be satisfied as long as access is provided to public restrooms that are within 300 feet of the temporary structure
- If serving food, appropriate licensing must be obtained from:
  - Whiteside County Health Department
  - Sterling City Clerk

If the structure is to remain in place in excess of 180 days, it will be considered a permanent structure. It shall comply with the International Building Code as adopted by the City of Sterling, with permanent footing/foundation and permanent connections to public utilities.