

Minutes for the City of Sterling Municipal Band Commission

September 8, 2020

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary

Allen Lee – Treasurer

Tony Crisp

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

I. CALL TO ORDER

A regular meeting of the Sterling Municipal Band Commission was held on 09/08/2020 at 6:01 p.m. in the Northwest Conference Room at City Hall, 212 Third Ave, Sterling, Il. 61081.

Commissioner Reyes called the meeting to order and attendance was taken showing five Commissioners were present.

II. CONSENT ITEMS

Commissioner O’Keefe made a motion to approve the following consent items:

August 11, 2020 Meeting Minutes

Band Director Report

Band Manager Report

Commissioner Crisp seconded the motion which carried unanimously.

III. FINANCIAL REPORT

Commissioner Lee presented the Financial report showing:

	<u>Budget</u>	<u>Actual</u>
Personnel:	\$61,000	\$10,189.00
Materials and Services:	\$37,950	\$4,297.50
Capital Expenses:	\$9,050	\$1,153.96
Revenue:	\$108,107	\$55,732.00

He also reported that once the second instalment of 2020 property taxes comes in this month we will have a better picture on our actual budget in light of COVID-19 issues.

Commissioner O'Keefe made a motion to receive the report. It was seconded by Commissioner Crisp and carried unanimously.

IV. COMMENTS FROM THE PUBLIC

No requests were made by members of the public for comment.

V. EXECUTIVE SESSION

Commissioner O'Keefe made a motion to enter Executive Session for discussion of appointment, employment, compensation, discipline, performance, or dismissal of specific employees. It was seconded by Commissioner Crisp and carried unanimously. Executive session was entered at 6:09 p.m.

Commissioner Lee made a motion to enter open session. It was seconded by Commissioner O'Keefe and carried unanimously. Open session was entered at 7:54 p.m.

VI. CONTRACT RENEWAL

Commissioner O'Keefe made a motion to renew Annette Hackbarth's Director contract for 2020-2021. It was seconded by Commissioner Boze and carried unanimously.

VII. MISCELLANEOUS

Commissioner Reyes reported that the By-Laws will be updated for review before the next regular meeting.

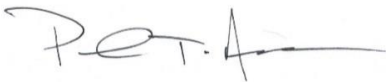
Annette reported that the 2021 Dakota High School Band trip to New York was rescheduled for May 23-28, 2021. We will not have Muni Band rehearsal that week. We will have rehearsals on 5/12 and 5/19.

Commissioner Reyes reported that he has not heard back from Dr. Everett regarding additional cleaning fees due to COVID-19 when we use SPS facilities for rehearsals.

VIII. ADJOURNMENT

Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Crisp seconded the motion which carried unanimously and the meeting was adjourned at 8:02 p.m.

Minutes were taken by Band Manager Paul Ausman for submission to the Clerk of the City of Sterling.

A handwritten signature in black ink, appearing to read "P. Ausman", with a long horizontal stroke extending to the right.

Paul Ausman

SMB Band Manager

**The next regular meeting of the Sterling Municipal Band Commission will be
Tuesday, October 13, 2020 at 6:00 p.m. in the City Council Chambers
located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081**