

# Minutes for the City of Sterling Municipal Band Commission

January 14, 2020

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary

Allen Lee – Treasurer

Vacant position

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

Others in Attendance:

No members of the public were present.

**I. CALL TO ORDER**

A regular meeting of the Sterling Municipal Band Commission was held on 01/14/2020 at 6:04 p.m. in the City Council chambers at City Hall, 212 Third Ave, Sterling, Il. 61081.

Commissioner Reyes called the meeting to order and attendance was taken showing four Commissioners were present.

**II. CONSENT ITEMS**

Commissioner O’Keefe made a motion to approve the following consent items:

December 2019 Minutes

Band Director Report

Band Manager Report

Commissioner Boze seconded the motion which carried unanimously.

**III. FINANCIAL REPORT**

Personnel:	budget \$61,600	actual \$41,370.00
Materials and Services:	budget \$29,791	actual \$26,643.21
Capital Expenses	budget \$5,500	actual \$3,065.19
Revenue	budget \$97,568	actual \$100,989.95

Commissioner Lee presented the first draft of the FY 2020-2021 budget. After discussing what went into each line item suggestions were made for adjustments where needed. We will make final adjustments at the February meeting. This first draft presented is a balanced budget.

Commissioner O'Keefe made a motion to receive the Financial report. Commissioner Boze seconded the motion which carried unanimously.

**IV. COMMENTS FROM THE PUBLIC**

No comments were made by members of the public.

**V. OLD BUSINESS**

Commissioner Reyes contacted Ashley Anderson at New Life Lutheran Church regarding hosting the 2021 Pops concert. Paul will follow up to see if the facility is a viable option. Neither the Band nor the Commission has any misgivings or complaints regarding Abiding Word Church. On the contrary, we have been very satisfied with their services. However, other venues have expressed desire to host us. We will explore these options to make sure we are able to present the best product for our community.

Commissioner Reyes presented the signed Interagency Agreement. Paul will scan the document and put it in Dropbox. In the Spring we will add an addendum to include the Saturday Night concerts using Challand Middle School as a rain venue.

Commissioner Reyes has a list of needed keys needed from Sterling Public Schools. Paul needs keys to the SHS music office and Library. Paul and Annette both need keys to CMS outside and Band Room. He will return the extra set of SHS outside and Band Room keys that we have.

Annette went over the calendar for Spring dates. Paul will compile Spring 2020, Summer 2020, and Pops 2021 and update the Dropbox calendar and Commissioner Reyes. He will also send in the list to Jason Austin at SPS to approve rehearsal dates.

Annette presented the quote from Ward-Brodt Music for a new electric keyboard and accessories. (amp, bench, foot pedal, stand, case.) She will also get a quote from Griggs Music.

The quote for the new sound system for GCC will be valid until the new fiscal year. Our present system does not work any longer.

Annette reported that Brian Dollinger has agreed to guest conduct in the Summer 2020 season in addition to Robert Sheldon, Jonathan Poquette, and Bryan Miller.

She may add an additional local guest to the list as well. Also, this summer, local music educators will be featured as guest conductors.

Annette is waiting on a response from the Illinois Brass Band to see if they will be able to perform on one of our Saturday Night concerts. We are looking to have them play in July.

Corporate Fundraising will be readdressed in the coming months. We will include Janna Groharing to utilize her knowledge of community business leaders.

**VI. NEW BUSINESS**

Commissioner O'Keefe made a motion to approve guest conductors Dr. Jonathan Poquette and Bryan Miller with a fee of \$1200 each. Commissioner Boze seconded the motion which carried unanimously.

**VII. MISCELLANEOUS**

Annette inquired on the process to replace damaged or inadequate percussion that the Band owns. We have many pieces of percussion, and other equipment, that has not been taken care of over the years. She will make a wish list of items so we can make a multi-year general plan to replace/repair these items. Commissioner Lee suggested that we look into writing a grant proposal to help alleviate costs to the Band. We could possibly present the grant to the Sterling Rock Falls Community Trust. We will inquire into other Trusts that could potentially help us out as well.

Commissioner Reyes was informed that former Commissioner Alex Segneri needed to send Mayor Lee a letter of resignation prior to the Mayor being able to recommend the replacement Commissioner to the City Council. Commissioner Reyes has forwarded the letter to the Mayor and we are waiting for the recommendation to the City Council.

**VIII. ADJOURNMENT**

Commissioner Lee made a motion to adjourn the meeting. Commissioner O'Keefe seconded the motion which carried unanimously and the meeting was adjourned at 7:34 p.m.

Minutes were taken by Band Manager Paul Ausman and submitted to the Clerk of the City of Sterling.

A handwritten signature in black ink, appearing to read "Paul Ausman". The signature is stylized with a large initial "P" and a long horizontal stroke at the end.

Paul Ausman

SMB Band Manager

**The next regular meeting of the Sterling Municipal Band Commission will be  
Tuesday February 11, 2020 at 6:00 p.m. in the City Council Chambers  
located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081**