

Minutes for the City of Sterling Municipal Band Commission

February 11, 2020

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary

Allen Lee – Treasurer

Vacant position

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

Others in Attendance:

No members of the public were present.

I. CALL TO ORDER

A regular meeting of the Sterling Municipal Band Commission was held on 02/11/2020 at 6:10 p.m. in the City Council chambers at City Hall, 212 Third Ave, Sterling, Il. 61081.

Commissioner Reyes called the meeting to order and attendance was taken showing four Commissioners were present.

II. CONSENT ITEMS

Commissioner O’Keefe made a motion to approve the following consent items:

January 2020 Minutes

Band Director Report

Band Manager Report

Marketing Consultant Report

Commissioner Lee seconded the motion which carried unanimously.

III. FINANCIAL REPORT

Personnel:	budget \$61,600	actual \$45,910.00
Materials and Services:	budget \$29,791	actual \$29,853.13
Capital Expenses	budget \$5,500	actual \$3,065.19
Revenue	budget \$97,568	actual \$103,633.97

Commissioner Lee presented the second draft of the FY 2020-2021 budget. Adjustments were made to keep the budget balanced while giving the Band the resources needed for the upcoming fiscal year. He will present the proposed budget to the City for their review.

The Commission has agreed to increase Band member pay to \$17 per event.

The stipend to Sterling Main Street for marketing services has been set at \$200 per month. Commissioner Lee will set up either a monthly or quarterly automatic payment to Sterling Main Street with the City.

Commissioner O'Keefe made a motion to receive the Financial report. Commissioner Boze seconded the motion which carried unanimously.

IV. COMMENTS FROM THE PUBLIC

No comments were made by members of the public.

V. OLD BUSINESS

Annette reported that the Mark Ponzo's clinic will be held on 4/23/20 at 12:30. His fee for the clinic is \$200 and she will be checking to see if we can get sponsorships for it. She will also ask him to gear the clinic towards all brass, not just trumpet. He will be bringing his collection of historic horns for display. Annette has a goal of early March to e-mail the flyer out to local music teachers. Commissioner Boze will inquire in to getting pizza for the Sterling students. It would be served in the commons area.

Ten categories have been decided on to be included in a slide presentation for the Spring concert. It will run prior to the concert starting, and possibly during the intermission. Commissioner Boze will create the presentation. The categories will include: rain venue, welcome, clinic pictures, Kevin Lemus CSO appearance, Band Seniors, Band All State participants, sponsors, upcoming events, 2019 Summer season pictures, 2020 Pops pictures.

Paul will return the two extra keys (Door #20 and Band Room) to Commissioner Reyes, who will turn them in and get one copy each of the Music Office and Library keys.

The calendar has been updated and placed in dropbox. Paul will add preshow guests and themed concerts to it once they have been decided on.

The PR/Marketing Plan has been tabled until a future meeting that Janna can attend. She had a conflicting obligation for this meeting.

Commissioner O'Keefe made a motion to approve the appearance fees of \$1200 for Brian Dollinger, and \$1800 for the Illinois Brass Band. Commissioner Boze seconded the motion which carried unanimously.

Annette reported that the 144th Army Band has agreed to perform on 7/25/2020. They are supported using Illinois tax dollars and therefore our cost will be zero. They will have three of their combos perform and then end with their full concert band.

Commissioner Reyes received the information on a music group suggested by the Diversity Committee. He attempted to contact them, but they failed to return any of his communications.

There are no updates for the Corporate Fund Raising.

VI. NEW BUSINESS

Commissioner Reyes proposed a future concert that would feature local students. After discussion it was decided that a combined concert of some sort during the Spring concert would be the best way to feature them. One school would be featured at a time. The topic will be revisited in the future. Initial thoughts were very positive for all in the room as a great way to build and nurture positive relationships with the local high school music programs.

VII. MISCELLANEOUS 1

Mayor Lee has informed the Commission of his requirements for a candidate to fill the vacant Commissioner position. He would like a younger person who would bring new ideas to the group, someone with no ties to anyone else on the Commission, and that represented the "everyday" person that could represent the people in our audience.

Annette presented a quote from Griggs for a new electronic piano. The quote is comparable to the previous quote presented.

Auditions for High School students wishing to play with the band have been set for 5/16/2020 at the Sterling High School band room.

Annette will create a percussion replacement list so we can create a game plan to phase out worn and damaged percussion instruments. Commissioner Lee will research obtaining grants to help offset the financial burden to the Band.

VIII. EXECUTIVE SESSION

Commissioner O'Keefe made a motion to enter Executive Session at 8:19.
Commissioner Lee seconded the motion which carried unanimously.

Commissioner O'Keefe made a motion to enter Open Session at 8:25. Commissioner Lee seconded the motion which carried unanimously.

IX. MISCELLANEOUS 2

Commissioner O'Keefe made a motion to open the minutes from 11/12/2019 Executive Session. Commissioner Lee seconded the motion which carried unanimously.

Executive meeting of Muni Band 11/12/19 Commissioner O'Keefe made a motion to go into Executive Session, seconded by Commissioner Boze. The motion passed unanimously and the Commission went in to Executive Session at 6:09 p.m.

Members present were Vice-Chairman Kevin O'Keefe, Chairman Gonzalo Reyes, Secretary Amy Boze, Paul Ausman, Annette Hackbarth and Brayden Hemminger.

Commissioner Boze introduced Brayden Hemminger to the group. He is a candidate for the open commission seat. Commissioner Reyes explained the process of approval to Brayden, as well as the duties of a commissioner.

Brayden introduced himself to the group and shared his education and music background. He filled us in on his duties at Halo, and as the substitute secretary at First Presbyterian Church while Samantha O'Keefe was on maternity leave. Brayden shared his love for Sterling, and for supporting music in the community. He was also fundraiser chair at his fraternity in college, the only time in recent years that they had a successful fundraiser.

Commissioner Reyes told Brayden that he was hopeful that a younger commissioner would be able to offer up some ideas to attract a more diverse audience, (esp. younger) and to have some new fundraiser ideas.

Commissioner O'Keefe made a motion to enter into Open session, seconded by Commissioner Boze. The motion passed unanimously and the Commission entered Open session at 6:24 p.m. Respectfully submitted, Amy Boze, secretary

X. ADJOURNMENT

Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Lee seconded the motion which carried unanimously and the meeting was adjourned at 8:27 p.m.

Minutes were taken by Band Manager Paul Ausman and submitted to the Clerk of the City of Sterling.

A handwritten signature in black ink, appearing to read "Paul Ausman", with a long horizontal flourish extending to the right.

Paul Ausman

SMB Band Manager

**The next regular meeting of the Sterling Municipal Band Commission will be
Tuesday March 10, 2020 at 6:00 p.m. in the City Council Chambers
located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081**