



To obtain a certified copy of a **DEATH** record, please submit the following:

- Complete the form below or prepare a letter providing this information and send to:  
 City Clerk, 212 3<sup>rd</sup> Avenue, Sterling, IL 61081
- Submit a copy of your photo ID (ie: State issued ID or Driver's License)
  - Death certificates are confidential records and can only be issued to persons entitled to receive them.
- Submit a check or money order for \$21.00\* (\$1.00 is for mailing).
- Additional copies of the same record are \$10.00\* each
- **Please note, this process may take 7-10 business days.**

\*Fees are subject to change

## APPLICATION FOR CERTIFIED **DEATH** RECORDS

FULL NAME OF DECEASED:	
DATE OF DEATH:	DEATH OCCURRED IN THE EASTERN HALF OF WHITESIDE COUNTY
RELATIONSHIP TO DECEASED:	# of copies requested:
INTENDED USE OF DOCUMENT:	
YOUR SIGNATURE:	
STREET ADDRESS:	
CITY:	STATE:
ZIP:	