

Minutes for the City of Sterling Municipal Band Commission

January 11, 2022

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary

Allen Lee – Treasurer

Tony Crisp

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

I. CALL TO ORDER

A regular meeting of the Sterling Municipal Band Commission was held on 1/11/2022 at 6:15 p.m. in the North Conference Room at City Hall, 212 Third Ave, Sterling, IL. 61081.

Commissioner Reyes called the meeting to order and attendance was taken showing five Commissioners were present.

Commissioner O’Keefe made a motion to move the Grandon Park Questions portion of the agenda until after all members of the Commission had arrived. It was seconded by Commissioner Boze and carried unanimously.

II. GRANDON PARK QUESTIONS

City Manager Shumard and Brad Schrader from Public Works were in attendance to answer questions regarding Central Park/GCC updates.

Mr. Shumard reported that the lighting contract had been approved to redo all lighting in the park. Also, despite needing to be redesigned due to material shortage, the concession stand/bathrooms were still slated to be completed this year.

The Commission was concerned about the placement of the proposed splash pad. However, it's size of 35' and placement north of the gazebo should not be an issue taking away seating area from our Summer concert patrons. The water will also be able to be turned off for our concert time as well.

Commissioner Reyes inquired about the procedure of getting the roof repaired to ensure that we do not have leaks affecting our property. Anything over \$20,000 must go out to bid from three contractors. Sterling Commercial Roofing was recommended as a first contact for the job. They have done work on it previously.

It was confirmed that Public Works will take care of the landscaping in the rear of the shell, while SMB is responsible for the front of the shell. Commissioner Reyes asked if Public Works could spread mulch in the front as well, and Mr. Schrader said they would be able to do that.

After much discussion, it was decided that the Commission would like to recommend the following in regards to the bench seating area:

- New brackets to be used, with wood still the material choice for the slats.

- The length of each bench be reduced to 8 feet.

- The number of sections increased from 5 to 6 sections.

- The overall footprint to remain with the new arrangement.

- Work on the area must be completed before Memorial Day, or started after the second week of August.

- The distance from stage to the first row of benches not be reduced from the current length.

III. CONSENT ITEMS

Commissioner O’Keefe made a motion to approve the following consent items:

December 2021 Meeting Minutes

Band Director Report

Band Manager Report

Commissioner Lee seconded the motion which carried unanimously.

IV. FINANCIAL REPORT

Commissioner Lee presented the Financial Report showing:

	<u>Budget</u>	<u>Actual</u>
Personnel:	\$61,000	\$42, 855.00
Materials and Services:	\$39,038	\$26,647.30
Capital Expenses:	\$9,050	\$5,282.55
Revenue:	\$91,294.00	\$97,857.36

Commissioner Lee gave the financial report as shown above and stated that the working balance is \$23,072.51, and that we collected \$700 in donations at the door after the Winter Pops concert.

Commissioner O’Keefe made a motion to receive the report. It was seconded by Commissioner Boze and carried unanimously.

Commissioner Lee also presented the first draft of the 2022-23 budget for review. Adjustments were made to it so that a balanced budget may be presented to the City. Commissioner O’Keefe made a motion to approve the budget for submission to the City. It was seconded by Commissioner Boze and carried unanimously. Commissioner Lee will present it the City this month.

V. COMMENTS FROM THE PUBLIC

No requests were made by members of the public for comment.

VI. OLD BUSINESS

The 2022 Winter Pops Concert was a great success, garnering many praises from the Band and audience. New Life Lutheran Church was very accommodating to our needs, and the space they have allowed us to present a nice intimate concert that sounded fantastic. The change in format and venue of the concert was well received. It was decided that we would return to New Life Lutheran Church for the 2023 Winter Pops concert.

Director Hackbarth has contacted Alan Cordingley from the University of Wisconsin-Platteville to be our soloist and clinician at the 2022 Spring Concert. Commissioner O'Keefe made a motion to approve booking Mr. Cordingley as soloist and clinician at a fee of \$1,200 for the 2022 Spring concert. It was seconded by Commissioner Crisp and carried unanimously.

Director Hackbarth has two guest conductors in sight for the 2022 Summer season so far, with a list of potentials for a third. The Frank Sinatra style singer will take the place of the fourth. Commissioner Reyes will begin contacting pre-show groups, and recommended having Madeline Geil return as a soloist.

The discussion of revising the Vision Statement has been tabled until the next meeting.

Director Hackbarth reported that we will be purchasing a new percussion case to house and transport the small percussion. The current case we have is just a glorified tote, offering no real protection to any of the instruments. The new case is made to be used for storing small percussion with dividers and trays to keep instruments from banging around against each other.

VII. NEW BUSINESS

Commissioners Crisp and O'Keefe each attended a rehearsal to introduce themselves to the Band. Both had warm welcomes and positive experiences. Both addressed what the Commission is and does. Band members were happy to see them take interest and introduce themselves.

VIII. MISCELLANEOUS

Commissioner Reyes reported that Tom and Dianne Ausman have been contacted to be SMB Ambassadors, and they have agreed to the appointment. We will order special band polos for them

Commissioner O'Keefe has added definitions/examples of Vision Statements to the worksheet on the google drive.

The billboard artwork for this year will carry over from last year's with updated dates and times. Janna will have it ready to approval by early April.

IX. ADJOURNMENT

Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Lee: seconded the motion which carried unanimously and the meeting was adjourned at 8:34 p.m.

Minutes were taken by Band Manager Paul Ausman for submission to the Clerk of the City of Sterling.



Paul Ausman

SMB Band Manager

**The next regular meeting of the Sterling Municipal Band Commission will be
Tuesday February 8, 2022 at 6:00 p.m. in the City Council Chambers
located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081**