

Minutes for the City of Sterling Municipal Band Commission

April 11, 2023

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary

Allen Lee – Treasurer

Tony Crisp

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

I. CALL TO ORDER

A regular meeting of the Sterling Municipal Band Commission was held on 4/11/23 at 6:03 p.m. in the City Council Chambers at City Hall, 212 Third Ave, Sterling, Il. 61081.

Commissioner Reyes called the meeting to order and attendance was taken showing Five Commissioners were present.

II. CONSENT ITEMS

Commissioner Lee made a motion to approve the following consent items:

March 2023 Meeting Minutes

April 2023 Band Director Report

April 2023 Band Manager Report

Commissioner Crisp seconded the motion which carried unanimously.

III. FINANCIAL REPORT

The Financial Report was presented showing:

	<u>Budget</u>	<u>Actual</u>
Personnel:	\$62,300	\$55,122.50
Materials and Services:	\$38,200	\$36,876.98
Capital Expenses:	\$39,180	\$839.97
Revenue:	\$106,480	\$119,587.99

Commissioner Lee also reported that our operating budget for the rest of the fiscal year was \$25,348.54.

Commissioner O’Keefe made a motion to receive the report. It was seconded by Commissioner Crisp and carried unanimously.

IV. COMMENTS FROM THE PUBLIC

No requests were made by members of the public for comment.

V. OLD BUSINESS

Director Hackbarth would like to take a new Band photo right before the Spring concert. Renee Schultz will provide the service for \$50.

Commissioner Lee has drafted the 2023 donor letter. It will be mailed out to arrive on 5/1.

Band Manager Ausman will send Commissioner Lee the required information to order Band polos to restock the inventory.

Director Hackbarth will be ordering new timpani head covers. The old ones and not conducive to set up and moving as much as the Band does.

Commissioner Reyes reported that there is one final spot (6/21) to fill for pre-show groups. Director Hackbarth and Manager Ausman will contact Jeremy Hill to see if the steel drum group would be available to play.

Commissioner Reyes reported that Public Works will water the new plants in front of GCC until they are established. Distinctive Gardens is doing the rest of the park’s replanting. We will work with them, and Sterling Mainstreet, to make sure any flowers we have planted get watered throughout the summer.

VI. NEW BUSINESS

Commissioner O'Keefe made a motion to increase the Band members pay to \$18.00 per event starting on 5/1/2023. It was seconded by Commissioner Crisp and carried unanimously.

Commissioner O'Keefe would like to have an Art in the Park night at one of the summer concerts. He will contact Woodlawn Art Academy to see if they have anything they would be able to do.

Commissioner Lee presented a bid from Stahr Media to perform our advertising and marketing tasks. This was done only to build a bridge in case Sterling Mainstreet can no longer service our needs.

Director Hackbarth will hold auditions on 5/13. Manager Ausman will contact SPS to see if the Band Room is available.

VII. MISCELLANEOUS

The special award has come in, and Manager Ausman has it. The whole commission will present it.

Commissioner Reyes would like the Commission to nominate officers at the May meeting. Elections will take place at the June meeting.

Commissioner Reyes will talk to Brad Schrader at Public Works regarding cracks in the Band Shell.

Director Hackbarth and Manager Ausman will poll the band regarding rehearsal on 7/4. The initial thought is to have rehearsal a little early to allow members to get to family celebrations.

Manager Ausman presented a quote from JJM printing for t-shirts, stadium seat cushions, insulated tumblers, and koozies to sell during the summer. The Commission will review and make a decision at the May meeting.

Director Hackbarth has the IMEC application ready to go and will be filing it by the end of the week.

VIII. ADJOURNMENT

Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Crisp seconded the motion which carried unanimously and the meeting was adjourned at 8:00 p.m.

Minutes were taken by Band Manager Paul Ausman to submit to the Clerk of the City of Sterling.

A handwritten signature in black ink, appearing to read "Paul Ausman". The signature is stylized with a large initial "P" and a long horizontal stroke at the end.

Paul Ausman

SMB Band Manager

**The next regular meeting of the Sterling Municipal Band Commission will be
Tuesday May 9, 2023 at 6:00 p.m. in the City Council Chambers
located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081**