

Minutes for the City of Sterling Municipal Band Commission

April 13, 2021

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary

Allen Lee – Treasurer

Tony Crisp

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

I. CALL TO ORDER

A regular meeting of the Sterling Municipal Band Commission was held on 4/13/2021 at 6:05 p.m. in the City Council Chambers at City Hall, 212 Third Ave, Sterling, IL. 61081.

Commissioner Reyes called the meeting to order and attendance was taken showing five Commissioners were present.

II. CONSENT ITEMS

Commissioner O’Keefe made a motion to approve the following consent items:

March 9, 2021 Meeting Minutes

Band Director Report

Band Manager Report

Commissioner Lee seconded the motion which carried unanimously.

III. FINANCIAL REPORT

Commissioner Lee presented the Financial report showing:

	<u>Budget</u>	<u>Actual</u>
Personnel:	\$61,000	\$20,806.91
Materials and Services:	\$37,950	\$6,567.85
Capital Expenses:	\$9,050	\$3,801.93
Revenue:	\$108,107	\$85,757.97

He also reported that the Band's balance was \$54,581.28 with a reserve of \$191,806.43.

Commissioner O'Keefe made a motion to receive the report. It was seconded by Commissioner Boze and carried unanimously.

IV. COMMENTS FROM THE PUBLIC

No requests were made by members of the public for comment.

V. OLD BUSINESS

Director Hackbarth reported that the rehearsals were going well. For the concert there will be 45 members in the Band, plus herself and the soloist makes 47 people on stage, staying below the Centennial Auditorium limit of 50. Social Distancing, playing masks, bell covers, and sanitizing stands/chairs after use are all in effect.

Centennial Auditorium will be able to live stream the concert for us.

Tickets reservations for the concert will be available online so that Centennial Auditorium can assign seats to maintain social distancing of groups, as well as provide contact tracing should they need to.

Director Hackbarth is working with the Summer guest conductors on music selections, but most have already been set and carried over from last Summer.

We will be following current social distancing guidelines for all Summer concerts. Bench seating will be roped off to limit patrons to every other (or every third) row of seating.

Janna Groharing is checking with the Health Department to see if food vendors will be allowed for the Summer concerts. She will also be creating flyers outlining the highlights of the Summer season. We will check with her regarding a port-o-pot too.

Commissioner Reyes has drafted an announcement advertising the Summer season for church bulletins, posters, or slides to help get new patrons to the concerts. He is also contacting pre-show entertainment groups to get them lined up.

Commissioner O'Keefe brought up the idea of renting a billboard to help advertise the Summer season. All were in agreement that it was a great idea and Commissioner Reyes will look into it since he has had previous experience with renting them.

The new replacement percussion was partially delivered on 3/25. The rest has also come in and will be delivered on 4/24. The chimes and marimba have also been repaired at a cost of \$171.00 and will also be delivered on 4/24.

Director Hackbarth reported that the playing masks/bell covers came in prior to the first rehearsal and everyone was using them. Some mask tweaking was required to make them work better, but everyone was making the adjustment to wearing them while playing.

VI. NEW BUSINESS

Commissioner Boze made a motion to purchase Band polos not to exceed \$4,000. It was seconded by Commissioner Crisp and carried unanimously.

Director Hackbarth has set the May auditions for 5/15 from 9:00-11:00 at SHS. She will be contacting local music teachers to see if they have any students that would like to audition.

May rehearsals have been set for 5/12 and 5/26. The rehearsal scheduled for 5/19 was moved back a week due to a schedule conflict Director Hackbarth had on that day.

Commissioner O'Keefe made a motion to purchase approve purchasing rental on two billboards for advertising the Summer season not to exceed \$2,000. It was seconded by Commissioner Crisp and carried unanimously.

VII. MISCELLANEOUS

Commissioner Reyes reported that officer nominations and elections would occur at the May meeting unless the Commission would like to do nominations at the current meeting. All were in agreement that nominations could wait until May.

Director Hackbarth announced that Librarian Cheryl Neumann was tendered her resignation as Librarian. Mrs. Neumann was very happy to step in to help the Band during the transition of the last two and a half years, but would like to step back and be able to spend that time with her family. Band Manager Ausman will announce the job availability at the first rehearsal.

VIII. ADJOURNMENT

Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Crisp seconded the motion which carried unanimously and the meeting was adjourned at 7:58 p.m.

Minutes were taken by Band Manager Paul Ausman for submission to the Clerk of the City of Sterling.

A handwritten signature in black ink, appearing to read "P. Ausman", with a long horizontal stroke extending to the right.

Paul Ausman

SMB Band Manager

The next regular meeting of the Sterling Municipal Band Commission will be

Tuesday, May 11, 2021 at 6:00 p.m. in the City Council Chambers

located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081