

Minutes for the City of Sterling Municipal Band Commission

May 11, 2021

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary **absent**

Allen Lee – Treasurer

Tony Crisp

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

I. CALL TO ORDER

A regular meeting of the Sterling Municipal Band Commission was held on 5/11/2021 at 6:04 p.m. in the City Council Chambers at City Hall, 212 Third Ave, Sterling, IL 61081.

Commissioner Reyes called the meeting to order and attendance was taken showing four Commissioners were present.

II. CONSENT ITEMS

Commissioner O’Keefe made a motion to approve the following consent items:

April 13, 2021 Meeting Minutes

Band Director Report

Band Manager Report

Commissioner Lee seconded the motion which carried unanimously.

III. FINANCIAL REPORT

Commissioner Lee presented the Financial report showing:

	<u>Budget</u>	<u>Actual</u>
Personnel:	\$61,000	\$23,659.41
Materials and Services:	\$37,950	\$9,136.65
Capital Expenses:	\$9,050	\$15,217.32
Revenue:	\$108,107	\$88,519.56

He also reported that the Band's balance was \$40,506.18 with a reserve of \$191,806.43.

Commissioner O'Keefe made a motion to receive the report. It was seconded by Commissioner Crisp and carried unanimously.

IV. COMMENTS FROM THE PUBLIC

No requests were made by members of the public for comment.

V. OLD BUSINESS

The Spring concert was reviewed. All in attendance reported positive reviews both from themselves and from those they spoke with from the audience. All commented on the excellent communication between the Band, Auditorium, Schools, and Main Street. The extra preparation for the concert due to COVID-19 restrictions was very smooth. Director Hackbarth reported that the live stream video will be available to view through June 1, 2021 on YouTube.

Illinois COVID-19 guidelines in Bridge and Phase 5 will help us allow larger crowds for the 2021 Summer season. We can have 180 people in the bench area, and 1700 in the rest of the park. We will also post Social Distancing/Mask signs as well as rope off every other bench aisle. Director Hackbarth will take care of the signage, and Band Manager Ausman will purchase caution tape for the benches.

Director Hackbarth reported that we have enough PPE (playing masks and bell covers) and that the size of the stage will allow us to have a full band.

Commissioner Reyes reported on the pre-concert entertainment that has verbally made a commitment. Two groups have returned their signed contracts already. The pre-concert groups are:

6/2 McCrae

6/9 Chameleon

6/16 Mariachi Comprianos

6/23 Dirty Rotten Scoundrels cast

6/30 Who Drank all the Tequila

7/7 String-A-Longs

7/14 Spontaneous Combustion

7/21 High School Musical

7/28 open

8/4 Iowa State Boyz

Commissioner Lee reported that the Band polos will be ordered per recommended numbers for a total of \$4,128.25 with each shirt costing \$33.50. He made a motion for the purchase of polos to not exceed \$4,300. It was seconded by Commissioner Crisp and carried unanimously.

Director Hackbarth reported that the auditions of high school students was all set to go on 5/15 in the SHS Band Room.

Commissioner Reyes reported that the billboards were set to start on 5/20 and 5/24 with an 8-week run for both.

VI. NEW BUSINESS

Director Hackbarth and Manager Ausman recommended Eric Murphy to fill the vacant librarian position. There were no objections.

Director Hackbarth reported that most of the Summer Guest Conductor music selections had already arrived and have been stuffed in the folders. Remaining music, and supplies needed to be ordered from JW Pepper totaled \$554.49.

Commissioner O'Keefe made a motion to approve the purchase of new music and storage boxes not to exceed \$600. It was seconded by Commissioner Lee and carried unanimously.

Director Hackbarth and Manager Ausman reported on the plans for SMB participation in the Memorial Day service at GCC. Since getting enough players to make up a large enough group to perform was proving difficult, they decided the best course of action would be to provide the service with recordings made by the Band for the desired songs. Director Hackbarth will then play the recorded songs over our sound system.

VII. MISCELLANEOUS

The Commissioners discussed what date the Annual Meeting should take place on and decided on 6/21 at 6:00 p.m.

Commissioner Reyes would like for everyone to look at the list of accomplishments he sent out. The list will be sent to Mayor Lee to report on what goals have been met by the Band and Commission.

Director Hackbarth will be purchasing a wind chime bracket, trap table, and cello bow case for \$224.97.

VIII. ADJOURNMENT

Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Lee seconded the motion which carried unanimously and the meeting was adjourned at 7:58 p.m.

Minutes were taken by Band Manager Paul Ausman for submission to the Clerk of the City of Sterling.



Paul Ausman

SMB Band Manager

The next regular meeting of the Sterling Municipal Band Commission will be

Monday June 7, 2021 at 6:00 p.m. in the City Council Chambers

located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081