

Minutes for the City of Sterling Municipal Band Commission

June 7, 2021

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair ****absent****

Amy Boze – Secretary

Allen Lee – Treasurer

Tony Crisp

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

I. CALL TO ORDER

A regular meeting of the Sterling Municipal Band Commission was held on 6/7/2021 at 6:04 p.m. in the North Conference Room at City Hall, 212 Third Ave, Sterling, Il. 61081.

Commissioner Reyes called the meeting to order and attendance was taken showing four Commissioners were present.

II. CONSENT ITEMS

Commissioner Lee made a motion to approve the following consent items:

May 11, 2021 Meeting Minutes

Band Director Report

Band Manager Report

Commissioner Crisp seconded the motion which carried unanimously.

III. FINANCIAL REPORT

Commissioner Lee presented the Financial report showing:

	<u>Budget</u>	<u>Actual</u>
Personnel:	\$61,000	\$6,125.00
Materials and Services:	\$39,038	\$842.00
Capital Expenses:	\$9,050	\$4,369.36
Revenue:	\$91,294.00	\$4,742.87

He also reported that the Band’s reserves were \$191,806.43 with the surplus from 2020/2021 to be put into reserves as well once the City finalizes the fiscal year. The 2021/2022 budget does not yet reflect the June 2021 property tax portion.

Commissioner Crisp made a motion to receive the report. It was seconded by Commissioner Boze and carried unanimously.

IV. COMMENTS FROM THE PUBLIC

No requests were made by members of the public for comment.

V. OLD BUSINESS

Director Hackbarth reported that the first concert went well and that we had a very positive response from the crowd. We will review masking guideline week to week and keep using the bell covers.

All guest conductors/soloist have been set and are ready to go. Bryan Miller’s hotel will need to be cancelled since he is on active duty and cannot stay the night.

For the 4th of July concert on 6/30 we will add more bunting to the front of the stage as well as purchase small flags to hand out to the audience. Director Hackbarth will take care of both items.

For the Kidz concert we will give out goody bags to the kids possibly containing sidewalk chalk, candy, egg shakers, musical stickers, and a Culvers donation. We will need about 200.

Dr. Bough will be putting on a clinic at GCC on 7/27 from 3:00 – 5:00. If weather is bad, we will use SHS. He will be focusing on brass and woodwind high school players. He did inquire if he could get mileage included since the clinic will be at no cost to us. All commissioners agreed we could provide that to him. Manager Ausman will draft a revised contract to send him.

Commissioner Reyes noticed an advertisement in the newspaper for our upcoming concert that did not include the pre-concert time nor information. Nobody in the room knew anything about the ad. Manager Ausman will inquire as to who put the ad in, and if it can be updated in the future.

VI. NEW BUSINESS

Commissioner Reyes would like Grounds Cleanup to be added to the calendar so GCC looks good by Memorial Day each year. Manager Ausman will take care of that addition.

Commissioner Reyes, in reviewing our charter in Dropbox, noticed that the Band is required to give a yearly update to the City. Allen's appearances for budget presentation and approval covers this requirement.

VII. MISCELLANEOUS

The mulch in front of GCC needs attention. Manager Ausman will contact Melanie at Public Works concerning this.

Commissioner Reyes would like to review our list of accomplishments at the annual meeting on 6/21.

Commissioner Lee will contact Turnroth to fix the sign on top of the Carreta. Director Hackbarth would like the Band to participate in the Fiesta Day Parade in some fashion. She will start looking in to it.

Commissioner Lee would like everyone to start thinking about the 2022 Pops concert, and what shape we want it to take going forward.

VIII. ADJOURNMENT

Commissioner Boze made a motion to adjourn the meeting. Commissioner Crisp seconded the motion which carried unanimously and the meeting was adjourned at 7:22 p.m.

Minutes were taken by Band Manager Paul Ausman for submission to the Clerk of the City of Sterling.

A handwritten signature in black ink, appearing to read "Paul Ausman". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Paul Ausman

SMB Band Manager

**The next regular meeting of the Sterling Municipal Band Commission will be
Monday July 13, 2021 at 6:00 p.m. in the City Council Chambers
located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081**