

# Minutes for the City of Sterling Municipal Band Commission

September 14, 2021

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary

Allen Lee – Treasurer

Tony Crisp

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

**I. CALL TO ORDER**

A regular meeting of the Sterling Municipal Band Commission was held on 9/14/2021 at 6:10 p.m. in the North Conference Room at City Hall, 212 Third Ave, Sterling, IL 61081.

Commissioner Reyes called the meeting to order and attendance was taken showing five Commissioners were present.

**II. CONSENT ITEMS**

Commissioner O’Keefe made a motion to approve the following consent items:

August 10, 2021 Meeting Minutes

Band Director Report

Band Manager Report

Commissioner Boze seconded the motion which carried unanimously.

### III. **FINANCIAL REPORT**

Commissioner Lee presented the Financial report showing:

	<u>Budget</u>	<u>Actual</u>
Personnel:	\$61,000	\$32,820.00
Materials and Services:	\$39,038	\$24,328.80
Capital Expenses:	\$9,050	\$5,078.73
Revenue:	\$91,294.00	\$71,384.69

Commissioner Lee gave the financial report as shown above and stated that the working balance is \$9,157.16.

He also reported that the September Property Tax installment of around an additional \$30,000 should be showing in the budget on 9/23.

Commissioner O'Keefe made a motion to receive the report. It was seconded by Commissioner Crisp and carried unanimously.

### IV. **COMMENTS FROM THE PUBLIC**

No requests were made by members of the public for comment.

### V. **OLD BUSINESS**

It was agreed among all the Commission that the meal portion of the Pops Concert was something that we were not interested in presenting going forward. The lack of return on investment as well COVID restrictions being the main reasons.

Commissioner Lee suggested that we still provide a desert and drink that all audience members could partake in during intermission. Perhaps a cake pop and coffee. He will inquire further into this.

Band Manager Ausman was contacted by Pastor Terri Porter from Abiding Word Church to check out their new led video wall and how it will impact the band set up on stage. He met with her last week and found that due the new additions to the stage that the Band will have a hard time fitting on stage, especially with COVID spacing. He suggested we could set up on the floor since we were not having a meal served this year. Director Hackbarth was concerned with setting up on the same level as the audience and how it would impact the Band's sound and presentation. The Commission suggested looking into another venue to see if one could be found to still provide the same intimate atmosphere. New Life Church in Sterling was suggested, and Mr. Ausman will check it out before the next meeting.

Director Hackbarth reported that we had a small balanced ensemble to ride on a trailer for the upcoming Fiesta Day Parade. The magnets and banners will be printed by JJM this week and Band Manager Ausman will pick them up. Mr. Ausman has also secured a trailer to use from Garco for the parade.

Director Hackbarth reported that jazz vocal soloist Jason Richards from Minnesota, in addition to a quintet from the Josh Duffee Orchestra, would cost \$1,700 plus two hotel nights for Mr. Richards. They would rehearse with the Band on 8/2, with the concert being the Finale for the 2022 Music Under the Stars season. She will inquire into whether there will be any additional costs beyond the \$1,700 for Commission approval at the next regular meeting.

**VI. NEW BUSINESS**

Commissioner O'Keefe reported that the Band survey had 52 responses and was a good representation of the make-up of the Band. If anyone would like specific break downs of the data, let him know for the full presentation at the next regular meeting.

Commissioners O'Keefe and Lee will team up to create a new Audience Survey to be used during the 2022 Music Under the Stars season.

**VII. EXECUTIVE SESSION**

Commissioner O'Keefe made a motion to enter Executive Session. Commissioner Crisp seconded the motion which carried unanimously and was entered into at 7:00 p.m.

Commissioner Crisp made a motion to enter Open Session. Commissioner O'Keefe seconded the motion which carried unanimously and was entered into at 9:02 p.m.

**VIII. MISCELLANEOUS**

Commissioner Reyes instructed the Commission to think about whether or not we would like to make Sound System available for use on the GCC Rental Agreement. We will discuss it at the next regular meeting

**IX. ADJOURNMENT**

Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Crisp seconded the motion which carried unanimously and the meeting was adjourned at 9:08 p.m.

Minutes were taken by Band Manager Paul Ausman for submission to the Clerk of the City of Sterling.

A handwritten signature in black ink, appearing to read "Paul Ausman", with a long horizontal stroke extending to the right.

Paul Ausman

SMB Band Manager

**The next regular meeting of the Sterling Municipal Band Commission will be  
Tuesday October 12, 2021 at 6:00 p.m. in the City Council Chambers  
located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081**