



APPLICATION FOR CONTRACTOR CERTIFICATE OF REGISTRATION

I HEREBY MAKE APPLICATION TO THE CITY OF STERLING, ILLINOIS, COUNTY OF WHITESIDE, FOR A CONTRACTOR CERTIFICATE OF REGISTRATION.

THE NAME OF THE PERSON/FIRM/COMPANY APPLYING FOR REGISTRATION SHALL BE KNOWN AS:

--	--

Business Name

Owners Name

--	--

Business Address

Contact Name

--	--

Business/City, State, Zip

E-Mail

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Business Phone

Cell Phone

NOTE: This is a one time fee as long as Insurance and Bonding is submitted yearly. Any lapse in submission will result in termination. All permitted work is required to have a permit before work is started by the Contractor or Owner, preferably by the Contractor.

TYPE OF CONTRACTOR: _____

Check Those That Apply:

- 1) Electrician ____ #_____
- 2) Plumber ____ Lic.#_____
- 3) Roofing ____ Lic.#_____
- 4) Tri-City Bonding ____

Insurance Expiration Date: _____ **Bond Expiration Date:** _____

SIGNATURE _____ DATE _____

APPLICATION APPROVED BY: _____ BUILDING OFFICIAL

DATE: _____

REGISTRATION #: _____

APPLICANT HAS RECEIVED A COPY OF OUR BOND AND INSURANCE REQUIREMENTS.

CITY OF STERLING
DEPARTMENT OF BUILDING & ZONING
212 3rd Avenue, Sterling, IL 61081
Phone: (815) 632-6624, Fax: (815) 632-6673
Email: Matt Reglin/Departmental Secretary
mreglin@sterling-il.gov

CONTRACTOR REGISTRATION REQUIREMENTS
CITY OF STERLING

REGISTRATION FEE

(if lapse occurs, termination is possible)

\$50.00 Registration Fee to be paid one time only as long as a **current** Certificate of Insurance and a **current** License Bond Certificate are on file with the City.

(Plumber's Are Exempt from Registration Fee)

CERTIFICATE OF INSURANCE (one copy)

(current certificate must be submitted annually)

Certificate of Insurance showing City of Sterling as certificate holder:

\$100,000/\$300,000 Public Liability or

\$50,000 Property Damage

\$10,000 Per Occurrence for "Home Repair/Remodel not in Conformance with Applicable Codes"

Important Note: the *Certificate Holder* should say "City of Sterling/Building Department" with the above address

LICENSE BOND (one copy)

(must be renewed annually with continuation certificate)

\$15,000 License Bond honoring the City of Sterling **(Plumber's Are Exempt)**

(available through your insurance agent) The original must be mailed to the City of Sterling using the above address.

The City of Sterling will honor the \$45,000 License Bond honoring each of the cities (Rock Falls, Dixon, and Sterling) for \$15,000 each (available through your insurance agent)

NOTE - Valid Licenses Required for: Roofing and Plumbing (State of Illinois), and Electrical (Applicant shall have obtained a passing score upon a test administered to electrical registration in any city provided that the test taken was based upon the latest issue of the National Electrical Code in force at that time)
